



Republic of the Philippines  
PROVINCE OF ZAMBOANGA DEL SUR  
Municipality of Molave



OFFICE OF THE SECRETARY TO THE SANGGUNIANG BAYAN

EXCERPT FROM THE MINUTES OF THE 22<sup>ND</sup> REGULAR SESSION OF THE SANGGUNIANG BAYAN (10<sup>TH</sup> MUNICIPAL COUNCIL UNDER THE LGC OF 1991) OF THE MUNICIPALITY OF MOLAVE, PROVINCE OF ZAMBOANGA DEL SUR HELD AT THE SB SESSION HALL ON DECEMBER 18, 2019 AT 10:00 A.M.

Officers/Members	Position	Present	Absent	Remarks
Hon. Monalisa J. Glepa	Mun. Vice Mayor	✓		P.O.
Hon. Desiderio L. Jabello	SB Member	✓		
Hon. Victor Jose M. Geromo, Jr.	SB Member	✓		
Hon. Zadrac S. Bermejo	SB Member	✓		
Hon. Jonathan S. Uy	SB Member	✓		
Hon. Linda M. Sanieil	SB Member		✓	
Hon. Ricardo P. Golez	SB Member	✓		
Hon. Jacosalem A. Perong, Jr.	SB Member	✓		
Hon. Illuwil D. Orbita	SB Member	✓		
Hon. Sharon B. Amigo, LNB Pres.	Ex-Officio Member		✓	
Hon. Ma. Ana Grace P. Oyao, SKF Pres.	Ex-Officio Member	✓		

APPROPRIATION ORDINANCE NO. 10<sup>TH</sup>-2019-03

AN ORDINANCE PROGRAMMING APPROPRIATIONS AND REGULATING EXPENDITURES OF THE GENERAL FUND TO INCLUDE THE OPERATION OF THE ECONOMIC ENTERPRISES OF MOLAVE, ZAMBOANGA DEL SUR FOR CALENDAR YEAR 2020 IN THE TOTAL AMOUNT OF TWO HUNDRED FORTY NINE MILLION SIX HUNDRED SIXTY FOUR THOUSAND THREE HUNDRED FORTY FOUR PESOS (P249,664,344.00) COVERING THE VARIOUS EXPENDITURES FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR FISCAL YEAR 2020, AND APPROPRIATING THE NECESSARY FUNDS FOR THE PURPOSE.

BE IT ORDAINED by the Sangguniang Bayan of Molave, Zamboanga del Sur in session assembled, that:

**SECTION 1. TOTAL AMOUNT.** The Annual Budget of the Local Government Unit of Molave, Zamboanga del Sur for Fiscal Year 2020 amounted to TWO HUNDRED FORTY NINE MILLION SIX HUNDRED SIXTY FOUR THOUSAND THREE HUNDRED FORTY FOUR PESOS (P249,664,344.00) covering the various expenditures for the operation of the municipal government for Fiscal Year 2020.

The budget documents consisting of the following are incorporated herein and made integral part of this ordinance:

- 1. LBPf No. 1 - Budget of Expenditures and Sources of Financing (BESF);
- 2. LBPf No. 2 – Programmed Appropriation and Obligation by Object Expenditures
- 3. LBPf No. 2a – Utilization of the 20% Development Fund
- 4. LBPf No. 3 - Personnel Schedule
- 5. LBPf No. 4 – Mandate, Vision/Mission, Major Final Output
- 6. LBPf No. 5 – Statement of Indebtedness;
- 7. LBPf No. 6 – Statement of Statutory and Contractual Obligations;
- 8. LBPf No. 7 – Statement of Fund Allocation by Sector

**SECTION 2. STATEMENT OF RECEIPTS.** The following are the Statement of Receipts for the General Fund and Economic Enterprise.

PARTICULARS	Account Code	Income Classification	Past Year (Actual) 2018	Current Year 2019	Budget Year 2020
I. Beginning Cash Balance					
II. Receipts:					
A. Local Internal					

Sources					
Tax Revenue					
Community Tax	40101050	Regular	750,086.50	800,000.00	900,000.00
Real Property Tax -CY	40102040	Regular	2,238,926.79	1,750,000.00	2,000,000.00
Real Property Tax -PY	40102040	Regular	767,551.24	550,000.00	750,000.00
Real Property Tax - Pen	40102040	Regular	468,046.42	220,000.00	250,000.00
Business Tax	40103030	Regular	10,518,715.28	11,000,000.00	12,000,000.00
Amusement Tax	40103060	Regular	156,870.00	160,000.00	160,000.00
Other Local Taxes	40104990	Regular	5,821,550.36	6,000,000.00	6,000,000.00
Occupation Tax	40201140	Regular	18,727.95	20,000.00	20,000.00
Special Education Tax	40102050	Regular	4,316,718.85	2,300,000.00	2,350,000.00
TOTAL TAX REVENUE			25,057,193.39	22,800,000.00	24,430,000.00
B. Non-Tax Revenue					
Permit Fees / Bldg./Burial Fees	40201010	Regular	1,869,003.11	2,000,000.00	2,000,000.00
Reg.Fees / Reg.Large Cattle	40201020	Regular	1,694,332.00	1,000,000.00	1,000,000.00
Cert.Fee / Sec.Fees	40201040	Regular	468,260.00	350,000.00	350,000.00
Clearance & Cert.Fee Marriage	40201110	Regular	149,770.00	300,000.00	300,000.00
Fees on Weight & Measures	40201160	Regular	36,830.00	75,000.00	75,000.00
Fines & Penalties	40201980	Regular	227,471.99	260,000.00	260,000.00
Income from Watersystem	40202090	Regular	23,097,144.20	22,500,000.00	23,000,000.00
Income from IBJT	40202120	Regular	5,687,215.00	5,500,000.00	6,000,000.00
Income from Market	40202140	Regular	10,178,539.28	10,500,000.00	10,500,000.00
Income from Slaughterhouse	40202150	Regular	3,040,770.11	2,500,000.00	3,000,000.00
Interest Income	40202220	Regular	148,803.30	300,000.00	300,000.00
Other Business Income	40202990	Regular	916,000.00	850,000.00	850,000.00
Rent Income	40601010	Regular	-		20,000.00
Other Fines & Penalties	40601010	Regular	1,700.00	30,000.00	30,000.00
TOTAL NON-TAX REVENUE			47,515,838.99	46,165,000.00	47,685,000.00
C. External Sources					
IRA	40106010	Regular	145,589,215.00	160,202,958.00	179,899,344.00
TOTAL EXTERNAL SOURCES			145,589,215.00	160,202,958.00	179,899,344.00
TOTAL RECEIPTS			218,162,247.38	229,167,958.00	252,014,344.00
LESS : SPECIAL EDUCATION TAX			4,316,418.85	2,300,000.00	2,350,000.00
TOTAL RECEIPTS			213,845,828.53	226,867,958.00	249,664,344.00

SECTION 2.A. STATEMENT OF RECEIPTS FOR THE GENERAL FUND. The following are the Statement of Receipts for the General Fund:

PARTICULARS	Account Code	Income Classification	Past Year (Actual) 2018	Current Year 2019	Budget Year 2020
I. Beginning Cash Balance					
II. Receipts:					
A. Local Internal Sources					
Tax Revenue					
Community Tax	40101050	Regular	750,086.50	800,000.00	900,000.00
Real Property Tax -CY	40102040	Regular	2,238,926.79	1,750,000.00	2,000,000.00
Real Property Tax -PY	40102040	Regular	767,551.24	550,000.00	750,000.00
Real Property Tax - Pen	40102040	Regular	468,046.42	220,000.00	250,000.00
Business Tax	40103030	Regular	10,518,715.28	11,000,000.00	12,000,000.00
Amusement Tax	40103060	Regular	156,870.00	160,000.00	160,000.00
Other Local Taxes	40104990	Regular	5,821,550.36	6,000,000.00	6,000,000.00
Occupation Tax	40201140	Regular	18,727.95	20,000.00	20,000.00
Special Education Tax	40102050	Regular	4,316,718.85	2,300,000.00	2,350,000.00
TOTAL TAX REVENUE			25,057,193.39	22,800,000.00	24,430,000.00
B. Non-Tax Revenue					
Permit Fees / Bldg./Burial Fees	40201010	Regular	1,869,003.11	2,000,000.00	2,000,000.00
Reg.Fees / Reg.Large Cattle	40201020	Regular	1,694,332.00	1,000,000.00	1,000,000.00

Cert.Fee / Sec.Fees	40201040	Regular	468,260.00	350,000.00	350,000.00
Clearance & Cert.Fee Marriage	40201110	Regular	149,770.00	300,000.00	300,000.00
Fees on Weight & Measures	40201160	Regular	36,830.00	75,000.00	75,000.00
Fines & Penalties	40201980	Regular	227,471.99	260,000.00	260,000.00
Interest Income	40202220	Regular	148,803.30	300,000.00	300,000.00
Other Business Income	40202990	Regular	916,000.00	850,000.00	850,000.00
Rent Income	40601010	Regular	-		20,000.00
Other Fines & Penalties	40601010	Regular	1,700.00	30,000.00	30,000.00
TOTAL NON-TAX REVENUE			5,512,170.40	5,165,000.00	5,185,000.00
C. External Sources					
IRA	40106010	Regular	145,589,215.00	160,202,958.00	179,899,344.00
Inter Local Transfer Subsidy from other funds	40301040			13,769,152.00	13,627,498.00
TOTAL EXTERNAL SOURCES			142,589,215.00	173,972,110.00	193,526,842.00
TOTAL RECEIPTS			176,158,578.79	201,937,110.00	223,141,842.00
LESS : SPECIAL EDUCATION TAX			4,316,718.85	2,300,000.00	2,350,000.00
TOTAL RECEIPTS			171,841,859.94	199,637,110.00	220,791,842.00

SECTION 3. LBP FORM NO. 1. BUDGET OF EXPENDITURES AND SOURCES OF FINANCING.  
A. GENERAL FUND.

PARTICULARS	Account Code	Income Classification	Past Year (Actual) 2018	Current Year 2019	Budget Year 2020
I. Beginning Cash Balance					
II. Receipts:					
A. Local Internal Sources					
Tax Revenue					
Community Tax	40101050	Regular	750,086.50	800,000.00	900,000.00
Real Property Tax -CY	40102040	Regular	2,238,926.79	1,750,000.00	2,000,000.00
Real Property Tax -PY	40102040	Regular	767,551.24	550,000.00	750,000.00
Real Property Tax - Pen	40102040	Regular	468,046.42	220,000.00	250,000.00
Business Tax	40103030	Regular	10,518,715.28	11,000,000.00	12,000,000.00
Amusement Tax	40103060	Regular	156,870.00	160,000.00	160,000.00
Other Local Taxes	40104990	Regular	5,821,550.36	6,000,000.00	6,000,000.00
Occupation Tax	40201140	Regular	18,727.95	20,000.00	20,000.00
Special Education Tax	40102050	Regular	4,316,718.85	2,300,000.00	2,350,000.00
TOTAL TAX REVENUE			25,057,193.39	22,800,000.00	24,430,000.00
B. Non-Tax Revenue					
Permit Fees / Bldg./Burial Fees	40201010	Regular	1,869,003.11	2,000,000.00	2,000,000.00
Reg.Fees / Reg.Large Cattle	40201020	Regular	1,694,332.00	1,000,000.00	1,000,000.00
Cert.Fee / Sec.Fees	40201040	Regular	468,260.00	350,000.00	350,000.00
Clearance & Cert.Fee Marriage	40201110	Regular	149,770.00	300,000.00	300,000.00
Fees on Weight & Measures	40201160	Regular	36,830.00	75,000.00	75,000.00
Fines & Penalties	40201980	Regular	227,471.99	260,000.00	260,000.00
Interest Income	40202220	Regular	148,803.30	300,000.00	300,000.00
Other Business Income	40202990	Regular	916,000.00	850,000.00	850,000.00
Rent Income	40601010	Regular			20,000.00
Other Fines & Penalties	40601010	Regular	1,700.00	30,000.00	30,000.00
TOTAL NON-TAX REVENUE			5,512,170.40	5,165,000.00	5,185,000.00
C. External Sources					
IRA	40106010	Regular	145,589,215.00	160,202,958.00	179,899,344.00
Inter Local Transfer				13,769,152.00	13,627,498.00
TOTAL EXTERNAL SOURCES			145,589,215.00	173,972,110.00	193,526,842.00
TOTAL RECEIPTS			176,158,578.79	201,937,110.00	223,141,842.00
LESS : SPECIAL EDUCATION TAX			4,316,718.85	2,300,000.00	2,350,000.00
TOTAL RECEIPTS			171,841,859.94	199,637,110.00	220,791,842.00
III. EXPENDITURES					

<b>Personal Services</b>					
Salaries and Wages - Regular	50101010	Regular	31,507,444.43	43,251,948.00	46,431,768.00
Salaries and Wages - Casual/Contractual	50101020	Regular	8,406,620.00	6,800,000.00	6,571,427.00
<b>Other Compensation</b>					
Personnel Economic Relief Allowance(PERA)	50102010	Regular	2,068,083.33	2,688,000.00	2,928,000.00
Representation Allowance (RA)	50102020	Regular	1,927,125.00	2,078,800.00	2,187,000.00
Transportation Allowance-(TA)	501020300	Regular	1,738,125.00	1,890,000.00	2,089,800.00
Clothing/Uniform Allowance	50102040	Regular	420,000.00	672,000.00	732,000.00
Subsistence/Laundry Allowance	50102050	Regular	294,200.00	318,300.00	370,500.00
Hazard Pay	50102110	Regular	1,046,881.68	1,232,556.00	1,339,944.00
Cash Gift	50102150	Regular	447,000.00	560,000.00	610,000.00
Mid-Year Bonus	50102140	Regular	2,561,496.60	3,467,989.00	3,795,167.00
Year-end Bonus	50102140	Regular	2,676,918.50	3,467,989.00	3,795,167.00
GSIS Contribution	50103010	Regular	3,496,014.18	5,095,245.00	4,606,221.98
PAG-IBIG Contribution	50103020	Regular	97,900.00	134,400.00	144,000.00
PHILHEALTH Contribution	50103030	Regular	322,656.71	430,787.00	456,805.00
ECC Contribution	50103040	Regular	100,300.00	134,400.00	138,000.00
Honorarium/BAC	50102100	Regular	500,169.00		
Other Personnel Services	50104990	Regular	77,450.00	78,000.00	78,000.00
Terminal Leave	50104030	Regular	2,597,934.40	8,963,220.10	432,761.00
Loyalty Incentives	50104990	Regular	140,000.00	50,000.00	70,000.00
Other Personnel Benefits-CNA	50102990	Regular	2,075,000.00		
Productivity Enhancement Incentives – PEI	50102990	Regular	415,000.00	560,000.00	610,000.00
Overtime & Night Pay	50102990	Regular	150,000.00		350,000.00
<b>Maintenance and Other Operating Expenses</b>		Regular			
Travelling Expenses	50201010	Regular	3,745,616.89	5,590,000.00	7,165,000.00
Training Expenses	50202010	Regular	1,298,298.07	2,855,000.00	2,975,000.00
Office Supplies Expenses	50203010	Regular	1,325,055.48	2,245,000.00	2,608,994.00
Gasoline, Oil and Lubricants	50203090	Regular	7,352,009.88	7,340,000.00	7,250,000.00
Postage and Deliveries	50205010	Regular	3,677.00	10,000.00	10,000.00
Telephone Expenses-Landline	50205020	Regular	29,262.94	100,000.00	100,000.00
Telephone Expenses-Mobile	50205020	Regular	360,691.74	607,200.00	655,000.00
Internet Expenses	50205030	Regular	460,940.21	556,000.00	761,000.00
Advertising Expenses	50299010	Regular		115,000.00	340,000.00
Representation Expenses	50299030	Regular	230,787.40	800,000.00	900,000.00
Security Expenses	50212030	Regular	84,000.00	100,000.00	100,000.00
Legal Services	50211010	Regular	7,775.00	88,000.00	100,000.00
Other Professional Expenses	50211990	Regular	374,566.40	590,000.00	658,000.00
Repair and Maintenance-Office Building	50213040	Regular	408,212.14	800,000.00	1,400,000.00
Repair and Maintenance-Other Structure	50213040	Regular	329,761.25	500,000.00	1,000,000.00
Repair and Maintenance-Motor Vehicle	50213060	Regular	2,285,563.60	3,340,000.00	3,490,000.00
Repair and Maint.- Road Highways and Bridges	50213030	Regular	373,453.00	1,000,000.00	1,500,000.00
Repair and Maint.- Drainage, Canal	50213030	Regular	890,255.00	900,000.00	1,200,000.00
Repair and Maint.- Office Equipment	50213050	Regular	60,936.00	293,000.00	303,000.00
Donations	50299080	Regular	1,119,792.95	3,000,000.00	1,500,000.00
Individual in Crisis Situation (ICS)	50299080	Regular	978,588.00	1,150,000.00	1,000,000.00
Indigency Fund	50299080	Regular	128,535.00		
Philhealth Para sa Masa	50299080	Regular	744,000.00	1,000,000.00	1,000,000.00
Intelligence Fund	50210020	Regular			
Extraordinary Expenses	50211030	Regular	7,782.00		
Assistance to various projects and program	50299080	Regular	484,621.00	600,000.00	1,800,000.00
Election Expenses	50299990	Regular		1,000,000.00	500,000.00
Scholarship Grant/Educational Assistance	50202020	Regular	1,688,003.93	1,100,000.00	

SPES	50299990	Regular	698,590.40	870,000.00	1,000,000.00
Sports Program	50299990	Regular	499,718.00	1,100,000.00	1,100,000.00
Child Friendly	50299990	Regular	178,340.00	450,000.00	464,000.00
Legislative Tracking System				150,000.00	
Youth Summit	50299990	Regular		75,000.00	100,000.00
Meetings & Conferences	50299990	Regular	159,195.00	205,000.00	245,000.00
Symposium to HIV-AIDS High School	50299990	Regular		100,000.00	
Purchase of Laboratory Equipment	50299990	Regular			800,000.00
SRE Publication				18,000.00	18,000.00
Assistance to ALS				300,000.00	
Assistance to Katarungang Pambarangay	50299990	Regular	49,554.00	70,000.00	50,000.00
Educational Assistance				243,500.00	1,350,000.00
Development of Website and web hosting	50213050	Regular	9,600.00	15,000.00	65,000.00
Rent Expenses	50299050	Regular	108,325.00	200,000.00	250,000.00
Discretionary Fund	50299990	Regular	12,750.00	52,178.00	44,779.00
Legislative Collaborative Programs and Projects	50299080	Regular	25,000.00	2,000,000.00	650,000.00
Other Supplies Expenses	50203990	Regular	406,835.00	545,000.00	610,000.00
Research, Exploration & Dev't Expenses	50206010	Regular	897.50		
Communication Expenses	50205020	Regular			-
Accountable Forms	50203020	Regular	288,769.10	300,000.00	400,000.00
Fidelity Bond	50216020	Regular	50,000.00	70,000.00	100,000.00
Insurance Expenses	50216030	Regular	277,107.67	650,000.00	650,000.00
ITAX Maintenance	50213050	Regular	17,760.00	50,000.00	50,000.00
General Revision	50299990	Regular		560,000.00	560,000.00
License Handheld Radio	50299990	Regular		60,000.00	60,000.00
Agricultural Supplies Expenses	50299990	Regular	256,903.00	400,000.00	400,000.00
Agricultural Planting Materials	50299990	Regular	99,994.00		500,000.00
Agricultural Organic	50299990	Regular		100,000.00	100,000.00
Agricultural Support Program	50299990	Regular	88,963.00	200,000.00	200,000.00
MAFC	50299990	Regular	38,798.65	60,000.00	80,000.00
Drugs and Medicine Expenses	50203070	Regular	535,502.00	1,100,000.00	1,300,000.00
Medical Supplies Expenses	50203080	Regular	93,190.90	150,000.00	250,000.00
Dental Supplies Expenses	50203080	Regular	59,010.00	60,000.00	150,000.00
Counterpart TB control Program	50203070	Regular		100,000.00	100,000.00
Other Maint.-Lying-in clinic	50203990	Regular	409,497.84	450,000.00	600,000.00
Children Congress	50299990	Regular	29,085.00	33,000.00	35,000.00
Assistance to Children need Special Protection	50299990	Regular	22,500.00	100,000.00	50,000.00
Violence Against Women and Children	50299990	Regular	5,000.00	50,000.00	50,000.00
Supplemental Feeding	50299990	Regular	99,400.00	100,000.00	200,000.00
Deportees	50299990	Regular	25,000.00	50,000.00	
PWD Celebration	50299990	Regular			100,000.00
Electricity Expenses	50204020	Regular	5,829,374.67	5,730,000.00	6,230,000.00
Anti-illegal Drug Campaign	50299990	Regular	94,581.04	193,200.00	235,000.00
Public Safety	50299990	Regular		37,800.00	37,800.00
PLEB	50299990	Regular	29,477.00	30,000.00	100,000.00
Signage & Traffic Signs	50299990	Regular	14,406.00		50,000.00
BOSS Program	50299990	Regular	12,490.00	50,000.00	50,000.00
Personnel Productive Equipment –MRF	50299990	Regular		550,000.00	350,000.00
Maintenance of Plazas and Parks	50213030	Regular	360,755.00	450,000.00	450,000.00
Repair and Maintenance-Street Lights	50213030	Regular	199,395.00	400,000.00	400,000.00
Auditing Services	50211020	Regular		100,000.00	
Buntis Congress	50299990	Regular	47,966.00	150,000.00	60,000.00
Burial Assistance to Sr. Citizens	50299990	Regular	82,000.00	450,000.00	300,000.00
Senior Citizens Federated Pres. Allowance	50211990	Regular	36,000.00		100,000.00
Assistance to Physical Restoration –PWD-	50211990	Regular		100,000.00	250,000.00

Medical/Burial					
Rewards & Other Claims	50206010	Regular	25,000.00	50,000.00	100,000.00
Confidential Expenses	50210010	Regular	827,000.00	1,110,000.00	2,007,540.00
Support to PWUD for Rehab or Educ Support	50210010	Regular			200,000.00
Other MOOE- (SCAA)	50299990	Regular	97,578.00	235,000.00	
Other MOOE	50299990	Regular	1,442,662.90	1,962,000.00	2,377,000.00
Other MOOE-Janitorial Exp	50299990	Regular			100,000.00
Adaptation Climate Change	50299990	Regular		400,000.00	400,000.00
Assistance to Purok	50299990	Regular	73,687.00	500,000.00	500,000.00
Support Services- Senior Citizen	50299990	Regular	226,963.50	500,000.00	400,000.00
Trainings & Seminars-RIC/FA	50299990	Regular	5,550.00	500,000.00	470,000.00
4H Club	50299990	Regular	185,344.00	150,000.00	
Trainings & Seminars related to Agriculture	50202010	Regular			150,000.00
Other MOOE – SGLG	50299990	Regular			1,300,000.00
Nutrition Month celebration	50299990	Regular			500,000.00
Organic Agriculture Program	50299990	Regular			1,800,000.00
Formulation of Mun. Master Drainage Plan	50299990	Regular			2,000,000.00
Cash Incentives	50299990		1,482,420.00		
Assistance to KALIPI	50299990	Regular	185,830.00	300,000.00	250,000.00
Enhanced comprehensive intervention program	50299990	Regular			150,000.00
Assistance to WEDC	50299990	Regular			500,000.00
Financial Expenses	50299990	Regular	7,279,820.37		
<b>Capital Outlay</b>	10705020				
2 units Air condition/ceiling fan	10705020	Regular	151,690.00	150,000.00	100,000.00
Laptop/ netbook	10707012	Regular	77,440.00	190,000.00	790,000.00
Computer w/ printer	10707012	Regular	236,796.00	403,600.00	253,600.00
Steel Cabinet	10707010	Regular	17,600.00	27,000.00	30,000.00
Furniture & Fixtures	10707010	Regular	894,008.20	832,000.00	700,000.00
Office Equipment	10705020	Regular		500,000.00	
Cont. Of GAD Center ( Phase III)	10704010	Regular		6,000,000.00	7,500,000.00
Communication Equipment	10705070	Regular	26,789.00	15,000.00	220,000.00
Cannon Camera-DA	10707010	Regular	34,600.00		
CCTV Camera	10707010	Regular		900,000.00	2,000,000.00
Sound System/ Typewriter	10707010	Regular	24,960.00	25,000.00	
Motorcycle	10705030	Regular		625,000.00	250,000.00
Printer & UPS	10705030	Regular	7,945.00	91,000.00	90,000.00
Improvement of BrgySto. Rosario Water System	10710020	Regular	39,680.00		
Photo copier /xerox machine	10707010	Regular	22,445.00		115,000.00
Water Dispenser	10707010	Regular			10,000.00
Executive Chair	10707010	Regular			5,000.00
Curtains	10707010	Regular			6,000.00
Construction of perimeter fence	10705020	Regular		300,000.00	300,000.00
Plastic chairs	10707010	Regular			25,000.00
Rostrum/Sound system cabinet	10707010	Regular			20,000.00
Purchase of computer servier	10705020	Regular			120,000.00
Software for checkwriter	10705020	Regular			50,000.00
Establishment of mun. plaza	10704990	Regular			1,500,000.00
Corn Sheller	10705010	Regular			350,000.00
Legislative Tracking table	10705030	Regular			150,000.00
Const of Bahay Pag-asa - Halfway House	10705020	Regular			2,000,000.00
DV Control System	10707012	Regular			200,000.00
Exhaust Fan	10705010	Regular			10,000.00
Installation of sliding door – SB Session Hall	10707010	Regular			40,000.00
Smart phone-GEO tagging	10705070	Regular			40,000.00
1 unit meat van	10706010	Regular		1,500,000.00	
1 unit service vehicle van	10707020	Regular		1,800,000.00	
Construction of Lactation	10710020	Regular		700,000.00	

Room					
Military Jeep	10706010	Regular		1,500,000.00	
Photo copier	10707010	Regular		50,000.00	
Fabrication of vault – accounting office				120,000.00	
<b>Special Purpose Appropriations</b>					
23% Development Fund		Regular	22,719,681.00	32,040,600.00	41,376,849.12
5% LDRRM Fund		Regular	2,981,258.13	9,290,897.90	10,358,217.20
Aid to Barangay	50214030	Regular	25,000.00	25,000.00	25,000.00
Aid to POPCOM	50214030	Regular	12,000.00	12,000.00	12,000.00
Total Expenditures			<b>138,193,982.58</b>	<b>199,637,110.00</b>	<b>219,198,340.30</b>
<b>Ending Balance</b>			<b>33,647,877.36</b>		<b>1,593,501.70</b>

B. **ECONOMIC ENTERPRISES.** The following table shows the Budget Expenditures and Sources of Financing for the Economic Enterprises of the municipality.

BUDGET OF EXPENDITURES AND SOURCES OF FINANCING  
ECONOMIC ENTERPRISES

PARTICULARS	Account Code	Income Classification	Past Year (Actual) 2018	Current Year 2019	Budget Year 2020
<b>I. Beginning Cash Balance</b>					
II. Receipts					
Income from Market	40202140	Regular	10,178,539.28	10,500,000.00	10,500,000.00
Income from Slaughterhouse	40202150	Regular	3,040,770.11	2,500,000.00	3,000,000.00
Income from WaterSystem	40202090	Regular	23,097,144.20	22,500,000.00	23,000,000.00
Income from IBJT	40202070	Regular	5,687,215.00	5,500,000.00	6,000,000.00
<b>TOTAL RECEIPTS</b>			<b>42,003,668.59</b>	<b>41,000,000.00</b>	<b>42,500,000.00</b>
<b>EXPENDITURES</b>					
<b>Personal Services</b>					
Salaries and Wages-Regular	50101010	Regular	5,102,982.52	6,075,972.00	6,051,504.00
Salaries and Wages-Casual	50101020	Regular	5,109,945.00	6,350,000.00	7,800,000.00
Other Compensation					
Personnel Economic Relief Allowance	50102010	Regular	653,000.00	744,000.00	742,000.00
Representation Allowance	50102030	Regular	135,000.00	135,000.00	135,000.00
Transportation Allowance	50102040	Regular	135,000.00	135,000.00	135,000.00
Clothing/Uniform Allowance	50102050	Regular	130,000.00	186,000.00	180,000.00
Cash Gift	50102150	Regular	135,000.00	155,000.00	155,000.00
Mid-Year Bonus	50102140	Regular	423,720.00	506,331.00	466,849.00
Year End Bonus	50102140	Regular	423,720.00	506,331.00	466,849.00
GSIS Premiums	50103010	Regular	612,573.96	729,118.00	699,286.00
Pag-ibig Contribution	50103020	Regular	32,436.48	37,200.00	37,000.00
PhilHealth Contribution	50103030	Regular	62,075.74	73,000.00	74,417.00
ECC Contribution- State Insurance	50103040	Regular	31,858.00	37,036.00	37,036.00
Terminal Leave	50104030	Regular	258,697.44		497,590.00
CNA	50102100	Regular	675,000.00		
P E I			135,000.00	155,000.00	155,000.00
Other Personnel	50104990		54,483.00	57,037.00	57,048.00

services		Regular			
<b>Maintenance and other Operating Expenses</b>					
Travelling Expenses-Local	50104010	Regular	65,738.04	170,000.00	275,000.00
Office Supplies Expenses	50203020	Regular	403,440.77	833,861.00	831,479.00
Gasoline, Oil and Lubricants	50203090	Regular	489,382.71	550,000.00	850,000.00
Repair and Maintenance-Building-MKT	50213040	Regular	380,451.30	600,000.00	1,000,000.00
Repair and Maintenance-Building-Slaughter	50213040	Regular	405,731.00	460,962.00	600,000.00
Insurance Expenses-Building	50216030	Regular	415,268.28	700,000.00	400,000.00
Rent Expenses	50299050	Regular	360,000.00	360,000.00	360,000.00
Repair and Maintenance-IBJT	50213010	Regular	120,367.45	1,000,000.00	1,925,000.00
Other supplies Expenses-Water Meter	50203990	Regular	394,500.00	476,000.00	544,444.00
Other supplies Expenses-1"dia	50203990	Regular	43,600.00		
Repair and Maintenance-Water System	50213030	Regular	1,366,490.47	1,850,000.00	1,800,000.00
Repair and Maintenance-Motor Vehicle	50213060	Regular	79,360.24	150,000.00	100,000.00
Internet Expenses	50205030	Regular	42,572.01	72,000.00	72,000.00
Insurance Expenses ( Loan)	50216030	Regular		400,000.00	340,000.00
Communication Expenses	50205020	Regular	18,510.00	35,000.00	45,000.00
Meat Van Maintenance	50213030	Regular	8,992.00	20,000.00	50,000.00
Fabrication of 2 units trapezoidal pot	50299990	Regular		150,000.00	
Repair & Maintenance Office Equipment	50213050	Regular		60,000.00	75,000.00
Fitting Materials	50213040	Regular	5,625.00		15,000.00
Personnel Protective Equipment			36,470.00		50,000.00
Roofing of pigpen	50213040		46,539.00		
Improvement of Septic Tank	50213040				200,000.00
Improvement of drainage-slaughterhouse	50213040		95,600.00		100,000.00
Subsidy to Other Funds	50214060	Regular	15,130,637.00	13,769,152.00	13,627,498.00
<b>Capital Outlay</b>					
Construction of elevated restroom	10704990	Regular		1,500,000.00	
Water Treatment Facilities					1,000,000.00
Laptop	10705030	Regular		50,000.00	
Printer	10705030	Regular			



Improvement of IBJT	10704990			66,000.00	
Purchase of motorcycle	10706010	Regular	150,000.00	165,000.00	270,000.00
Office Tables and Chairs	10705010			150,000.00	
Television	10706010				55,000.00
Grasscutter	10705990			30,000.00	
Construction of Dirty Kitchen	10710020			500,000.00	
Extension Roofing – IBJT	10710020			500,000.00	
Repair/Rehab of foodcourt	10710020			500,000.00	
Desktop Computer w/ printer	10705030		118,713.74		170,000.00
Projector	10705010		24,550.00		
Audio Amplifier w/ microphone	10705070		18,500.00		15,000.00
Handheld Radio	10705070		39,750.00		
Furnitures& Fixtures	10707010		32,101.30		20,000.00
Steel Cabinet	10707010		8,800.00		20,000.00
<b>Total Expenditures</b>			<b>34,412,182.45</b>	<b>41,000,000.00</b>	<b>42,500,000.00</b>
III. Ending Balance			7,591,486.14		

**SECTION 3. APPROPRIATION OF FUNDS. LBPF No. 2. Programmed Appropriation and Obligation by Object of Expenditures.**

A. **GENERAL FUND.** The estimated amount of Two Hundred Twenty Million Seven Hundred Ninety One Thousand Eight Hundred Forty Two Pesos (P220,791,842.00) is hereby appropriated for the various expenditures in the General Fund for Fiscal Year 2019, allocated as follows:

1. OFFICE: **Office of the Municipal Mayor**  
FUNCTION: Administrative Function  
Account: 100-1011

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR 2018	CURRENT YEAR 2019	BUDGET YEAR 2020
Salaries & Wages-Regular	50101010	4,034,122.97	5,568,120.00	5,553,192.00
Salaries & Wages - Casual / Contractual	50101020	4,148,350.00	2,400,000.00	2,400,000.00
PERA	50102010	282,000.00	408,000.00	456,000.00
RA	50102020	178,200.00	178,000.00	178,200.00
TA	50102030	81,000.00	81,000.00	81,000.00
Clothing/Uniform Allowance	50102040	55,000.00	102,000.00	114,000.00
Cash Gift	50102150	60,000.00	85,000.00	95,000.00
Mid-Year Bonus	50102990	342,678.00	464,010.00	462,766.00
Year End Bonus	50102140	341,372.55	464,010.00	462,766.00
GSIS Premiums	50103010	346,694.28	639,746.00	626,815.00
PAG-IBIG Contributions	50103020	12,900.00	20,400.00	21,600.00
PHILHEALTH Contribution	50103030	42,040.92	58,754.00	54,412.00
ECC Contribution –State Ins	50103040	13,000.00	20,400.00	21,600.00
Loyalty Benefits	50104990	140,000.00	50,000.00	70,000.00
Terminal Leave	50104030		1,092,400.10	
Honorarium –BAC	50102100	500,169.00		
Wages-Organic Agriculture Program				100,000.00
PEI	50104030	55,000.00	85,000.00	95,000.00
Other Personnel Benefits-CNA	50104990	275,000.00		
Overtime Pay	50102130	150,000.00		150,000.00

<b>Total Personal Services</b>		<b>11,057,527.72</b>	<b>11,716,840.10</b>	<b>10,942,351.00</b>
<b>MOOE</b>				
Traveling Expenses– Local	50201010	904,836.09	1,200,000.00	1,600,000.00
Training Expenses	50201010	341,770.00	500,000.00	650,000.00
Office Supplies Expenses	50203010	469,956.71	800,000.00	900,000.00
Gasoline, Oil, Lubricants	50203090	3,033,059.95	2,200,000.00	2,800,000.00
Postage & Deliveries	50205010	3,677.00	10,000.00	10,000.00
Telephone Expenses –Landlnd	50205020	29,262.94	100,000.00	100,000.00
Telephone Expenses – Mobile	50205020	123,566.51	200,000.00	200,000.00
Internet Expenses	50205030	135,000.00	150,000.00	150,000.00
Advertising Expenses	50299010		15,000.00	240,000.00
Representation Expenses	50299020	230,787.40	800,000.00	900,000.00
Security Expenses	50212030	84,000.00	100,000.00	100,000.00
Legal Services	50211020	7,775.00	88,000.00	100,000.00
Other Professional Services	50211990	38,566.40	100,000.00	150,000.00
Repair & Maint-Office Bldg	50213040	297,013.64	500,000.00	1,000,000.00
Repair & Maint-Other Structure	50213040	329,761.25	500,000.00	1,000,000.00
Repair & Maint-Motor Vehicle	50213060	1,894,901.40	2,500,000.00	3,000,000.00
Repair & Maint-Roads, Highways	50213030	373,453.00	1,000,000.00	1,500,000.00
Formulation of Municipal Master Drainage Plan	50213060			2,000,000.00
Repair & Maint-Drainage Canals	50213060	890,255.00	900,000.00	1,200,000.00
Repair & Maint-Office Equipment	50213050	19,230.00	100,000.00	100,000.00
AICS	50299080			1,000,000.00
Donations	50299080	873,542.95	900,000.00	1,500,000.00
Philhealth para sa Masa	50299080	744,000.00	1,000,000.00	1,000,000.00
Indigency Fund	50299080			
Extraordinary Expenses	50210020	7,782.00		
Assist to various program/project	50299080	484,621.00	600,000.00	1,800,000.00
Election Expenses -Barangay	50299080		1,000,000.00	500,000.00
Sports Program	50299080	499,718.00	500,000.00	1,100,000.00
Development of website and web hosting	50213050	9,600.00	15,000.00	65,000.00
Rent Expenses	50299050	14,500.00	100,000.00	150,000.00
Discretionary Fund	50299050	12,750.00	52,178.00	44,779.00
Other Supplies Expenses	50203990	185,090.00	200,000.00	250,000.00
Assistance to purok	50299990	73,687.00	500,000.00	500,000.00
License Handheld Radio	50299990		50,000.00	50,000.00
Cash Incentives	50299990	1,400,340.00		
Other MOOE-Nutrition Mo.	50299990			500,000.00
Other MOOE – SGLG	50299990			1,300,000.00
Organic Agriculture Program	50299990			1,800,000.00
Personnel Protection Equipment – Solid Waste	50299990		500,000.00	300,000.00
<b>Total MOOE</b>		<b>13,512,503.24</b>	<b>17,180,178.00</b>	<b>29,559,779.00</b>
<b>CAPITAL OUTLAY</b>				
Furniture & Fixtures		794,424.90	500,000.00	
Office Equipment			500,000.00	
Purchase of 1 unit meat van			1,500,000.00	
1 unit aircon – PAO		60,095.00		
Improvement water system – Sto Rosario		39,680.00		

Establishment of Mun. Park				1,500,000.00
Corn Sheller				350,000.00
<b>TOTAL CAPITAL OUTLAY</b>		<b>894,199.90</b>	<b>2,500,000.00</b>	<b>1,850,000.00</b>
NON – OFFICE BUDGETARY REQUIREMENTS				
Aid to barangays	50299990	25,000.00	25,000.00	25,000.00
Aid to POPCOM	50299990	12,000.00	12,000.00	12,000.00
23% Development Fund	8918	22,719,681.00	40,050,739.50	41,376,849.12
5% LDRRMF	9940	2,981,258.13	9,290,897.90	10,358,217.20
<b>TOTAL NON – OFFICE</b>		<b>25,737,939.13</b>	<b>49,378,637.40</b>	<b>51,772,066.32</b>
<b>TOTAL APPROPRIATION</b>		<b>51,202,169.99</b>	<b>80,775,655.50</b>	<b>94,124,196.32</b>

2. OFFICE: **Vice Mayor's Office**  
Function: Legislative Services  
Account: 100-1016

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
Salaries	50101010	1,122,078.84	1,456,116.00	1,440,324.00
Wages	50101020	500,075.00	500,000.00	300,000.00
PERA	50102010	65,083.33	96,000.00	96,000.00
RA	50102020	91,800.00	91,800.00	91,800.00
Transportation Allowance	50102030			91,800.00
Clothing/Uniform Allowance	50102040	15,000.00	24,000.00	24,000.00
Cash Gift	50102050	15,000.00	20,000.00	20,000.00
Mid-Year Bonus	50102990	96,794.00	121,343.00	120,027.00
Year End Bonus	50102140	95,653.30	121,343.00	120,027.00
GSIS Premiums	50103010	135,276.84	174,734.00	49,611.00
PAG-IBIG Contribution	50103020	3,300.00	4,800.00	4,800.00
PHILHEALTH Contribution	50103030	9,674.85	12,272.00	12,285.00
ECC Contribution –State Ins	50103040	3,300.00	4,800.00	3,600.00
PEI	50102990	10,000.00	20,000.00	20,000.00
Other Personal Services-CNA	50104990	50,000.00		
Terminal leave	50104030		305,974.00	
<b>TOTAL Personal Services</b>		<b>2,213,036.16</b>	<b>2,953,182.00</b>	<b>2,394,274.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	301,344.70	300,000.00	300,000.00
Office Supplies Expenses	50203010	44,598.34	100,000.00	
Telephone Expenses – Mobile	50205020	85,482.52	150,000.00	150,000.00
Donations	50299080	152,850.00	900,000.00	
Other MOOE-Janitorial Expenses	50299990		100,000.00	100,000.00
Internet Expenses	50205030	9,654.00	100,000.00	100,000.00
Gasoline, Oil, Lubricants Expenses	50203090	139,425.00	800,000.00	
Legislative-Collaborative Programs and Projects	50299080	25,000.00	800,000.00	
Repair and Maintenance – Motor Vehicle	50213060		350,000.00	
Cash Incentives	50299990	82,080.00		
Scholarship Program – Educational Assistance	50202020	451,394.92	500,000.00	
<b>TOTAL MOOE</b>		<b>1,291,829.48</b>	<b>4,100,000.00</b>	<b>650,000.00</b>
<b>Capital Outlay</b>				
Water dispenser				10,000.00
2 units single motorcycle	10706010		250,000.00	
2 units computer	10705030	64,726.00	100,000.00	

1 unit laptop	10705030		40,000.00	
<b>TOTAL CO</b>		<b>64,726.00</b>	<b>390,000.00</b>	<b>10,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>3,569,591.64</b>	<b>7,443,182.00</b>	<b>3,054,274.00</b>

### 3. SANGGUNIAN BAYAN OFFICE

Function: Legislative Function

Account: 100-1021

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
Salaries & Wages-Regular	50101010	7,651,820.85	9,155,304.00	9,037,452.00
Salaries & Wages-Casual	50101020	390,810.00	500,000.00	300,000.00
PERA	50102010	226,000.00	240,000.00	240,000.00
RA	50102020	766,125.00	810,000.00	810,000.00
TA	50102030	766,125.00	810,000.00	810,000.00
Clothing/Uniform Allowance	50102040	45,000.00	60,000.00	60,000.00
Cash Gift	50102150	52,000.00	50,000.00	50,000.00
Mid-Year Bonus	50102990	604,621.00	762,942.00	753,121.00
Year End Bonus	50102140	650,502.90	762,942.00	753,121.00
GSIS Premiums	50103010	768,855.30	1,095,179.00	652,121.00
PAG-IBIG Contributions	50103020	7,100.00	12,000.00	12,000.00
PHILHEALTH Contribution	50103030	53,350.00	66,000.00	66,000.00
ECC Contribution –State Ins	50103040	9,600.00	12,000.00	7,200.00
PEI	50102990	50,000.00	50,000.00	50,000.00
Other Personnel Benefits-CNA	50104030	250,000.00		
Terminal Leave	50104030	374,313.28	3,004,300.00	
<b>TOTAL Personnel Services</b>		<b>12,666,223.33</b>	<b>17,390,667.00</b>	<b>13,601,015.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	802,927.03	2,000,000.00	2,000,000.00
Office Supplies Expenses	50203010	47,472.71	100,000.00	
Gasoline, Oil and lubricants expenses			800,000.00	800,000.00
Telephone Expenses – Mobile	50205020	78,007.00	100,000.00	100,000.00
Research, Exploration & Dev't Expenses	50299080	897.50		
Repair & Maint-Motor Vehicle	50210020	87,150.00	250,000.00	250,000.00
Legislative-Collaborative Programs and Projects	50299990		1,200,000.00	650,000.00
Donations	50205030	93,400.00	1,200,000.00	
Scholarship/Educational Assistance	50203090	194,208.88	600,000.00	
Sports Program – SK			600,000.00	
Other MOOE-Committee Activities			600,000.00	600,000.00
<b>Total MOOE</b>		<b>1,304,063.12</b>	<b>7,450,000.00</b>	<b>4,400,000.00</b>
<b>Capital Outlay</b>				
Desktop – 11 units	10705030			550,000.00
Communication Equipment				220,000.00
Installation of sliding glass – session hall	10707010			40,000.00
Exhaust Fan	10707010			10,000.00
1 unit vehicle (van)	10706010		1,800,000.00	
Furniture and fixtures	10707010	16,660.30		
<b>TOTAL CO</b>		<b>16,660.30</b>	<b>1,800,000.00</b>	<b>820,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>13,986,946.75</b>	<b>26,640,667.00</b>	<b>18,821,015.00</b>

**4. SB SECRETARIAT OFFICE**

Function: Legislative Services-Support Services

Account Code:100-1022

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONAL SERVICES</b>				
Salaries& Wages-Regular	50101010	1,291,199.96	1,475,340.00	1,930,416.00
Salaries &Wages-Casual	50101020		200,000.00	200,000.00
PERA	50102010	62,000.00	96,000.00	120,000.00
RA	50102020	81,000.00	81,000.00	81,000.00
TA	50102030	81,000.00	81,000.00	81,000.00
Clothing/Uniform Allowance	50102040	15,000.00	24,000.00	30,000.00
Cash Gift	50102150	15,000.00	20,000.00	25,000.00
Mid-Year Bonus	50102990	115,675.60	122,945.00	160,868.00
Year End Bonus	50102140	123,130.00	122,945.00	160,868.00
GSIS Premiums	50103010	154,944.00	177,041.00	231,650.00
PAG-IBIG Contributions	50103020	3,100.00	4,800.00	6,000.00
PHILHEALTH Contribution	50103030	12,452.79	13,237.00	19,272.00
ECC Contribution –State Ins	50103040	3,100.00	4,800.00	6,000.00
Terminal Leave	50104030	514,029.52		
CAN	50102990	50,000.00		
PEI	50102990	10,000.00	20,000.00	25,000.00
<b>TOTAL PS</b>		<b>2,531,631.87</b>	<b>2,443,108.00</b>	<b>3,077,074.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	82,820.64	100,000.00	120,000.00
Office supplies	50203010	44,720.61	70,000.00	270,000.00
Advertising Expenses	50299010		100,000.00	100,000.00
Maintenance office equipment	50213050	23,706.00	50,000.00	50,000.00
Legislative Tracking System-Program	50299990		150,000.00	
Internet Expenses	50205030	52,634.14	75,000.00	75,000.00
<b>TOTAL MOOE</b>		<b>203,881.39</b>	<b>545,000.00</b>	<b>615,000.00</b>
<b>Capital Outlay</b>				
Legislative Tracking System-Program				150,000.00
2 units computer – E-library			100,000.00	
<b>TOTAL CO</b>			<b>100,000.00</b>	<b>150,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>2,735,513.26</b>	<b>3,088,108.00</b>	<b>3,842,074.00</b>

**5. OFFICE: MPDC**

Function: General Administration

Account: 100-1041

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries and Wages -Reg	50101010	1,219,475.94	1,351,788.00	1,565,976.00
PERA	50102010	72,000.00	72,000.00	96,000.00
RA	50102020	81,000.00	81,000.00	81,000.00
TA	50102030	81,000.00	81,000.00	81,000.00
Clothing/Uniform allowance	50102040	15,000.00	18,000.00	24,000.00
Cash Gift	50102150	15,000.00	15,000.00	20,000.00
Mid-Year Bonus	50102990	101,623.00	112,649.00	130,498.00
Year End Bonus	50102140	101,623.00	112,649.00	130,498.00
GSIS Premiums	50103010	146,337.12	162,215.00	187,918.00
PAG-IBIG Contributions	50103020	3,600.00	3,600.00	4,800.00
PHILHEALTH Contribution	50103030	11,815.56	11,973.00	15,073.00
ECC Contribution –State Ins	50103040	3,600.00	3,600.00	4,800.00
C N A		75,000.00		

PEI	50102990	15,000.00	15,000.00	20,000.00
<b>Total Personal Services</b>		<b>1,942,074.62</b>	<b>2,040,474.00</b>	<b>2,361,563.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	113,163.58	200,000.00	300,000.00
Office supplies Expenses	50203010	34,286.02	100,000.00	100,000.00
Communication Expenses			10,000.00	15,000.00
<b>Total MOOE</b>		<b>147,449.60</b>	<b>310,000.00</b>	<b>415,000.00</b>
<b>Capital Outlay</b>				
2 units steel cabinet	10707010			20,000.00
Smartphone –GEO-tagging	10705030			40,000.00
1 unit air condition	10707010	31,499.00		
1 set computer	10705030	42,200.00	50,000.00	
		<b>73,699.00</b>	<b>50,000.00</b>	<b>60,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>2,163,223.22</b>	<b>2,400,474.00</b>	<b>2,836,563.00</b>

**6. LOCAL CIVIL REGISTRAR**

Function: General Administration

Account Code:101-1051

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries -Regular	50101010	979,332.00	1,096,464.00	1,098,108.00
Wages – casual	50101010			108,000.00
PERA	50102010	48,000.00	48,000.00	48,000.00
RA	50102020	81,000.00	81,000.00	81,000.00
TA	50102030	81,000.00	81,000.00	81,000.00
Clothing/Uniform Allowance	50102040	10,000.00	12,000.00	12,000.00
Cash Gift	50102150	10,000.00	10,000.00	10,000.00
Mid-Year Bonus	50102990	81,611.00	91,372.00	91,509.00
Year End Bonus	50102140	81,611.00	91,372.00	91,509.00
GSIS Premiums	50103010	117,519.84	131,576.00	131,773.00
PAG-IBIG Contributions	50103020	2,400.00	2,400.00	2,400.00
PHILHEALTH Contribution	50103030	9,018.00	9,089.00	9,112.00
ECC Contribution –State Ins	50103040	2,400.00	2,400.00	2,400.00
C N A	50102990	50,000.00		
PEI	50102990	10,000.00	10,000.00	10,000.00
<b>TOTAL PS</b>		<b>1,563,891.84</b>	<b>1,666,673.00</b>	<b>1,776,811.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	50,864.04	70,000.00	140,000.00
Trainings and seminars	50202010		15,000.00	50,000.00
Office supplies Expenses	50203010	62,681.93	95,000.00	85,000.00
Other supplies	50203990			10,000.00
Communication Expenses	50203010	1,475.00	10,000.00	10,000.00
Internet Expenses	50205030	13,673.87	20,000.00	20,000.00
<b>TOTAL MOOE</b>		<b>128,694.84</b>	<b>210,000.00</b>	<b>315,000.00</b>
<b>CAPITAL OUTLAY</b>				
1 Unit laptop	10705030		50,000.00	
1 set computer	10705030	49,120.00		
2 units steel cabinet	10707010	17,600.00		
Furniture & Fixtures	10707010	14,980.00		
<b>TOTAL CO</b>		<b>81,700.00</b>	<b>50,000.00</b>	
<b>TOTAL APPROPRIATION</b>		<b>1,774,286.68</b>	<b>1,926,673.00</b>	<b>2,091,811.00</b>

7. OFFICE: **MUNICIPAL BUDGET OFFICE**  
Function: General Administration  
Account:100-1071

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries& Wages-Regular	50101010	13,729.00	1,070,748.00	1,776,192.00
PERA	50102010	2,000.00	48,000.00	48,000.00
RA	50102020	81,000.00	81,000.00	135,000.00
TA	50102030	81,000.00	81,000.00	135,000.00
Clothing/Uniform Allowance	50102040	5,000.00	12,000.00	12,000.00
Cash Gift	50102150		10,000.00	10,000.00
Mid-Year Bonus	50103140		103,393.00	148,016.00
Year End Bonus	50102140		103,393.00	148,016.00
GSIS Premiums	50103010	1,647.48	128,490.00	105,050.00
PAG-IBIG Contributions	50103020	100.00	2,400.00	2,400.00
PHILHEALTH Contribution	50103030	188.78	8,938.00	8,938.00
ECC Contribution –State Ins	50103040	100.00	2,400.00	2,400.00
PEI	50102990		10,000.00	10,000.00
<b>TOTAL PS</b>		<b>184,765.26</b>	<b>1,661,762.00</b>	<b>2,541,012.00</b>
<b>MOOE</b>				
Traveling Expenses-Local	50201010	73,159.04	70,000.00	120,000.00
Office supplies Expenses	50203010	13,410.40	40,000.00	40,000.00
Maintenance of Office Equipment	50213050		30,000.00	30,000.00
Other Maintenance and Operating Expenses	50299990		162,000.00	
Communication Expenses	50205020	11,544.00	20,000.00	20,000.00
<b>TOTAL MOOE</b>		<b>98,113.44</b>	<b>322,000.00</b>	<b>210,000.00</b>
<b>Capital Outlay</b>				
Laptop	10705030			50,000.00
Steel cabinet (4 drawers)	10707010			10,000.00
Desktop computer	10705030		35,000.00	
Printer	10705030			20,000.00
Desktop computer			<b>35,000.00</b>	<b>80,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>282,878.70</b>	<b>2,018,762.00</b>	<b>2,831,012.00</b>

8. OFFICE: **MUNICIPAL ACCOUNTANT OFFICE**  
Function: General Administration  
Account: 100-1081

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries& Wages-Regular	50101010	1,690,331.92	2,323,908.00	2,341,896.00
PERA	50102010	120,000.00	192,000.00	192,000.00
RA	50102020	81,000.00	81,000.00	81,000.00
TA	50102030	81,000.00	81,000.00	81,000.00
Clothing/Uniform Allowance	50102040	20,000.00	48,000.00	48,000.00
Cash Gift	50102150	25,000.00	40,000.00	40,000.00
Mid-Year Bonus	50103140	140,961.00	193,659.00	195,611.00
Year End Bonus	50102140	140,961.00	193,659.00	195,611.00
GSIS Premiums	50103010	202,983.84	267,221.00	270,032.00
PAG-IBIG Contribution	50103020	6,000.00	9,600.00	9,600.00
PHILHEALTH Contribution	50103030	18,858.62	26,169.00	31,724.00
ECC Contribution –State Ins	50103040	6,000.00	9,600.00	9,600.00
Overtime pay	50102130			100,000.00
C N A	50102990	125,000.00		
PEI	50102990	25,000.00	40,000.00	40,000.00
<b>TOTAL PS</b>		<b>2,683,096.38</b>	<b>3,505,816.00</b>	<b>3,636,074.00</b>

<b>MOOE</b>				
Traveling Expenses –local	50201010	107,489.04	100,000.00	200,000.00
Office supplies Expenses	50203010	38,061.90	60,000.00	60,000.00
Communication Expenses	50205020	10,370.71	12,000.00	12,000.00
Maintenance of IT Equipment	50213050	18,000.00	38,000.00	38,000.00
<b>TOTAL MOOE</b>		<b>173,921.65</b>	<b>210,000.00</b>	<b>310,000.00</b>
<b>Capital Outlay</b>				
Desktop computer	10705030		40,000.00	
Desktop computer-server	10705030	45,750.00		120,000.00
Printer	10705030		25,000.00	
Fabrication of vault	10705030		120,000.00	
DV control system	10705030			200,000.00
<b>TOTAL CO</b>		<b>45,750.00</b>	<b>185,000.00</b>	<b>320,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>2,902,768.03</b>	<b>3,900,816.00</b>	<b>4,266,074.00</b>

9. OFFICE: **MUNICIPAL TREASURER'S OFFICE**

Function: General Administration

Account: 100-1091

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries& Wages-Regular	50101010	2,302,367.83	3,819,588.00	4,537,392.00
Wages	50101020	434,205.00	400,000.00	400,000.00
PERA	50102010	264,000.00	336,000.00	360,000.00
RA	50102020	81,000.00	81,000.00	135,000.00
TA	50102030	81,000.00	81,000.00	135,000.00
Clothing/Uniform Allowance	50102040	55,000.00	84,000.00	90,000.00
Cash Gift	50102150	55,000.00	70,000.00	75,000.00
Mid-Year Bonus	50103140	191,864.00	318,299.00	340,675.00
Year End Bonus	50102140	191,864.00	318,299.00	340,675.00
GSIS Premiums	50103010	276,284.16	426,919.00	405,093.98
PAG-IBIG Contributions	50103020	13,200.00	16,800.00	16,800.00
PHILHEALTH Contribution	50103030	31,583.69	46,735.00	48,011.00
ECC Contribution –State Ins	50103040	13,200.00	16,800.00	16,800.00
Overtime pay	50102130			100,000.00
C N A	50104990	275,000.00		
PEI	50102990	55,000.00	70,000.00	75,000.00
<b>TOTAL PS</b>		<b>4,320,568.68</b>	<b>6,085,440.00</b>	<b>7,075,446.98</b>
<b>MOOE</b>				
Traveling Expenses –local	50201010	179,658.08	150,000.00	200,000.00
Office supplies Expenses	50203010	101,196.06	200,000.00	200,000.00
Accountable Forms Expenses	50203020	288,769.10	300,000.00	400,000.00
Fidelity Bond Premiums	50216020	50,000.00	70,000.00	100,000.00
Insurance Expenses (Motor Vehicles)	50216030	206,982.67	400,000.00	400,000.00
Internet Expenses	50215030	124,823.12	75,000.00	150,000.00
ITAX & EBPLS Maintenance	50213050	17,760.00	50,000.00	50,000.00
BOSS Program	50213050	12,490.00	50,000.00	50,000.00
Publication SRE	50299010		18,000.00	18,000.00
Communication Expenses	50222010	6,318.00	20,000.00	20,000.00
<b>TOTAL MOOE</b>		<b>987,997.03</b>	<b>1,333,000.00</b>	<b>1,588,000.00</b>
<b>Capital Outlay</b>				
Purchase of 1 unit Motorcycle (XRM)	10706010		85,000.00	90,000.00
Purchase of 2 units computer	10705030		78,600.00	78,600.00



Printer and UPS			15,000.00	15,000.00
Software for check writer	10705030			50,000.00
1 unit aircondition	10707010	60,096.00		
Furniture and Fixtures	10707010		100,000.00	100,000.00
<b>TOTAL CO</b>		<b>60,096.00</b>	<b>278,600.00</b>	<b>333,600.00</b>
<b>TOTAL APPROPRIATION</b>		<b>5,368,661.71</b>	<b>7,697,040.00</b>	<b>8,997,046.98</b>

10. OFFICE: **MUNICIPAL ASSESSOR'S OFFICE**  
 FUNCTION: GENERAL ADMINISTRATION  
 ACCOUNT: 100-1101

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries& Wages-Regular	50101010	885,362.01	2,269,500.00	1,479,408.00
Wages	50101020	117,620.00	200,000.00	200,000.00
PERA	50102010	44,000.00	120,000.00	96,000.00
RA	50102020	54,000.00	135,000.00	81,000.00
TA	50102030	54,000.00	135,000.00	81,000.00
Clothing/Uniform Allowance	50102040	10,000.00	30,000.00	24,000.00
Cash Gift	50102150	10,000.00	25,000.00	20,000.00
Mid-Year Bonus	50103140	76,807.00	189,125.00	123,284.00
Year End Bonus	50102140	75,898.95	189,125.00	123,284.00
GSIS Premiums	50103010	106,243.44	272,340.00	177,529.00
PAG-IBIG Contributions	50103020	2,200.00	6,000.00	4,800.00
PHILHEALTH Contribution	50103030	9,097.20	21,157.00	14,557.00
ECC Contribution –State Ins	50103040	2,200.00	6,000.00	4,800.00
Terminal Leave	50102990	141,713.36	1,667,885.00	
C N A	50104990	25,000.00		
PEI	50102990	5,000.00	25,000.00	20,000.00
<b>TOTAL PS</b>		<b>1,619,141.96</b>	<b>5,291,132.00</b>	<b>2,449,662.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	43,540.00	100,000.00	100,000.00
Office supplies expenses	50203010	52,386.37	120,000.00	120,000.00
General Revision	50299990		560,000.00	560,000.00
Communication Expenses	50202010	11,970.00	20,000.00	20,000.00
Repair & Maint-office equipt			20,000.00	20,000.00
Maintenance of Motor vehicle	50213060	3,380.00	20,000.00	20,000.00
<b>TOTAL MOOE</b>		<b>111,276.37</b>	<b>840,000.00</b>	<b>840,000.00</b>
<b>CAPITAL OUTLAY</b>				
Furniture & Fixtures	10707010	11,022.00	50,000.00	50,000.00
1 unit laptop	10705030	28,580.00	50,000.00	50,000.00
2 units computer	10705030	35,000.00	55,000.00	55,000.00
2 units printer	10705030	7,945.00	20,000.00	20,000.00
UPS	10705030		10,000.00	10,000.00
Communication Equipment		7,289.00	15,000.00	
<b>TOTAL CO</b>		<b>89,836.00</b>	<b>200,000.00</b>	<b>185,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>1,820,254.33</b>	<b>6,331,132.00</b>	<b>3,474,662.00</b>

11. OFFICE: **MUNICIPAL HEALTH OFFICE**  
 FUNCTION: GENERAL ADMINISTRATION  
 ACCOUNT: 100-4411

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries& Wages-Regular	50101010	4,932,963.87	6,128,112.00	6,299,904.00
Wages	50101020	540,270.00	500,000.00	500,000.00

PERA	50102010	386,000.00	432,000.00	456,000.00
RA	50102020	108,000.00	135,000.00	135,000.00
TA	50102030	108,000.00	135,000.00	135,000.00
Clothing/Uniform Allowance	50102040	80,000.00	108,000.00	114,000.00
Subsistence, laundry and quarter allowance	50102050	294,200.00	318,300.00	370,500.00
Cash Gift	50102150	85,000.00	90,000.00	95,000.00
Mid-Year Bonus	50103140	387,952.00	360,172.00	524,992.00
Year End Bonus	50102140	419,699.80	360,172.00	524,992.00
Hazard pay	50102110	1,046,881.68	1,232,556.00	1,339,944.00
GSIS Premiums	50103010	592,333.92	735,373.00	755,989.00
PAG-IBIG Contributions	50103020	19,400.00	21,600.00	22,800.00
PHILHEALTH Contribution	50103030	60,821.36	72,672.00	74,991.00
ECC Contribution –State Ins	50103040	19,000.00	21,600.00	22,800.00
PEI	50102990	75,000.00	90,000.00	95,000.00
C N A	50104990	375,000.00		
Terminal Leave	50104030	1,567,878.24	148,400.00	
<b>TOTAL PS</b>		<b>11,098,400.87</b>	<b>10,888,957.00</b>	<b>11,466,912.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	379,829.64	500,000.00	600,000.00
Training Expenses	50202010	93,448.50	100,000.00	100,000.00
Office Supplies Expenses	50203010	121,485.46	140,000.00	225,000.00
Drugs and Medicines Expenses	50203070	535,502.00	600,000.00	800,000.00
Medical Supplies Expenses	50203080	93,190.90	150,000.00	250,000.00
Dental Supplies Expenses	50203080	59,010.00	60,000.00	150,000.00
Gasoline, oil & lubricants	50213090	39,313.10	40,000.00	50,000.00
Counterpart TB control program	50203070		100,000.00	100,000.00
Other Misc& Operating Expenses (Lying Inn Clinic)	50203990	409,497.84	450,000.00	600,000.00
Communication Expenses	50205020		20,000.00	20,000.00
Internet Expenses	50205030	33,602.65	40,000.00	80,000.00
<b>TOTAL MOOE</b>		<b>1,764,880.09</b>	<b>2,200,000.00</b>	<b>2,975,000.00</b>
<b>CAPITAL OUTLAY</b>				
Refrigerator, riso graph machine, portable sound system	10707010			500,000.00
Communication Equipment	10705070	19,500.00		
<b>TOTAL CO</b>		<b>19,500.00</b>		<b>500,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>12,882,780.96</b>	<b>13,088,957.00</b>	<b>14,941,912.00</b>

12. OFFICE: **MSWDO**  
 FUNTION: GENERAL ADMINISTRATION  
 ACCOUNT: 100-7611

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONAL SERVICES</b>				
Salaries	50101010	1,495,081.66	1,782,168.00	1,721,904.00
Wages	50101020	362,030.00	300,000.00	300,000.00
PERA	50102010	101,000.00	120,000.00	120,000.00
RA	50102020	81,000.00	81,000.00	81,000.00
TA	50102030	81,000.00	81,000.00	81,000.00
Clothing/Uniform Allowance	50102040	20,000.00	30,000.00	30,000.00
Cash Gift	50102050	20,000.00	25,000.00	25,000.00
Mid-Year Bonus	50102150	121,715.00	148,514.00	143,492.00
Year End Bonus	50103140	121,715.00	148,514.00	143,492.00
GSIS Premiums	50102140	179,665.80	207,834.00	206,629.00

PAG-IBIG Contributions	50102110	4,800.00	6,000.00	6,000.00
PHILHEALTH Contribution	50103010	15,129.26	17,891.00	17,891.00
ECC Contribution – State Ins	50103020	5,000.00	6,000.00	6,000.00
Terminal leave			1,325,198.00	
Other personnel benefits- magna carta	50104990	77,450.00	78,000.00	78,000.00
C N A	50104990	100,000.00		
PEI	50102990	20,000.00	25,000.00	25,000.00
<b>Total Personal Services</b>		<b>2,805,586.72</b>	<b>4,382,119.00</b>	<b>2,985,408.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	64,324.16	100,000.00	200,000.00
Training Expenses	50202010	99,357.00	175,000.00	175,000.00
Office Supplies Expenses	50201010	61,139.66	100,000.00	100,000.00
Internet Expenses	50205030	14,001.48	15,000.00	25,000.00
Youth Summit/Lingo ng Kabataan	50299990		75,000.00	100,000.00
Deportees	50299990	25,000.00		
Communication Expenses	50202010		7,200.00	10,000.00
Repair and Maintenance of Office Equipment			25,000.00	25,000.00
KALIPi meeting				50,000.00
Assistance to Kalipi	50299080	185,830.00	300,000.00	250,000.00
<b>TOTAL MOOE</b>		<b>449,652.30</b>	<b>797,200.00</b>	<b>935,000.00</b>
<b>CAPITAL OUTLAY</b>				
Laptop	10707010			50,000.00
Photo copier	10705020	22,445.00	50,000.00	
Furniture and fixtures	10707010	24,965.00		
<b>TOTAL CO</b>		<b>47,410.00</b>	<b>50,000.00</b>	<b>50,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>3,302,649.02</b>	<b>5,229,319.00</b>	<b>3,970,408.00</b>

13. OFFICE: **MUNICIPAL AGRICULTURE OFFICE**  
 FUNCTION: GENERAL ADMINISTRATION  
 ACCOUNT:100-8711

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries	50101010	1,673,609.85	2,547,540.00	2,491,800.00
Wages	50101020	320,405.00	400,000.00	363,427.00
PERA	50102010	132,000.00	192,000.00	192,000.00
RA	50102020	81,000.00	81,000.00	81,000.00
TA	50102030	81,000.00	81,000.00	81,000.00
Clothing/Uniform Allowance	50102040	20,000.00	48,000.00	48,000.00
Cash Gift	50102150	30,000.00	40,000.00	40,000.00
Mid-Year Bonus	50103140	114,531.00	212,295.00	207,650.00
Year End Bonus	50103140	148,223.00	212,295.00	207,650.00
GSIS Premiums	50103010	201,312.00	291,706.00	294,628.00
PAG-IBIG Contribution	50103020	6,600.00	9,600.00	9,600.00
PHILHEALTH Contribution	50103030	18,114.78	28,416.00	28,477.00
ECC Contribution –State Ins	50103040	6,600.00	9,600.00	9,600.00
PEI	50104990	30,000.00	40,000.00	40,000.00
C N A	50104990	150,000.00		
Terminal Leave	50104030		1,419,063.00	
<b>Total Personal Services</b>		<b>3,013,395.63</b>	<b>5,612,515.00</b>	<b>4,094,832.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	320,487.44	300,000.00	350,000.00
Training Expenses	50202010	111,117.00	200,000.00	200,000.00
Office Supplies Expenses	50201010	29,231.84	80,000.00	100,000.00

Agricultural Supplies Expenses	50299990	256,903.00	400,000.00	400,000.00
Agricultural Planting Materials	50299080	99,994.00		500,000.00
Agricultural Organic/climate smart agri	50299990	29,449.00	100,000.00	100,000.00
Repair and Maintenance – Office building	50299990	88,963.00	100,000.00	150,000.00
Agricultural Support Services	50205030	34,999.96	200,000.00	200,000.00
Internet Expenses		44,800.00	35,000.00	40,000.00
Other Supplies	50299990		45,000.00	50,000.00
Training & Seminars- other activities - 4H CLUB			150,000.00	
Training & Seminars related to agriculture	50202010			150,000.00
Gasoline, oil & lubricants			50,000.00	150,000.00
Communication Expenses	50202010	5,985.00		10,000.00
FA Meeting/RIC	50299990	5,550.00		70,000.00
MAFC	50299990	38,798.65	60,000.00	80,000.00
<b>Total MOOE</b>		<b>1,066,278.89</b>	<b>1,720,000.00</b>	<b>2,550,000.00</b>
<b>CAPITAL OUTLAY</b>				
2 units motorcycle	10706990		290,000.00	160,000.00
Const of perimeter fence	10704990		300,000.00	300,000.00
2 units aircondition	10707010		150,000.00	50,000.00
Plastic chairs (50 pcs)	10707010			25,000.00
Rostrum/Sound system cab	10707010			20,000.00
Laptop	10705030	48,860.00		50,000.00
1 cannon camera	10707010	34,600.00		
Furniture and fixtures	10707010	6,998.00	7,000.00	
<b>Total Capital Outlay</b>		<b>90,458.00</b>	<b>747,000.00</b>	<b>605,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>4,170,132.52</b>	<b>8,079,515.00</b>	<b>7,249,832.00</b>

14. OFFICE: **MUNICIPAL ENGINEER'S OFFICE**  
 FUNCTION: GENERAL ADMINISTRATION  
 ACCOUNT: 100-8751

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries	50101010	2,215,967.73	3,207,252.00	4,175,976.00
Wages	50101020	974,635.00	800,000.00	800,000.00
PERA	50102010	264,000.00	288,000.00	312,000.00
RA	50102020	81,000.00	81,000.00	135,000.00
TA	50102030	81,000.00	81,000.00	135,000.00
Clothing/Uniform Allowance	50102040	55,000.00	72,000.00	78,000.00
Cash Gift	50102150	55,000.00	60,000.00	65,000.00
Mid-Year Bonus	50103140	184,664.00	267,271.00	310,839.00
Year End Bonus	50103140	184,664.00	267,271.00	310,839.00
GSIS Premiums	50103010	265,916.16	384,871.00	393,563.00
PAG-IBIG Contributions	50103020	13,200.00	14,400.00	15,600.00
PHILHEALTH Contribution	50103030	30,510.90	37,484.00	41,996.00
ECC Contribution –State Ins	50103040	13,200.00	14,400.00	15,600.00
Terminal Leave				432,761.00
C N A	50104990	275,000.00		
PEI	50104030	55,000.00	60,000.00	65,000.00
<b>Total Personal Services</b>		<b>4,748,757.79</b>	<b>5,634,949.00</b>	<b>7,287,174.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	85,045.08	150,000.00	200,000.00
Office Supplies Expenses	50203010	58,369.61	80,000.00	80,000.00
Gasoline, oil and lubricants	50201010	2,545,845.61	1,800,000.00	1,800,000.00

expenses				
Internet Expenses	50205030	17,357.42	20,000.00	20,000.00
Insurance – dumptruck/heavy equipment	50206030	70,125.00	250,000.00	250,000.00
Licenses – handheld radio	50299990		10,000.00	10,000.00
Personnel Protective Equipment			50,000.00	50,000.00
Repair & Maintenance – office Equipment			30,000.00	30,000.00
Communication Expenses	50205020	8,888.00	10,000.00	10,000.00
<b>Total MOOE</b>		<b>2,785,630.72</b>	<b>2,400,000.00</b>	<b>2,450,000.00</b>
<b>CAPITAL OUTLAY</b>				
xerox machine	10707010			115,000.00
computer set	10705030			60,000.00
1 unit executive chair	10707010			5,000.00
12 sets curtains	10707010			6,000.00
3 units steel cabinet			27,000.00	
2 units printer			16,000.00	
1 unit laptop			50,000.00	
<b>SUB-TOTAL CO</b>			<b>93,000.00</b>	<b>186,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>7,534,388.51</b>	<b>8,127,949.00</b>	<b>9,923,174.00</b>

15. OFFICE: **LDRRM**

FUNCTION: General Administration

Account: 100-9940

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONAL SERVICES</b>				
Salaries & Wages-Regular	50101010			981,828.00
Personnel Economic Relief Allowance	50102010			96,000.00
Clothing/Uniform Allowance	50102040			24,000.00
Cash Gift	50102150			20,000.00
Mid-Year Bonus	50103140			81,819.00
Year End Bonus	50103140			81,819.00
GSIS Premiums	50103010			117,820.00
PAG-IBIG Contributions	50103020			4,800.00
PHILHEALTH Contribution	50103030			14,066.00
ECC Contribution –State Ins	50103040			4,800.00
C N A	50104990			
P E I	50104990			20,000.00
Sub-total				<b>1,446,952.00</b>
<b>MOOE</b>				
Other MOOE	50299990			162,000.00
Travelling Expenses	50201010		50,000.00	100,000.00
Training Expenses			30,000.00	
Office supplies	50203010			100,000.00
Internet Expenses	50205030			75,000.00
Communication Expenses	50205020			30,000.00
<b>Sub-total</b>			<b>80,000.00</b>	<b>467,000.00</b>
<b>CAPITAL OUTLAY</b>				
Furniture and Fixtures	10707010			50,000.00
Computer with printer	10705030			60,000.00
<b>Sub-total</b>				<b>110,000.00</b>
<b>Grand Total</b>			<b>80,000.00</b>	<b>2,023,952.00</b>

15. NON-OFFICE  
FUNCTION: **PLAZAS AND PARKS**  
ACCOUNT: 6544

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
REPAIR & MAINTENANCE	50213030	<b>360,755.00</b>	<b>450,000.00</b>	<b>450,000.00</b>

16. NON-OFFICE  
FUNCTION: **STREET LIGHTING**  
ACCOUNT: 6531

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
ELECTRICITY EXPENSES	50204020	5,626,084.84	5,500,000.00	6,000,000.00
REPAIR & MAINTENANCE OF STREET LIGHTS	50213030	199,395.00	400,000.00	400,000.00
<b>TOTAL</b>		<b>5,825,479.84</b>	<b>5,900,000.00</b>	<b>6,400,000.00</b>

17. **COMMISSION ON AUDIT**  
ACCOUNT: 1111

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>MOOE</b>				
Traveling Expenses	50201010	91,850.89	100,000.00	160,000.00
Office supplies expenses	50201010			40,000.00
Repair and maintenance	50213050			10,000.00
Other MOOE	50299990			15,000.00
<b>Sub-total</b>		<b>91,850.89</b>	<b>100,000.00</b>	<b>225,000.00</b>
<b>CAPITAL OUTLAY</b>				
1 unit laptop				<b>40,000.00</b>
<b>Sub-total</b>				<b>40,000.00</b>
<b>GRAND TOTAL</b>		<b>91,850.89</b>	<b>100,000.00</b>	<b>265,000.00</b>

18. **DILG**  
ACCOUNT: 1999

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>MOOE</b>				
Traveling Expenses	50201010	69,910.44	50,000.00	75,000.00
Communication expenses	50205020	10,000.00	20,000.00	20,000.00
Office Supplies Expenses	50203010	14,035.07	25,000.00	25,000.00
Other Professional Services	50211990	90,000.00	90,000.00	108,000.00
<b>Sub-total</b>		<b>183,945.51</b>	<b>185,000.00</b>	<b>228,000.00</b>

19. NON-OFFICE  
**GENDER AND DEVELOPMENT**  
ACCOUNT: 9999-1

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
CURRENT OPERATING EXPENDITURES				
<b>MOOE</b>				
Travel/Training and Seminar	50202010	627,859.57	650,000.00	1,600,000.00
Mortuary Cash Assistance Program	50299080		1,000,000.00	
Buntis Congress	50299990	47,966.00	150,000.00	60,000.00
Scholarship Grant/Educational Assistance	50202020	1,042,400.13		
Assistance to WEDC	50299080	978,588.00	1,150,000.00	500,000.00
Indigency Fund	52029990	128,535.00		

Training and Seminar- RIC/ MAFC/ 4H Club	50202010	185,344.00	500,000.00	400,000.00
Symposium on HIV-AIDS – Senior High School	50299990		100,000.00	
Assistance to Deportees	50299990		50,000.00	
Educational Assistance to Tertiary Education	50202020			500,000.00
Educational Assistance to Secondary Education	50202020		243,500.00	450,000.00
Educational Assistance to Elementary Education	50202020			400,000.00
Assistance to ALS	50299990		300,000.00	
Purchase of laboratory supplies, equipment				800,000.00
Symposia among senior high school				100,000.00
Drugs and Medicines	50203070		500,000.00	500,000.00
<b>Total MOOE</b>		<b>3,010,692.70</b>	<b>4,643,500.00</b>	<b>5,310,000.00</b>
<b>CAPITAL OUTLAY</b>				
Construction of Lactation room – IBJT & Public Market	10704010		700,000.00	
Construction of GAD Center –Phase III	10704010		6,000,000.00	7,500,000.00
<b>TOTAL CO</b>			<b>6,700,000.00</b>	<b>7,500,000.00</b>
<b>TOTAL APPROPRIATION - GAD</b>		<b>3,010,692.70</b>	<b>11,343,500.00</b>	<b>12,810,000.00</b>

20. NON-OFFICE  
FUNCTION: **OSCA/ PERSON WITH DISABILITY**  
ACCOUNT: 9999-2

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
CURRENT OPERATING EXPENDITURES				
<b>MOOE</b>				
Burial assistance to Senior citizens	50299080	82,000.00	450,000.00	300,000.00
Senior Citizen Federated President Honorarium	50211990	36,000.00		100,000.00
Meetings:	50299030	95,398.00	120,000.00	145,000.00
Traveling Expense –OSCA	50201010	14,150.00	50,000.00	60,000.00
Traveling Expense – PWD	50201010			40,000.00
Training & Seminar –(OSCA & PWD)	50202010	24,746.00	150,000.00	150,000.00
Supplies Expenses	50201010	73,826.67	100,000.00	128,994.00
Repair & Maint – Bldg	50213040	2,244.50	100,000.00	150,000.00
Support to Senior citizen	50299080	226,963.50	500,000.00	400,000.00
PWD month celebration	50299990			100,000.00
Assistance to physical restoration (PWD) Medical and burial	50299990		100,000.00	250,000.00
<b>Sub-total M O O E</b>		<b>555,328.67</b>	<b>1,570,000.00</b>	<b>1,823,994.00</b>
<b>CAPITAL OUTLAY</b>				
Laptop	10705030			50,000.00
Furniture & Fixtures – tables and chairs	10707010	24,958.00	25,000.00	
Printer	10705030			25,000.00
Office Equipment – sound system / typewriter	10707010	24,960.00	25,000.00	
<b>Sub-total CO</b>		<b>49,918.00</b>	<b>50,000.00</b>	<b>75,000.00</b>

<b>TOTAL APPROPRIATION</b>		<b>605,246.67</b>	<b>1,620,000.00</b>	<b>1,898,994.00</b>
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21. NON-OFFICE  
FUNCTION: **MISC. OTHER PURPOSES – OTHERS (PEACE AND ORDER)**  
ACCOUNT: 100-9999-3

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
CURRENT OPERATING EXPENDITURES				
<b>MOOE</b>				
Travelling Expenses	50201010	60,217.00	100,000.00	150,000.00
Anti-illegal drug expenses	50299990	94,581.04	193,200.00	235,000.00
Gasoline, oil expenses	50203090	448,344.49	450,000.00	450,000.00
Other professional services	50211990	246,000.00	400,000.00	400,000.00
PLEB	50299990	29,477.00	30,000.00	100,000.00
Public Safety	50299990		37,800.00	37,800.00
Internet Expenses	50205030	25,193.57	26,000.00	26,000.00
Communication Expenses	50205020	7,085.00	8,000.00	8,000.00
Office Supplies	50203010	58,196.12	35,000.00	35,000.00
Electricity Expenses	50204020	203,289.83	230,000.00	230,000.00
Rewards and Other claims	50206010	25,000.00	50,000.00	100,000.00
Repair & Maint – motor veh	50213060	300,132.20	220,000.00	220,000.00
Repair & Maint – building	50213040	79,505.00	100,000.00	100,000.00
Confidential expenses	50210010	827,000.00	1,110,000.00	2,007,540.00
Meeting and Conference	50299030	63,797.00	85,000.00	100,000.00
Assistance to Katarungang Pambarangay	50299990	49,554.00	70,000.00	50,000.00
Trainings and Seminars	50202010		35,000.00	50,000.00
Signage & Traffic signs	50299990	14,406.00		50,000.00
Enhanced Comprehensive Intervention Program EO 70	50299990			150,000.00
Other Maintenance & Operating Expenses (SCAA)	50299990	97,578.00	235,000.00	
Support to PWUD for Rehab or educational support	50299990			200,000.00
<b>TOTAL MOOE</b>		<b>2,629,356.25</b>	<b>3,415,000.00</b>	<b>4,699,340.00</b>
<b>CAPITAL OUTLAY</b>				
Furniture and fixture			100,000.00	
Military Jeep (2 units)			1,500,000.00	
Construction of Bahay Pag-asa halfway house				2,000,000.00
CCTV camera			900,000.00	2,000,000.00
<b>TOTAL CO</b>			<b>2,500,000.00</b>	<b>4,000,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>2,629,356.25</b>	<b>5,915,000.00</b>	<b>8,699,340.00</b>

22. NON-OFFICE  
FUNCTION: **GARBAGE COLLECTION**  
ACCOUNT: 9999-4

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
CURRENT OPERATING EXPENDITURES				
<b>PERSONAL SERVICES</b>				
Wages	50101020	618,220.00	600,000.00	600,000.00
<b>TOTAL PS</b>		618,220.00	<b>600,000.00</b>	600,000.00
<b>MOOE</b>				
Other Supplies Expenses	50203990		100,000.00	100,000.00
Gasoline, oil & lubricants Exp	50203990	1,146,021.73	1,200,000.00	1,200,000.00



TOTAL MOOE		1,146,021.73	1,300,000.00	1,300,000.00
TOTAL APPROPRIATION		1,764,241.73	1,900,000.00	1,900,000.00

23. NON-OFFICE  
FUNCTION: **CLIMATE CHANGE ADAPTATION**  
ACCOUNT: 9999-6

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
CURRENT OPERATING EXPENDITURES				
MOOE			400,000.00	400,000.00

24. NON-OFFICE  
FUNCTION: **TOURISM**  
ACCOUNT: 100-9999-5

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
CURRENT OPERATING EXPENDITURES				
MOOE				
Rent Expenses	50299050	93,825.00	100,000.00	100,000.00
Other Supplies Expenses	50203990	176,945.00	200,000.00	200,000.00
Improvement of Tourism	50299990			
Other MOOE – Arawng Molave/ Arawng Zamboanga del Sur	50299990	850,000.00	700,000.00	1,200,000.00
TOTAL MOOE		1,120,770.00	1,000,000.00	1,500,000.00

25. NON – OFFICE  
FUNCTION: **CULTURAL HERITAGE**  
ACCOUNT: 9999

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
CURRENT OPERATING EXPENDITURES				
MOOE				
Other MOOE	50299990	592,662.00	400,000.00	400,000.00
TOTAL APPROPRIATION		592,662.00	400,000.00	400,000.00

26. NON-OFFICE  
FUNCTION: **MCPC**  
ACCOUNT: 100-9999-5

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
CURRENT OPERATING EXPENDITURES				
MOOE				
Children's Congress	50299050	29,085.00	33,000.00	35,000.00
Assistance of children in need of protection	50203990	22,500.00	100,000.00	50,000.00
Violence against women and children	50203990	5,000.00	50,000.00	50,000.00
Supplemental Feeding/ Nutrition	50203990	99,400.00	100,000.00	200,000.00
SPES	50203990	698,590.40	870,000.00	1,000,000.00
Child Friendly	50299990	178,340.00	450,000.00	464,000.00
TOTAL MOOE		1,032,915.40	1,603,000.00	1,799,000.00

**SECTION 5. LBP FORM NO. 2A. PROGRAMMED APPROPRIATION AND OBLIGATION FOR SPECIAL PURPOSE.****A. 23% DEVELOPMENT FUND.**

AIP Ref. Sectpr	Program/Project/Activity	PAST YEAR	CURRENT YEAR (30% DF)	BUDGET YEAR 23% DF
8000-807 Economic Sector	20 % Economic Development Fund			
	Concreting of FMR – Dalaon (Phase III)		4,000,000.00	4,000,000.00
	Counterpart Fund for Assistance to Municipalities (AM ) Program		2,000,000.00	2,000,000.00
	Construction/Improvement of Drainage canal –Quezon St (both sides)		3,000,000.00	
	Construction of Solid Waste Processing Center		3,000,000.00	
	Acquisition of lot for Solid Waste Processing Center		1,800,000.00	
	Acquisition of Solid Waste Processing Facilities/Equipment		4,000,750.00	
	Improvement of Slaughterhouse		1,000,000.00	
	Concreting of BLISS area along the school campus		1,521,613.32	
	Construction of Concrete Ground Reservoir of Barangay Miligan&Dipolo		1,700,000.00	
	Construction/Improvement of Barangay Water System – PurokSusayan, Dalaon		250,000.00	
	Amortization of –water system – Principal & interest	7,279,819.77	6,764,364.88	
	Amortization of Loan – Heavy Equipment –Principal and interest	644,441.09	3,003,871.80	
	Concreting of Camagong St – Barangay Makugihon	101,116.96		
	Concreting of Narra St – Barangay Makugihon	1,761,300.00		
	Concreting of FMR- Dalaon- Phase II	1,497,092.56		
	Counterpart fund for ATM Program	1,126.00		
	Construction/Improvement of drainage canal – Rizal Avenue (both sides)	1,115,971.27		
	Concreting of MH Del Pilar St	455,808.81		
	Construction of Box Culvert with Shouldering (Bonifacio Street)			1,000,000.00
	Construction of Box Culvert with Shouldering (Legarda Street)			1,500,000.00
	Concreting of FMR (Miligan to SitioVillasis, Rizal			6,000,000.00
	Construction of Early Childhood Care and Development Center			1,500,000.00
	Concrete Shoulder at			2,000,000.00

	MabiniStreet (RRJ)			
	Concreting of road along Bermejo Residence, Bliss, Culo			1,088,329.20
	Construction of Barangay Gonosan Water System Level II			4,000,000.00
	Construction/Improvement of Barangay Dontulan Water System			750,000.00
	Construction of Solid Waste Center at Barangay Gonosan			2,000,000.00
	Rehabilitation of Local Roads (Hot Asphalt)			2,525,000.00
	Construction of Rest Room – Barangay Maloloy-on			2,789,313.50
	Construction of Local Road – Dagohoy Street Extension, Makugihon			475,000.00
				6,251,499.33
				3,497,707.09
	SUB-TOTAL	12,856,676.46	32,040,600.00	41,376,849.12

**B. AID TO POPCOM/ AID TO BARANGAYS**

AIP Ref. Sector	Program/Project/Activity	PAST YEAR	CURRENT YEAR	BUDGET YEAR
401-1-3 HEALTH	Aid to POPCOM	12,000.00	12,000.00	12,000.00
602	Aid to Barangays	25,000.00	25,000.00	25,000.00

**C. LDRRMF (5%)**

AIP Ref. Sector	Program/Project/Activity	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>MOOE</b>	<b>DISASTER AND POST DISASTER (70%)</b>			
	<b>Pre-disaster (Prevention and Mitigation)</b>	2,412,628.22	9,293,397.90	10,358,217.20
	Pre-Disaster(Prevention and Mitigation) ₱ 1,165,000.00			
	Pre-Disaster (Preparedness) ₱5,175,752.04			
	Disaster and Post-Disaster (Responses) ₱550,000.00			
	Disaster and Post-Disaster (Recovery and Rehabilitation) ₱360,000.00			
	Disaster and Post-Disaster Quick Response Fund ₱3,107,465.16			
	TOTAL			10,358,217.20

**SECTION 6. OPERATION OF THE ECONOMIC ENTERPRISES OF THE LGU.**

**A. SOURCE OF FUNDS.** The operation for the Economic Enterprise shall be financed from estimated sources of funds amounting to **P42,500,000.00** coming from the following:

PARTICULARS	Account Code	Income Classification	Past Year (Actual) 2018	Current Year 2019	Budget Year 2020
I. Beginning Cash Balance					
II. Receipts					
Income from Market	40202140	Regular	10,178,539.28	10,500,000.00	10,500,000.00
Income from Slaughterhouse	40202150	Regular	3,040,770.11	2,500,000.00	3,000,000.00
Income from Water System	40202090	Regular	23,097,144.20	22,500,000.00	23,000,000.00
Income from IBJT	40202070	Regular	5,687,215.00	5,500,000.00	6,000,000.00
<b>TOTAL RECEIPTS</b>			<b>42,003,668.59</b>	<b>41,000,000.00</b>	<b>42,500,000.00</b>
<b>LESS: SUBSIDY TO OTHER FUNDS</b>	877		15,130,637.00	13,769,152.00	13,627,498.00
<b>TOTAL RECEIPTS</b>			<b>26,873,031.59</b>	<b>27,230,848.00</b>	<b>28,872,502.00</b>

**B. APPROPRIATION OF FUNDS.** The amount of **P13,627,498.00** from the estimated income for the Operation of the Economic Enterprises will subsidize the General Fund as such the amount of **P28,872,502.00** is hereby appropriated for the following items of expenditures of the following economic enterprises:

1. OFFICE: **OPERATION OF THE MARKET**  
FUNCTION: GENERAL ADMINISTRATION  
ACCOUNT: 100-8811

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONNEL SERVICES</b>				
Salaries	50101010	3,161,706.69	3,489,432.00	3,441,012.00
Wages	50101020	2,125,570.00	2,000,000.00	2,000,000.00
PERA	50102010	413,000.00	432,000.00	430,000.00
RA	50102020	81,000.00	81,000.00	81,000.00
TA	50102030	81,000.00	81,000.00	81,000.00
Clothing/Uniform Allowance	50102040	80,000.00	108,000.00	102,000.00
Cash Gift	50102150	85,000.00	90,000.00	90,000.00
Mid-Year Bonus	50103140	261,947.00	290,786.00	249,308.00
Year End Bonus	50102140	261,947.00	290,786.00	249,308.00
GSIS Premiums	50103010	379,620.84	418,732.00	386,047.00
PAG-IBIG Contributions	50103020	20,436.48	21,600.00	21,400.00
PHILHEALTH Contribution	50103030	38,176.06	41,367.00	42,611.00
ECC Contribution –State Ins	50103040	19,858.00	21,436.00	21,436.00
PEI	50102990	85,000.00	90,000.00	90,000.00
C N A	50104990	425,000.00		
Terminal leave	50104030	258,697.44		279,878.00
<b>TOTAL PS</b>		<b>7,777,959.51</b>	<b>7,456,139.00</b>	<b>7,565,000.00</b>
<b>MOOE</b>				
Traveling Expenses	50201010	15,230.00	40,000.00	75,000.00
Office Supplies Expenses	50203010	168,440.83	283,861.00	300,000.00
Gasoline, oil & lubricants	50213090	191,088.60	200,000.00	500,000.00
Repair and Maintenance	50213040	380,451.30	600,000.00	1,000,000.00
Building Insurance	50216030	415,268.28	400,000.00	40,000.00
Communication Expenses	50202020	3,600.00	20,000.00	20,000.00

<b>TOTAL MOOE</b>		<b>1,174,079.01</b>	<b>1,543,861.00</b>	<b>1,935,000.00</b>
<b>CAPITAL OUTLAY</b>				
Water Treatment facilities	10710020			1,000,000.00
Construction of elevated restroom	10710020		1,500,000.00	
<b>TOTAL CO</b>			1,500,000.00	1,000,000.00
<b>GRAND TOTAL</b>		<b>8,952,038.52</b>	<b>10,500,000.00</b>	<b>10,500,000.00</b>

2. OFFICE: **OPERATION OF WATER SYSTEM**  
 FUNCTION: GENERAL ADMINISTRATION  
 ACCOUNT: 100-8771

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONAL SERVICES</b>				
Salaries	50101010	1,202,135.95	1,817,544.00	1,834,224.00
Wages	50101020	1,242,750.00	2,000,000.00	2,500,000.00
PERA	50102010	120,000.00	192,000.00	192,000.00
RA	50102020	54,000.00	54,000.00	54,000.00
TA	50102030	54,000.00	54,000.00	54,000.00
Clothing/Uniform Allowance	50102040	25,000.00	48,000.00	48,000.00
Cash Gift	50102150	25,000.00	40,000.00	40,000.00
Mid-Year Bonus	50103140	100,178.00	151,462.00	152,852.00
Year End Bonus	50102140	100,178.00	151,462.00	152,852.00
GSIS Premiums	50103010	144,256.32	218,106.00	220,107.00
PAG-IBIG Contributions	50103020	6,000.00	9,600.00	9,600.00
PHILHEALTH Contribution	50103030	13,736.40	21,074.00	21,132.00
ECC Contribution - State Ins	50103040	6,000.00	9,600.00	9,600.00
PEI	50102990	25,000.00	40,000.00	40,000.00
C N A	50102990	125,000.00		
Terminal leave	50104030			217,691.00
<b>Total Personal Services</b>		<b>3,243,234.67</b>	<b>4,806,848.00</b>	<b>5,546,058.00</b>
<b>MOOE</b>				
Travelling Expenses	50201010	42,458.04	80,000.00	80,000.00
Other supplies-water Meter ½" dia	50203010	394,500.00	476,000.00	544,444.00
-water meter 1 dia	50203010	43,600.00		
Rent Expenses –intake box	50299050	360,000.00	360,000.00	360,000.00
Office supplies expenses	50203010	98,253.56	100,000.00	75,000.00
Gasoline, oil, and lubricants expenses	50213090	199,645.80	200,000.00	200,000.00
Repair & maintenance- WATER	50213040	1,366,490.47	1,850,000.00	1,800,000.00
Repair & Maintenance – motor vehicle	50213060	79,360.24	150,000.00	100,000.00
Insurance premiums – loan	50216030		400,000.00	400,000.00
Subsidy to other funds	50214060	15,130,637.00	13,769,152.00	13,627,498.00
Internet Expenses	50205030	13,985.00	12,000.00	12,000.00
Communication Expenses	50202020	14,910.00	15,000.00	15,000.00
<b>Total MOOE</b>		<b>17,743,840.11</b>	<b>17,412,152.00</b>	<b>17,213,942.00</b>
<b>CAPITAL OUTLAY</b>				
2 units motorcycle	10706010	150,000.00	165,000.00	180,000.00

Desktop computer	10705030	38,800.00		35,000.00
Laptop	10705030		50,000.00	
Epson LQ-310 Printer	10705030		20,000.00	25,000.00
Epson LX2175 IIN Printer	10705030	32,960.00	46,000.00	
Projector	10705030	24,550.00		
<b>Total Capital Outlay</b>		<b>246,310.00</b>	<b>281,000.00</b>	<b>240,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>21,233,384.78</b>	<b>22,500,000.00</b>	<b>23,000,000.00</b>

**3. OFFICE: OPERATION OF SLAUGHTERHOUSE**

FUNCTION: GENERAL ADMINISTRATION

ACCOUNT: 100-8812

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONAL SERVICES</b>				
Salaries	50101010	739,139.88	769,996.00	776,268.00
Wages	50101020	335,040.00	350,000.00	400,000.00
PERA	50102010	120,000.00	120,000.00	120,000.00
Clothing/Uniform Allowance	50102040	25,000.00	30,000.00	30,000.00
Cash Gift	50102150	25,000.00	25,000.00	25,000.00
Mid-Year Bonus	50102140	61,595.00	64,083.00	64,689.00
Year End Bonus	50102140	61,595.00	64,083.00	64,689.00
GSIS Premiums	50103020	88,696.80	92,280.00	93,153.00
PAG-IBIG Contributions	50103020	6,000.00	6,000.00	6,000.00
PHILHEALTH Contribution	50103030	10,163.28	10,559.00	10,674.00
ECC Contribution – State Ins	50103040	6,000.00	6,000.00	6,000.00
PEI	50102990	25,000.00	25,000.00	25,000.00
C N A	50102990	125,000.00		
Other Personnel Benefits	50104990	54,483.00	56,037.00	57,048.00
<b>Total Personal Services</b>		<b>1,682,712.96</b>	<b>1,619,038.00</b>	<b>1,678,521.00</b>
<b>MOOE</b>				
Traveling Expenses – local	50201010	8,050.00	50,000.00	50,000.00
Office supplies expenses	50203010	21,731.16	50,000.00	56,479.00
Gasoline, oil, and lubricants expenses	50203090	98,648.31	150,000.00	150,000.00
Repair & Maintenance (bldg& equipment)	50213040	305,731.00	460,962.00	500,000.00
Meat van maintenance	50216030	8,992.00	20,000.00	50,000.00
Fitting materials		5,625.00		15,000.00
Improvement of drainage		95,600.00		100,000.00
Roofing of pig pen		46,539.00		
Improvement of Septic tank				200,000.00
Personnel Protective Equipmt		36,470.00		50,000.00
Roofing of Slaughterhouse building	50299990	100,000.00	150,000.00	100,000.00
<b>Total MOOE</b>		<b>727,386.47</b>	<b>880,962.00</b>	<b>1,271,479.00</b>
<b>CAPITAL OUTLAY</b>				
1 SET computer	50299990			50,000.00
<b>Total CO</b>				<b>50,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>2,410,099.43</b>	<b>2,500,000.00</b>	<b>3,000,000.00</b>

4. OFFICE: **INTEGRATED BUS & JEEPNEY TERMINAL**  
FUNCTION: GENERAL ADMINISTRATION  
ACCOUNT: 100-8821

OBJECT OF EXPENDITURES	ACCOUNT CODE	PAST YEAR	CURRENT YEAR	BUDGET YEAR
<b>PERSONAL SERVICES</b>				
Wages	50101020	1,406,585.00	2,000,000.00	2,900,000.00
<b>Total Personal Services</b>		<b>1,406,585.00</b>	<b>2,000,000.00</b>	<b>2,900,000.00</b>
<b>MOOE</b>				
Travelling Expenses	50203010			70,000.00
Office supplies expenses	50203010	115,015.22	400,000.00	400,000.00
Repair and maintenance - BUILDING	50213040	120,367.45	1,000,000.00	1,925,000.00
Insurance - building	50216030		300,000.00	300,000.00
Repair & Maintenance – office equipment	50213050		60,000.00	75,000.00
Communication Expenses				10,000.00
Internet Expenses/cable	50205030	28,587.01	60,000.00	60,000.00
Subsidy to other funds	50214060			
<b>Total MOOE</b>		<b>263,969.68</b>	<b>1,820,000.00</b>	<b>2,840,000.00</b>
<b>CAPITAL OUTLAY</b>				
1 unit motorcycle	10707010			90,000.00
Office Table & Chairs	10707010		150,000.00	
1 unit grass cutter	10705990		30,000.00	
Construction of dirty kitchen	10710020		500,000.00	
Extension of roofing	10710020		500,000.00	
Repair /rehab of foodcourt	10710020		500,000.00	
Steel cabinet	10705020	8,800.00		20,000.00
Audio amplifier w/ microphone	10705020	18,500.00		15,000.00
Furniture and fixtures	10707010	32,101.30		20,000.00
5 units handheld radio	10705070	39,750.00		
Television flat screen 55"				55,000.00
Computer set with printer	10705030	46,953.74		60,000.00
<b>Total Capital Outlay</b>		<b>146,105.04</b>	<b>1,680,000.00</b>	<b>260,000.00</b>
<b>TOTAL APPROPRIATION</b>		<b>1,816,659.72</b>	<b>5,500,000.00</b>	<b>6,000,000.00</b>

**SECTION 7. LBPf No. 3. PLANTILLA OF PERSONNEL.** The Plantilla of Personnel represents the staffing pattern of the Local Government Unit and made as an integral part of this ordinance.

The following are the Plantilla of Personnel in different offices of the LGU:

1) Office of the Municipal Mayor

Item Number	Position Title	Name of Incumbent	SG/ Step	Amount
1MOE27	Municipal Mayor	Cyril Reo A. Glepa	27/1	1,311,240.00
	<b>A. Personal Staff</b>			
1aMOCO24	Municipal Administrator	Ian Daryl A. Glepa	24/2	915,000.00
2MOCO15	Private Secretary II	vacant	15/1	329,736.00
3MOCO15	Private Secretary II	vacant	15/1	329,736.00
4MOCO11	Private Secretary I	Salomon Tachado	11/1	224,148.00
5MOP6	Administrative Aide VI (Clerk III)	Vacant	6/1	160,344.00
6MOCO4	Administrative Aide IV (Driver II)	Vacant	4/1	142,716.00

7MOCO4	Administrative Aide IV (Driver II)	Vacant	4/1	142,716.00
	<b>B, General Services</b>			
8MOP15	Administrative Officer IV(HRMO II)	Vacant	15/1	329,736.00
8cMOP11	Tourism Operations Officer I	Marissa E. Alamin	11/1	227,208.00
9MOP8	Administrative Asst II (HRMA II)	Jose Bersyl A. Barrita	8/1	180,984.00
10MOP4	Administrative Aide IV (Storekeeper)	Jingle F. Jabello	4/2	143,808.00
11MOP8	Administrative Asst II (Supply Custn)	Wolly Singcay	8/2	182,628.00
12MOP6	Administrative Aide (Com Equip Op II)	Renato Revilla	6/8	169,176.00
13MOP4	Administrative Aide IV (Driver II)	Reynaldo Paderanga	4/6	148,272.00
13aMOP7	Bookbinder III	April Lorenze Legaspi	7/1	169,968.00
14aMOP4	Clerk III	Vacant	6/1	160,344.00
14bMOP4	Administrative Aide IV	Vacant	4/1	142,716.00
14cMOP4	Administrative Aide IV	Vacant	4/1	142,716.00
				<b>5,553,192.00</b>

2) Office of the Municipal Vice Mayor

14MVOE25	Municipal Vice Mayor	Monalisa J. Glepa	25/1	1,026,900.00
	<b>A. Personal Staff</b>			
14aMVOCO4	Administrative Aide IV	Vacant	4/1	142,716.00
14bMVOCO4	Administrative Aide IV	Vacant	4/1	142,716.00
14cMVOCO2	Administrative Aide II	Leopoldo Matunding, Jr.	2/2	127,992.00
				<b>1,440,324.00</b>

3) Office of the Sangguniang Bayan

15SBOE24	Sangguniang Bayan Member	Desiderio L. Jabello	24/1	900,780.00
16SBOE24	Sangguniang Bayan Member	Victor Jose M. Geromo, Jr.	24/3	930,432.00
17SBOE24	Sangguniang Bayan Member	Zadrac S. Bermejo	24/1	900,780.00
18SBOE24	Sangguniang Bayan Member	Jonathan S. Uy	24/1	900,780.00
19SBOE24	Sangguniang Bayan Member	Linda M. Sanieel	24/1	900,780.00
20SBOE24	Sangguniang Bayan Member	Ricardo P. Golez	24/1	900,780.00
21SBOE24	Sangguniang Bayan Member	Jacosalem Perong, Jr.	24/1	900,780.00
22SBOE24	Sangguniang Bayan Member	Illuwil D. Orbita	24/1	900,780.00
23SABCE24	Sangguniang Bayan Member / ABC	Sharon B. Amigo	24/1	900,780.00
24SKF24	Sangguniang Bayan Member / SKF	Ma.Ana Grace P.Oyao	24/1	900,780.00
				<b>9,037,452.00</b>

4) Office of the SB Secretariat

25MVOP24	Secretary to the Sanggunian	Elizabeth C. Sayson	24/8	1,008,888.00
26MVOP18	Record Officer V	Vacant	18/1	438,876.00
27MVOP7	Bookbinder III	Junel P. Glepa	7/1	169,968.00
28MVOP4	Admin Aide IV	Cherry Mae Manit	4/1	142,716.00
29MVOP7	Secretary I	Vacant	7/1	169,968.00
				<b>1,930,416.00</b>

5) Municipal Social Welfare Development Office

27SWDP24	MSWDO –I	Romiecel N. Carreon	24/1	900,780.00
28SWDP8	Administrative Asst II (YDA II)	Raissa Jeanne Felicitas	8/1	180,984.00
29SWDP10	Administrative Asst IV (Nut Diet'n I)	Marilou T. Cañas	10/8	220,176.00
30SWDP8	Administrative Asst II (DCW II)	Violeta M. Estillore	8/8	192,756.00
30SWDP11	Administrative Officer I	Diosdado Lactuan	11/2	227,208.00
				<b>1,721,904.00</b>

6) Office of the MPDC

31PDOP24	MPDC	Ellen A. Glepa	24/6	976,740.00
32PDOP11	Administrative Officer I (Statistician I)	Grace P. Navarro	11/1	227,208.00
33PDOP6	Administrative Aide VI (Draftsman I)	Jose Glenn M. Ilustrisimo	6/7	167,892.00
34PDOP9	Administrative Asst III	Vacant	9/1	194,136.00



				<b>1,565,976.00</b>
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7) Office of the Local Civil Registrar

34LCRP24	LCR	Proceso M. Kadavero	24/2	915,480.00
35LCRP8	Administrative Asst II (Clerk IV)	Jannilyn A. Bustamante	8/2	182,628.00
				<b>1,098,108.00</b>

8) Municipal Budget Office

36BOP24	Municipal Budget Officer	Vacant	24/1	900,780.00
37BOP22	Budget Officer IV	Imelda Torrefranca	22/1	705,444.00
37BOP7	Administrative Asst I (Comp Optror I)	Vacant	7/1	169,968.00
				<b>1,776,192.00</b>

9) Municipal Accounting Office

38AcOP24	Municipal Accountant	Edrazil S. Payumo	24/2	915,480.00
38AcOP18	Administrative Officer V	Vacant	18/1	438,876.00
40AcOP9	Administrative Asst III (Sr. Bkeeper)	Vacant	9/1	194,136.00
41AcOP8	Administrative Asst II (Acctg Clerk III)	Gemma G. Canlom	8/2	182,628.00
42AcOP8	Administrative Asst II (Acctg Clerk III)	May Sharon Lozano	8/2	182,628.00
43AcOP4	Administrative Aide IV (Acctg Clerk I)	Norry Alicaway	4/1	142,716.00
44AcOP4	Accounting Clerk I	Roelyn M. Lagar	4/1	142,716.00
45AcOP4	Accounting Clerk I	Daisy Mae A. Monternel	4/1	142,716.00
				<b>2,341,896.00</b>

10) Office of the Municipal Engineer

44EnOP24	Municipal Engineer	Vacant	24/1	900,780.00
44EnOP22	Engineer IV	Carmelito Mendoza	22/1	705,444.00
45EnOP12	Engineer I	Hubert Orbecido	12/8	270,036.00
46EnOP16	Engineer II	Vacant	16/1	362,712.00
47EnOP12	Engineer I	Vacant	12/1	247,728.00
48EnOP12	Engineer I	Rommel A. Flores	12/7	266,724.00
49EnOP11	Admin Asst V (ConstMaint)	Samuel T. Lozada	11/7	243,216.00
50EnOP12	Engineer I	Rico L. Holoyohoy	12/5	260,232.00
51EnOP4	Adm Aide IV (DriverII)	Juanito Caburnay	4/7	149,424.00
52EnOP4	Adm Aide IV (DriverII)	Leonardo A. Tayong	4/7	149,424.00
53EnOP4	Adm Aide IV (DriverII)	Jonathan B. Abejo	4/6	148,272.00
54EnOP6	Adm Aide IV (Mechanic II)	Jose F. Heyrosa	6/6	166,596.00
54AEnOP6	Heavy EquiptOptror II	Gregorio Judilla	6/2	161,580.00
54BEnOP4	Engineering Aide	Cesar B. Baobao	4/2	143,808.00
				<b>4,175,976.00</b>

11) Municipal Agriculture Office

55AgOP24	Municipal Agriculturist	Vacant	24/5	900,780.00
56AgOP10	Agricultural Technologist	Elmer M. Ollanas	10/4	212,976.00
57AgOP10	Agricultural Technologist	Maricar Salve	10/1	207,720.00
58AgOP10	Agricultural Technologist	Edgar B. Muerong	10/5	214,752.00
59AgOP10	Agricultural Technologist	Joncel Capuyan	10/1	207,720.00
60AgOP18	Admin Officer V (Agri Chief Center I)	Vacant	18/1	438,876.00
61AgOP8	Agri Technician II	Wilson O. Lanojan, Jr	8/1	180,984.00
62AgOP2	Admin Aide II (Farm Worker II)	Arlyn Isola	2/2	127,992.00
				<b>2,491,800.00</b>

12) Municipal Health Office \*64, \*75

63HOP24	Mun. Health Officer	Prisco S. Pabatao, Jr.	24/8	1,008,888.00
63aHOP23	Medical Officer V	Vacant	23/1	797,160.00
65HOP13	Midwife III	Ester A. Magallanes	13/1	272,508.00
66HOP13	Midwife III	Nilda Castro	13/1	272,508.00
67HOP11	Midwife II	Vacant	11/1	224,148.00

68HOP13	Midwife III	VevenciaFlorentino	13/1	272,508.00
69HOP13	Midwife III	SisiniaCastillano	13/1	272,508.00
70HOP11	Midwife II	MergenAlicaway	11/1	224,148.00
71HOP11	Midwife II	Bitaboholst	11/1	224,148.00
72HOP11	Midwife II	BerlitaEstopia	11/1	224,148.00
73HOP9	Midwife I	vacant	9/1	194,136.00
74HOP14	Dentist II	Alan Alfredo Rodrigo	17/1	398,976.00
76HOP11	Nurse I	Leonilyn D. Aleman	11/6	239,928.00
77HOP11	Nurse I	Leizel L. Geromo	11/1	224,148.00
78HOP11	Medical Tech I	Aldrin L. Acain	11/5	236,688.00
79HOP11	Sanitation Inspector III	Crisly M. Ramayla	11/1	224,148.00
79aHOP15	Nurse II	Anastacio Fortaleza	15/1	329,736.00
79bHOP15	Nurse II	Vacant	15/1	329,736.00
79cHOP15	Nurse II	Vacant	15/1	329,736.00
				<b>6,299,904.00</b>

## 13) Office of the Municipal Treasurer \*84

80TOP24	Municipal Treasurer	Vacant	24/1	900,780.00
80TOP22	Asst. Mun. Treasurer	Vacant	22/1	705,444.00
81TOP18	Admin Officer V (Cashier III)	Jean M. Egot	18/1	438,876.00
82TOP14	Admin Officer III (Cashier I)	Vacant	14/1	299,760.00
83TOP15	Admin Officer IV(LRCCO II)	Sarina L. Tantan	15/1	329,736.00
85TOP9	Admin Asst III(RCCIII)	Perla A. Revilla	9/4	199,044.00
86TOP9	Admin Asst III(RCCIII)	Norma delaCerna	9/2	195,756.00
87TOP9	Admin Asst III(RCCIII)	Elyn C. Pahit	9/1	194,136.00
88TOP7	Admin Asst I(RCCII)	Dulce G. Hortelano	7/6	176,604.00
89TOP7	Admin Asst I(RCCII)	Erma J. Candole	7/8	179,328.00
90TOP8	Admin Asst II(Clerk IV)	Gretchen Barimbao	8/4	185,940.00
91TOP4	Admin Aide IV(ClerkII)	Vacant	4/1	142,716.00
91aTOP9	Admin Asst III(CO II)	JunrylRupinta	9/2	195,756.00
91bTOP4	Admin Aide IV(ClerkII)	Vacant	4/1	142,716.00
91cTOP12	Admin Asst IV(CO III)	Rommel Alcala	12/2	250,800.00
				<b>4,537,392.00</b>

## 14. LDRRM OFFICE

1bMOP18	Local DRRM Officer III	Rocelo Navarro	18/1	438,876.00
1cDRRP8	Local DRRM Assistant	Vacant	8/1	180,984.00
1dDRRP8	Local DRRM Assistant	Vacant	8/1	180,984.00
1eDRRP8	Local DRRM Assistant	Vacant	8/1	180,984.00
				<b>981,828.00</b>

## 15. Office of the Municipal Assessor \*93

92AsOP24	Municipal Assessor	Vacant	24/1	900,780.00
94AsOP11	Admin Officer I(LAOO I)	Vacant	11/1	224,148.00
95AsOP9	Admin Asst III (Asst Clerk III)	Vacant	9/1	194,136.00
96AsOP2	Admin Aide VI (Draftsman I)	Vacant	6/1	160,344.00
				<b>1,479,408.00</b>

**ECONOMIC ENTERPRISE**

## 1) Market Office

1EcEnOP24	Market Supervisor IV	Vacant	24/1	900,780.00
2EcEnOP6	Admin Aide VI(UF)	Benjie M. Apao	6/1	160,344.00
3EcEnOP9	Admin Asst III(RCCIII)	Lucia Ejes	9/2	195,756.00
4EcEnOP7	Admin AsstI(RCCII)	Mercilotes Acosta	7/4	173,928.00
5EcEnOP7	Admin Asst I(RCCII)	Henedina Ostia	7/4	173,928.00
6EcEnOP7	Admin Asst I(RCCII)	Chericel Fabre	7/2	171,312.00
7EcEnOP8	Admin Asst II(Clerk IV)	Lourdes Enalbes	8/8	192,756.00

8EcEnOP3	Admin Aide III (UW III)	Jessiebel Castro	3/6	139,884.00
9EcEnOP3	Admin Aide III (UW III)	Vince Obuga	3/1	134,628.00
10EcEnOP3	Admin Aide III (UW III)	Domingo Vistis	3/4	137,760.00
11EcEnOP3	Admin Aide III (UW III)	Victoriano Retiza, Jr.	3/6	139,884.00
12EcEnOP3	Admin Aide III (UW III)	Gecris Reges	3/1	134,628.00
13EcEnOP3	Admin Aide III (UW III)	Niño Parmisana	3/6	139,884.00
14EcEnOP3	Admin Aide III (UW III)	Albino Pahit	3/8	142,044.00
15EcEnOP3	Admin Aide III (UW III)	Milagros Belen	3/6	139,884.00
16EcEnOP3	Admin Aide I (UW II)	Leonardo Cabatingan	1/2	120,528.00
17EcEnOP3	Admin Aide I (UW II)	Marycris Humol	1/2	120,528.00
18EcEnOP3	Admin Aide I (UW II)	Romel H. Ranes	1/4	122,556.00
				<b>3,441,012.00</b>

2) Molave Water System \*23D

19EcEnOP22	Water System Supt II	Gil C. Basay	22/7	777,420.00
20EcEnOP3	Admin Aide III (Plumber I)	Baltazar Langamin	3/6	139,884.00
21EcEnOP3	Plumber I	Rosalio Bajo, Jr.	3/2	135,672.00
22EcEnOP7	Admin Asst I (RCC II)	Vacant	7/1	169,968.00
23AEcEnOP3	Admin Asst I (RCC II)	Vacant	7/1	169,968.00
23BEcEnOP3	Admin Aide III (Plumber I)	Herlilio Insalada	3/2	135,672.00
23CEcEnOP3	Admin Aide III (Plumber I)	Divina Caspe	3/2	135,672.00
23EcEnOP7	Admin Asst I (RCC II)	Vacant	7/1	169,968.00
				1,834,224.00

3) Slaughterhouse Operation

24EcEnOP11	Admin Aide VI (MI III)	Kent Maneja	11/2	227,208.00
25EcEnOP3	Admin Aide III (UW III)	Winston Alerta	3/2	135,672.00
26EcEnOP3	Admin Aide III (UW III)	Jesson P. Callao	3/8	142,044.00
27EcEnOP3	Admin Aide III (UW III)	Teodulo Solis, Jr.	3/2	135,672.00
28EcEnOP3	Admin Aide III (UW III)	Manuel Vismanos	3/2	135,672.00
				776,268.00

Current circulars and guidelines from the Department of Budget and Management (DBM), relevant provisions of the Local Government Code of 1991 and its Implementing Rules and Regulations (IRR), the Civil Service Commission (CSC) and such other circulars and guidelines relating to personnel matters have been strictly observed in the enactment of this ordinance.

**SECTION 6. LBP NO. 4. MANDATE, VISION/MISSION, MAJOR FINAL OUTPUT OF THE DIFFERENT OFFICES OF THIS LGU.**

**1. OFFICE OF THE MUNICIPAL MAYOR**

- A. MANDATE:**  
Ensure that the duties and functions provided for RA 7160 is adhered efficiently and effectively in consonance with other existing laws and regulations mandated by law.
- B. VISION:**  
A transparent accountable and participatory governance, with responsible leadership where socio-economic growth and development is adhered and human rights and dignities are respected.
- C. MISSION:**  
Provide quality service and pursue a framework of comprehensive development which is designed to uplift the living condition of the people with relevant and adoptive best practices for sustainable utilization of resources.
- D. ORGANIZATIONAL OUTCOME:**  
The Chief Executive of the Municipal Government shall exercise such powers and perform such duties and functions;

- a. Exercise control and supervision over all local administration affairs in the municipality;
- b. Appoint all officers and employees of the municipal government as provided by the Local Government code subject to CSC laws, rules and regulations;
- c. Direct and supervise the execution and implementation of approved development plans;
- d. Enforce laws, ordinances and resolutions, issue and necessary orders for proper enforcement and execution;
- e. Ensure that all taxes and all revenues of the municipality are collected, and that municipal funds are spent in accordance with laws and ordinances;
- f. Maintain direct administrative supervision and control over all economic enterprise owned and operated by the municipality;
- g. Make known to the people of the municipality all general laws or government orders affecting them;
- h. Enforce policies and record management relative to records creation and maintenance and perform disposal action on disposal records of the municipal government; and
- i. Perform such other functions and exercise such other powers as may be prescribed by laws or ordinances.

E. PROGRAMS/PROJECTS/ACTIVITIES:

AIP REF. CODE	PROGRAM/PROJECT/ACTIVITY DESCRIPTION	Major Final Output	PERFORMANCE / OUTPUT INDICATOR	Target for the Budget Year
1000-101	A . GENERAL ADMINISTRATION AND SUPPORT 1 GENERAL ADMINISTRATION AND SUPPORT			
	B . OPERATIONS 1. General supervision of all government Projects and activities 2. Implement all ordinances for the General welfare 3. Close coordination with national offices In the implementation of the government Programs and activities	Improved general supervision and control over all P/P/As and services of the LGU	Number of documents	Jan. 2020- Dec2020

APPROPRIATION BY PROGRAM/PROJECT/ACTIVITY

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
A. Programs Executive Services (Mayor) General Supervision	10,942,351.00	29,559,779.00	1,850,000.00	42,352,130.00

II. OFFICE OF THE VICE MAYOR

A. MANDATES:

- 1. Be the presiding officer of the Sangguniang Bayan and sign all warrants drawn on the municipal treasury for all expenditures for the operation of the Sangguniang Bayan.
- 2. Subject to civil service law, rules and regulations appoint all officials and employees of the Sangguniang Bayan except those whose manner of appointment is specifically provided in the Local Government code of 1991;
- 3. Assume the office of the municipal mayor for the unexpired term of the latter in the event of in Section 44 of the Local Government Code of permanent vacancy as provided1991;
- 4. Exercise the powers and perform the duties and functions of the municipal mayor in cases of temporary vacancy as provided in Section 46 Book 1 of the Local Government Code;
- 5. Exercise such powers and perform such other duties and functions as may be prescribed by law or ordinance;

**B. VISION:**  
To be effective local legislators through the passage of resolutions and enactment of ordinances towards development and good governance.

**C. MISSION:**  
To ensure the passage of quality legislations towards efficient and effective local government.

**D. Organizational Outcome:** Performance of the mandates as provided by law.

**E. PROGRAMS/PROJECT/ACTIVITIES**

AIP REF. CODE	PROGRAM/PROJECT/ACTIVITY DESCRIPTION	Major Final Output	PERFORMANCE/ OUTPUT INDICATOR	Target for the Budget Year
1000-101	<b>General Public Services</b>	Quality Legislation	Improved enactment of ordinances and passage of resolutions necessary for and efficient and effective government. Section 16 of the Local Government code of 1991 properly addressed.	• Ordinances enacted and resolutions passed and signed
	Legislative Services (VMO)	• Sessions conducted		• regular /special sessions attended
	General Administrative Support and Services	• Hearings/ consultations attended		hearings /consultations attended
	Adopts resolutions and enacts ordinances.			
		• Office maintenance		
		• Outgoing communications / Documents delivered		
		• Incoming /outgoing communications filed		
		• Barangay assemblies attended	Attendance to meetings/assembly	
		• Barangay visitation	VML activities attended	
		• Mobile session		
		• VML activities attended		
	Capability enhancement	• Trainings/ seminars/ conventions attended	Capability/skills enhanced	
		• Benchmarking in aid to local legislation		

**A. PROGRAMS/PROJECT/ACTIVITIES**

**APPROPRIATION BY PROGRAM/PROJECT/ACTIVITY**

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
<b>A. Programs</b>				
<b>Legislative Services (Vice Mayor) General Supervision</b>	2,094,274.00	350,000.00	10,000.00	2,454,274.00
Office Maintenance	300,000.00			300,000.00

Capability Enhancement		300,000.00		
	2,394,274.00	650,000.00	10,000.00	3,054,274.00

III. OFFICE OF THE SANGGUNIANG BAYAN

A. MANDATES:

- The Sangguniang Bayan as legislative body of the municipality, shall enact ordinances, approve resolutions and appropriate funds for the general welfare of the municipality and its inhabitants pursuant Section 16 of the Local to Government Code of 1991 and in the proper exercise of the corporate powers of the municipality as provided for under Section 22 of the Local Government Code of 1991 and shall;
1. Approve ordinances and pass resolution necessary for and effective municipal government.
  2. Generate and maximize the use of resolution and revenues for the development plans, program objectives and priorities of the municipality as provided for under Section18 of the Local Government Code of 1991 with particular attention to agro-industrial development and countryside growth and progress;
  3. Subject to the provisions of Book 1 of the LG Code of 1991, grant franchise, enact ordinances authorizing the issuance of permits, or licenses or enact ordinances levying taxes, fees and charges upon such condition and for such purposes intended to promote the general welfare of the inhabitants of the municipality;
  4. Regulates activities relative to the use of land, buildings and structures within the municipality in order to promote the general welfare;
  5. Approve ordinances which shall ensure the efficient and effective delivery of the basic services and facilities as provided for under Section 17 of the Local Government Code of 1991; and
  6. Exercise such other powers and performs such other duties and functions as maybe prescribed by law or ordinance.

VISION:

A legislative body harmoniously working together in a collaborative and transparent environment for the attainment of goals beneficial to the greater majority of the Molavenians.

MISSION:

To ensure the passage of quality legislations towards efficient and effective local government.

B. **Organizational Outcome:** Performance of the mandates as provided by law.

C. **PROGRAMS/PROJECTS/ACTIVITIES**

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	PERFORMANCE/ OUTPUT INDICATOR	Target for the Budget Year
	<b>Legislative Services (Legislation)</b>	Quality Legislation Sessions conducted -Regular and Special -Committee Hearings attended 18 committees -Public Consultations conducted	Improved enactment of ordinances and passage of resolutions necessary for and efficient and effective government. Section 16 of the Local Government code of1991 properly addressed.	<ul style="list-style-type: none"><li>• Ordinances enacted</li><li>• resolutions passed</li><li>• regular sessions attended</li><li>• special sessions</li><li>• 150 committee hearings conducted</li><li>• public consultations conducted</li></ul>
1021				
	Regular / Special Session <ul style="list-style-type: none"><li>• Attendance to weekly sessions</li><li>• Attendance to special sessions</li></ul>			

		18 committees		
	Review and approval of ordinances and executive orders of the different barangays		barangay ordinances reviewed and approved	
	Grant franchise to motorized tricycles			Franchise granted
	II. Community Reports <ul style="list-style-type: none"> <li>• Information dissemination through LGU Municipal Newsletter Kolokabildo and Radyong Bayan</li> <li>• Barangay visitation</li> </ul>	Information disseminated	Awareness on legislative acts	<ul style="list-style-type: none"> <li>• Purok and barangay residents informed</li> <li>• CSOs &amp; POs informed</li> </ul>
	III. Other legislative activities <ul style="list-style-type: none"> <li>• Capability enhancement</li> </ul>	<ul style="list-style-type: none"> <li>• Trainings, Seminars, and workshops attended</li> <li>• Meetings called by the PCL, provincial government, DILG, LCE, CSOs/POs and other line agencies attended</li> <li>• Cross-Learning Experience</li> </ul>	Updated with laws, circulars, policies	<ul style="list-style-type: none"> <li>• Capability enhanced</li> <li>• Skills improved</li> </ul>
	IV. Bringing the government closer to the people <ul style="list-style-type: none"> <li>• Promote healthy environment in the different sectors and offices from both local and national</li> </ul>	<ul style="list-style-type: none"> <li>• Mobile session</li> <li>• Barangay visitation</li> <li>• Attendance to provincial activities</li> <li>• Response to immediate needs (economic, social and spiritual) of the constituents to minimize lawlessness</li> </ul>	Improved human relation to the constituents	<ul style="list-style-type: none"> <li>• Mobile session attended</li> <li>• Barangays visited</li> <li>• Provincial activities supported Immediate needs attended</li> </ul>
	V. Legislative - Collaborative projects & programs extended	<ul style="list-style-type: none"> <li>• PCL financial support</li> <li>• VML financial support</li> <li>• PLEASES financial support</li> <li>• LNB financial support</li> <li>• Financial</li> </ul>		<ul style="list-style-type: none"> <li>• Capabilities improved</li> <li>• Term /Annual membership fees</li> </ul>

		Support to students capabilities/co ach who bring honor to the LGU <ul style="list-style-type: none"><li>• Support to Brigada Escuela</li><li>• Benchmarking in aid to local legislation</li></ul>		
	VI. Office maintenance	Cleanliness in the office maintained		Office Cleaned and sanitized

APPROPRIATION BY PROGRAM/PROJECT/ACTIVITY

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
A. Programs Legislative Services (SB) General Administration	13,601,015.00	1,500,000.00	820,000.00	15,921,015.00
B. Capability enhancement		2,000,000.00		2,000,000.00
C. Bringing the government closer to the people		250,000.00		250,000.00
D. Legislative-collaborative projects and programs extended		650,000.00		650,000.00
	13,601,015.00	4,400,000.00	820,000.00	18,821,015.00

IV. OFFICE OF THE SB SECRETARIAT

A. MANDATES:

- Take charge of the office of the Secretary to the Sanggunian and shall;
1. Attend meetings of the sanggunian and keep a journal of its proceedings;
  2. Keep the seal of the local government unit and affix the same with the signature to all ordinances, resolutions and other official acts of the sanggunian and present the same to the presiding officer for his signature;
  3. Forward to the mayor, as the case may be for approval, copies of ordinances enacted by the sanggunian and duly certified by the presiding officer, in the manner provided in Section 54 under Book 1 of the Local Government Code of 1991;
  4. Forward to the sangguniang panlalawigan copies of duly approved ordinances in the manner provided in Section 56 and 57 under Book I of the LGCode of 1991;
  5. Furnish, upon request of any interested party, certified copies of records of public character in custody, upon payment to the treasurer of such fees as may be prescribed by ordinance;
  6. Record in a book, kept for the purpose, all ordinances and resolutions enacted or adopted by the sanggunian, with the dates of passage and publication thereof;



- 7. Keep his office and all non-confidential records therein open to the public during the usual business hours;
- 8. Translate into the dialect used by the majority of the inhabitants all ordinances and resolutions immediately after their approval and cause the publication of the same together with the original version in the manner provided under the Local Government Code of 1991 and;
- 9. Take custody of the Local archives, the local library and annually account for the same.

**B. VISION:**  
Effective, efficient and result-oriented Legislative Secretariat.

**C. MISSION:**  
To ensure full support in attaining quality legislation.

**D. ORGANIZATIONAL OUTCOME:**  
Performance of the powers and duties as mandated by law under Section 469 of the Local Government Code of 1991.

E. PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	PERFORMANCE/ OUTPUT INDICATOR	Target for the Budget Year
101	Legislative support SB Secretariat	<ul style="list-style-type: none"><li>• Order of business prepared</li><li>• Sessions attended</li><li>• Minutes prepared</li><li>• Draft Ordinances/Resolutions prepared</li><li>• Incoming /Outgoing documents filed</li><li>• Proceedings prepared and finalized</li><li>• Committee Reports /Minutes prepared</li><li>• Provide support to Public consultations conducted</li><li>• Franchise of motorized tricycles prepared/releases</li><li>• Published/posted approved ordinances;</li><li>• Archives records/documents/ ordinances</li><li>• Bookbinding of Journal, minutes, resolutions and ordinances</li><li>• Outgoing documents /transmittal delivered</li><li>• Approved ordinances submitted to the SP for review</li><li>• Assist legislative body during committee/</li><li>• public hearings/</li></ul>	Improved support to legislative body by perfect attendance in sessions, legislative acts forwarded to proper authority, journals, minutes, resolutions and ordinances are properly kept, local library supervised for an effective local government.	Improved secretariat services
	Secretariat Support Services			

		consultations		
	B. Legislative Tracking System	<ul style="list-style-type: none"><li>• Ordinances monitored</li><li>• Old legislative documents which form part of the history of Molave will be retrieved/restored</li></ul>	Easy Retrieval of Legislative documents	
	C. Library Services <ul style="list-style-type: none"><li>• Photocopying services</li><li>• Mobile Library</li><li>• E-Library</li><li>• Retrieval /collection of items with high value because of its considerable age</li></ul>	<ul style="list-style-type: none"><li>• Library clients served</li><li>• Children in far-flang barangays served</li><li>• Assist clients on online activities/research/ Booking</li><li>Museum items collected</li></ul>	services brought closer to the people	
	D. Supervision to barangay secretaries	Input provided during their monthly meetings	Barangay Secretaries supervised	
	E. Office maintenance	Office maintained		
	F. Installation of Archive	Archive installed	Safekeeping of Documents	
	G. Capability Enhancement	Travel/Trainings/Seminars attended	Capability/Skills enhanced	

**APPROPRIATION BY PROGRAM/PROJECT/ACTIVITY**

<b>Programs/ Projects/ Activity</b>	<b>Personal Services</b>	<b>Maintenance and Other Operating Expenses</b>	<b>Capital Outlay</b>	<b>TOTAL</b>
A. Programs Legislative Support Services (SB Secretariat Office) General Administration	3,077,074.00	425,000.00		3,502,074.00
B. Legislative Tracking System			150,000.00	150,000.00
C. Office maintenance		70,000.00		70,000.00
D. Capability Enhancement		120,000.00		120,000.00
	3,077,074.00	615,000.00	150,000.00	<b>3,842,074.00</b>

**V. OFFICE OF THE MUNICIPAL CIVIL REGISTRAR**

**A. MANDATE.**

Under Act 3753, otherwise known as the Law on Registry of Civil Status, the Local Civil Registry Office is mandated to register all registrable documents and judicial decrees/orders affecting the civil status of persons status of persons and all incidents relative thereto.

- B. **VISION**  
The Municipal Civil Registry Office being the primary department of the Local Government Unit on civil Registry, aims to the highest percentage of Civil Registration, provides prompt issuance and quality Civil Registration documents.
- C. **MISSION**  
To provide effecient, effective and quality services to clients through massive information dissemination campaign; speedy registration services; proper achieving of all civil registry documents and improved capacity of office personnel in delivering services to clients.
- D. **ORGANIZATION OUTCOME:**  
a) To be able to register all unregistered individual.  
b) Provide prompt and speedy services to clients.  
c) Provide good and quality services to clients.  
d) Provide information dissemination campaign/advocacies in relation to civil registration.

E. **PROGRAMS/PROJECTS/ACTIVITIES**

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	PERFORMANCE/ OUTPUT INDICATOR	Target for the Budget Year
1051	A. GENERAL ADMINISTRATION AND SUPPORT	Improved implementation of civil registration program and safekeeping of civil registry books	3 personnel supervised	3 personnel supervised
	1. Conduct of Information Education Campaign (EIC)	Information Education Campaign (EIC) conducted	Information Education Campaign (EIC) conducted	Information Education Campaign (EIC) conducted
	2. Purchase of office supplies, communication expenses and internet expenses			
	3. Travel and attendance to trainings/seminars/ Conventions/ conferences	12 trainings/seminars/ Conventions/ conferences attended	12 trainings/seminars/ Conventions/ conferences attended	
	B. Operation			
	1. Registration of Certificate of live birth	Certificate of live birth registered	1000 certificate of live birth registered	1000 certificate of live birth registered
	2. Registration of Certificate of death	Certificate of death registered	175 Certificate of death registered	175 Certificate of death registered
	3. Registration of Certificate of marriage	Certificate of marriage registered	200 Certificate of marriage registered	200 Certificate of marriage registered
	4. Processing petitions for clerical error/change of first name (RA 9048)	Petitions under RA 9048 processed	40 Petitions under RA 9048 processed	40 Petitions under RA 9048 processed
	5. Processing petitions for correction of day and month in the date of birth or sex	Petitions under RA 10172 processed	10 Petitions under RA 10172 processed	

	of a person (RA 10172)			
	6. Processing of applications for legitimation	applications for legitimation processed	15 applications for legitimation processed	15 applications for legitimation processed
	7. Acceptance and recording of all registrable documents and judicial decrees	registrable documents and judicial decrees accepted and recorded	325 registrable documents and judicial decrees accepted and recorded	325 registrable documents and judicial decrees accepted and recorded
	8. Filing, keeping and preserving all registry books required by law	All registry books required by law are properly filed, kept and preserved	100% registry books required by law are properly filed, kept and preserved	100% registry books required by law are properly filed, kept and preserved
	9. Receiving application for marriage license and issuance of the same	applications for marriage license received and issued	50 applications for marriage license received and issued	50 applications for marriage license received and issued
	10. Issuance of copies of any certificates (Form 1A, Form 2A, Form 3A) or registered documents	Certified copies of CRF No. 1A, 2A, 3A and other registered documents issued	250 Certified copies of CRF No. 1A, 2A, 3A and other registered documents issued	250 Certified copies of CRF No. 1A, 2A, 3A and other registered documents issued
	11. Submission of monthly reports to PSA Provincial Office	monthly reports submitted to PSA Provincial Office within 10 days of the succeeding month	100% monthly reports submitted to PSA Provincial Office within 10 days of the succeeding month	100% monthly reports submitted to PSA Provincial Office within 10 days of the succeeding month
	12. Conduct fee registration of birth during Civil Registration month celebration	Free registration of birth during Civil Registration month celebration conducted	60 individuals availed the free registration of birth	60 individuals availed the free registration of birth

APPROPRIATION BY PROGRAM/PROJECT/ACTIVITY

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
<b>A. PROGRAM</b> Civil Registry Services (Civil Registrar) General Administration and Support	1,776,811.00	315,000.00		2,076,811.00
1. Conduct of Information Education Campaign (EIC) ₱8,000.00		✓		
2. Purchase of office supplies, communication expenses and internet expenses		✓		

₱35,000.00				
3. Travel and attendance to trainings/seminars/Conventions/Conferences ₱190,000.00		✓		
<b>B. OPERATION</b>				
1. Registration of Certificate of live birth ₱20,000.00		✓		
2. Registration of Certificate of death ₱7,000.00				
3. Registration of Certificate of marriage ₱5,000.00		✓		
4. Processing petitions for clerical error/change of first name (RA 9048) ₱4,000.00		✓		
5. Processing petitions for correction of day and month in the date of birth or sex of a person (RA 10172)₱4,000.00		✓		
6. Processing of applications for legitimation₱4,000.00		✓		
7. Acceptance and recording of all registrable documents and judicial decrees ₱3,000.00		✓		
8. Filing, keeping and preserving all registry books required by law ₱22,000.00		✓		
9. Receiving application for marriage license and issuance of the same ₱3,000.00		✓		
10. Issuance of copies of any certificates (Form 1 A, Form 2A, Form 3A) or registered documents ₱3,000.00		✓		
11. Submission of monthly reports to PSA Provincial Office ₱3,000.00		✓		
12. Conduct fee registration of birth during Civil Registration month celebration ₱4,000.00		✓		

VI. MPDC OFFICE

- A. **MANDATE**
- 1. Formulate and integrate social, physical and other development objectives and policies for consideration of the Municipal Development Council.
  - 2. Conduct continuing studies, researches and training necessary to involve plans and programs for implementation.
  - 3. Integrate and coordinate all sector plans and studies undertaken by the different functional groups or agencies.
  - 4. Monitor and evaluate the implementation of the different development programs, projects and activities in accordance with the approved development plan.
  - 5. Prepare comprehensive plan and other development planning documents for consideration of the Municipal Development council.
  - 6. Analyze the income and expenditure pattern and formulate and recommend fiscal plans and policies for consideration of the Local Finance Committee.
  - 7. Promote people participation in development planning within the Local Government Unit.
  - 8. Exercise supervision and control over the secretariat of the Municipal Development Council.
  - 9. Exercise such other powers and perform such other functions and duties as maybe prescribed by law or ordinances.
- B. **VISION**
- Exercise and perform the powers, duties and functions of the municipality Planning and Development as enumerated in Section 161 of the Local Government code.
- C. **MISSION.**
- To ensure the proper coordination with different stakeholders in the formulation, integration and monitoring of all programs, projects and activities of the local government unit in accordance with approved development plans.
- D. **ORGANIZATIONAL OUTCOME**
- Performance of mandates and functions as provided for by law.

E. PROGRAMS/PROJECTS/ACTIVITIES				
AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	PERFORMANCE/ OUTPUT INDICATOR	Target for the Budget Year
	A. Provision of planning and development services	Planning and development services provided	3 personnel supervised	3 personnel supervised
	A.1 Supervision / Coordination planning and development services		6 Technical working groups coordinated	6 Technical working groups coordinated
			36 meetings / Conferences/ Workshops attended	100% of meetings / Conferences/ Workshops attended
	A.2 Provision of planning and investment programming services	Planning and investment programming services provided	1 Municipal AIP prepared	1 AIP prepared
			25 Barangay GAD plans reviewed	25 Barangay GAD plans reviewed
			All OPCR of different offices	All OPCR of different LGU

			reviewed	offices reviewed
			Assist in the formulation GAD Plan	Assist in the formulation GAD Plan
			Project proposals prepared	15 Project proposals prepared
			Municipal Ecological Profile updated	Municipal Ecological Profile updated
			GAD Accomplishment report prepared	GAD Accomplishment report prepared
				Data banking/ Updating
				1. Agriculture-different communities
				2. GAD database
				3. Health indicators
				4. Peace and Order index
				5. Database for Municipal Business Friendliness
				Preparation of requirement for LGSF – Assistance to municipalities
			Minutes of different local council meetings submitted	Minutes of different local council meetings submitted on time
			BAC Minutes, Resolutions, and Annual Procurement Plan (APP) prepared and consolidated	APP consolidated and all BAC minutes and resolutions prepared
	A.3 Provision of communication expenses	Communication expenses are paid	Purchase of load	Purchase of load
	A.4 Provision of 2 units steel cabinet	steel cabinet acquired	2 units steel cabinet acquired	2 units steel cabinet acquired
	A.5 Acquisition of smart phone for Geo-tagging	smart phone for Geo-tagging acquired	1 unit smart phone for Geo-tagging acquired	1 unit smart phone for Geo-tagging acquired

APPROPRIATION BY PROGRAM/PROJECT/ACTIVITY

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
<b>A. Program</b> Provision of planning and development services	2,361,563.00			2,361,563.00
36 meetings / Conferences/ Workshops attended		300,000.00		300,000.00
1 Municipal AIP prepared		20,000.00		20,000.00
Assist in the formulation GAD Plan		5,000.00		5,000.00
Project proposals prepared		3,000.00		3,000.00
Municipal Ecological Profile updated		5,000.00		5,000.00
GAD Accomplishment report prepared		1,000.00		1,000.00
Data banking/ Updating		10,000.00		10,000.00
Preparation of requirement for LGSF – Assistance to municipalities		2,000.00		2,000.00
Minutes of different local council meetings submitted		4,000.00		4,000.00
BAC Minutes, Resolutions, and Annual Procurement Plan (APP) prepared and consolidated		50,000.00		50,000.00
A.3 Provision of communication expenses		15,000.00		15,000.00
A.4 Provision of 2 units steel cabinet			20,000.00	20,000.00
A.5 Acquisition of smart phone for Geo- tagging			40,000.00	40,000.00
	2,361,563.00	415,000.00	60,000.00	2,836,563.00

VII. MUNICIPAL BUDGET OFFICE

- A. **MANDATE**  
Review and consolidate budget proposals of different departments and offices of the local government unit and assist the Local Chief Executive in the budget preparation and budget hearing.
- B. **VISION**  
Compliance to existing budget circulars and memoranda to institute transparent and good governance.
- C. **MISSION**



To assist in the preparation of the budget, evaluate budgetary implications, submit periodic budgetary reports and coordinate with the local finance for the purpose of budgeting.

D. ORGANIZATIONAL OUTCOME

Establish budget processes and programs that lead to efficiency, transparency and good governance.

E. PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	PERFORMANCE/ OUTPUT INDICATOR	Target for the Budget Year
	A. GENERAL ADMINISTRATION AND SUPPORT			
	1. Updating of records based on issued memoranda and circulars	Updating technical and staff services to the Mun. Mayor and officials on budgeting and other related matters	Newly issued circulars are implemented	Newly issued circulars are implemented
	2. Purchase of office supplies, communication/ Prepaid cards and repair office equipment	2. office supplies and communication / Prepaid cards, Purchase office equipment and repair office equipment	75% of the budgeted amount	75% of the budgeted amount
	3. Travel and attendance of training/seminars/ Conventions/ Conferences	Travel/training/ seminars/Conventions/ Conferences attended	100% training/ seminars/Conventions/ Conferences attended	100% training/ seminars/Conventions/ Conferences attended
	B. OPERATION			
	1. Preparation of annual and supplemental budget	annual and supplemental budget prepared	1 annual and 2 supplemental budgets	1 annual and 2 supplemental budgets
	2. Budget proposals of all offices consolidated and evaluated	Consolidated budget proposals	24 budget proposals	24 budget proposals consolidated
	3. Local Expenditure Program (LEP) supporting documents consolidated and evaluated and submitted	Local Expenditure Program (LEP) supporting documents consolidated, evaluated and submitted to the Sangguniang Bayan	100% of the LEP supporting documents consolidated, evaluated and submitted to the SB w/n the prescribed period	100% of the LEP supporting documents consolidated, evaluated and submitted to the SB w/n the prescribed period
	4. Allotment Release Order (ARO) check and reviewed	Allotment Release Order (ARO) check and reviewed	Allotment Release Order (ARO) released quarterly	Allotment Release Order (ARO) released quarterly
	5. Obligation Request (OBR) reviewed/ Counterchecked and initialed as to availability of	Obligation Request (OBR) reviewed and initialed as to availability of appropriations	2,700 Obligation Request (OBR) reviewed and initialed as to availability of	2,700 Obligation Request (OBR) reviewed and initialed as to availability of appropriations

	appropriations		appropriations	
	6. Periodic Report of the Status of Appropriation Allotments and Obligations (SAAOB)	Periodic Report of the SAAOB checked, reviewed and submitted	SAAOB are monthly prepared and quarterly submitted to the COA	SAAOB are monthly prepared and quarterly submitted to the COA
	7. Proper recording of Registry Allotment and Obligation (RAO)	Registry Allotment and Obligation (RAO) properly recorded	2,700 OBR properly recorded to RAO	2,700 OBR properly recorded to RAO
	8. Review Annual and Supplemental Budget of the 25 barangays	Annual and Supplemental Budget of the 25 barangays reviewed	25 Annual Budget and 10 Supplemental Budget reviewed of the 25 barangays	25 Annual Budget and 10 Supplemental Budget reviewed of the 25 barangays

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
<b>A. General Administration and Support</b>	2,541,012.00			2,541,012.00
Purchase of office supplies, communication/ Prepaid cards and repair office equipment		50,000.00	80,000.00	130,000.00
Travel and attendance of training/seminars/ Conventions/ Conferences		120,000.00		120,000.00
<b>B. Operation</b>				
Preparation of annual and supplemental budget		17,000.00		17,000.00
Local Expenditure Program (LEP) supporting documents consolidated and evaluated and submitted		10,000.00		10,000.00
Allotment Release Order (ARO) check and reviewed		3,000.00		3,000.00
Periodic Report of the Status of Appropriation Allotments and Obligations (SAAOB)		10,000.00		10,000.00
	2,541,012.00	210,000.00	80,000.00	2,831,012.00

VIII. MUNICIPAL ACCOUNTANT OFFICE

A. MANDATE

Under RA 7160, Municipal Accountant are mandated to install and maintain internal audit system, prepare and submit financial statement to the Municipal Mayor and to the Sangguniang Bayan, review supporting documents before preparation of vouchers, and prepare statements of cash advances, liquidation, salaries, allowances, reimbursements and remittances pertaining to the local government unit; Prepare statement of journal vouchers and liquidation of the same and other adjustments related thereto; Post individual disbursements to the subsidiary ledger and index cards; Maintain individual ledgers for officials and employees of the LGU pertaining to payrolls and deductions; Record and post in index cards details of purchased furniture, fixtures and equipment, including disposals thereof, if any; Account for all issued requests for obligations and maintain and keep all records and reports related thereto; Prepare journals and the analysis of obligations and maintain and keep all records and reports related thereto.

B. VISION

Promotion of good governance with the attributes of honesty, transparency, accountability, credibility, efficiency and effectiveness to enhance trust in the government and foster a better quality of life for all Molavenians.

C. MISSION

To ensure compliance with applicable laws, accounting and auditing rules and regulations, and International Accounting Standards and to promote accuracy, reliability, completeness and timeliness in recording government financial transactions. To generate financial reports in accordance with Philippine Public Sector Accounting Standards (PPSAS) and make reports for better monitoring of performance and sound management decision – making.

D. ORGANIZATIONAL OUTCOME

Performance of mandated functions as provided for by law.

E. PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	PERFORMANCE/ OUTPUT INDICATOR	Target for the Budget Year
	<b>A. GENERAL ADMINISTRATION AND SUPPORT/ Accounting services</b>	Improved accounting and auditing services within the bounds of COA provisions of accounting and auditing rules and regulations	Supervised 7 personnel	Supervised 7 personnel
	1. Purchasing of supplies	Ensure that office does not run out of necessary office supplies	Quarterly purchase request to The BAC submitted	Quarterly purchase request to The BAC submitted
	2. Updating of accounting system	Ensure that information technology for accounting operation is updated -server for DV control system -DV control system	New information technology for accounting operation was acquired	New information technology for accounting operation was acquired

	3. Attendance to trainings, seminars, conventions and conferences	trainings, seminars, conventions and conferences attended	10 trainings, seminars, conventions and conferences attended	10 trainings, seminars, conventions and conferences attended
	B. OPERATION			
	1. Pre-audit of disbursement vouchers	Pre-audit of disbursement vouchers for the 3 funds	Vouchers of 600-GF, 50-SEF, 50-TF were pre-audited in accordance with the established rules and regulations. Each voucher was pre-audited for an average time of 1 hour.	Vouchers of 600-GF, 50-SEF, 50-TF were pre-audited in accordance with the established rules and regulations. Each voucher was pre-audited for an average time of 1 hour.
	2. Prepare and submission of financial statements to the COA, Municipal Mayor and Sanggunian	Financial statements submitted to the COA, Municipal Mayor and Sanggunian	32 reports were submitted to the COA, Municipal Mayor and Sanggunian	32 reports were submitted to the COA, Municipal Mayor and Sanggunian
	3. Preparation of journal entry vouchers and liquidation of the same and other adjustments related thereto.	Journal entry vouchers and liquidation of the same and other adjustments were prepared.	3000 Journal vouchers and liquidation of the same and other adjustments were prepared for the 3 funds	3000 Journal vouchers and liquidation of the same and other adjustments were prepared for the 3 funds
	4. Preparation and submission of Journal Entries and Financial Statements for barangay transactions	Journal Entries and Financial Statements for barangay transactions were prepared and submitted	2000 Journal Entries and 25 Financial Statements for barangay transactions were prepared and submitted	2000 Journal Entries and 25 Financial Statements for barangay transactions were prepared and submitted
	5. Preparation of statements of cash advance, salaries, allowances, reimbursement and remittances. Preparation and submission of liquidation	cash advance, liquidation, salaries, allowances, reimbursement and remittances were prepared	4 cash advance statements, 20 liquidation, 48 cash advances for salaries, allowances, reimbursement and 132 remittances were prepared	4 cash advance statements, 20 liquidation, 48 cash advances for salaries, allowances, reimbursement and 132 remittances were prepared
	6. Preparation of monthly bank reconciliation statement	monthly bank reconciliation were prepared	120 bank reconciliation were prepared	120 bank reconciliation were prepared
	7. Receipt of RCI and paid vouchers from the MTO and submit the same to the COA	RCI and paid vouchers were segregated and submitted to COA	12 RCI and 700 paid vouchers were segregated and submitted to COA	12 RCI and 700 paid vouchers were segregated and submitted to COA
	8. Monthly Reconciliation of	Budget vs actual expenses were	Budget vs actual expenses were	Budget vs actual expenses were

	Budget vs actual expenses	reconciled	reconciled at the end of the following month.	reconciled at the end of the following month.
	9. Maintenance of individual ledgers for officials and employees of the LGU pertaining to payrolls and deductions	ledgers for officials and employees were maintained	90 ledgers were maintained for officials and employees of the LGU pertaining to payrolls and deductions. Each ledger was updated within 5 mins.	90 ledgers were maintained for officials and employees of the LGU pertaining to payrolls and deductions. Each ledger was updated within 5 mins.

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
<b>A. Accounting Services General Administration</b>	3,636,074.00			
Updating of accounting system			320,000.00	
<b>B. Operations</b>		310,000.00		
Attendance to trainings, seminars, conventions and conferences – ₱150K		✓		
Preparation of statements of cash advance, salaries, allowances, reimbursement and remittances. Preparation and submission of liquidation – ₱160K		✓		

IX. OFFICE OF THE MUNICIPAL TREASURER

A. MANDATE

To take charge of the municipality's treasury and act as Financial Officer of the municipality. Collect all monies and revenues accruing to the municipality and disburse funds strictly in accordance with local accounting and auditing rules and regulations. Keep a detailed accounts records of all monies received and payment made as provided in section 470 of the Local Government Code of 1991.

B. VISION

An efficient and progressive organization for fiscal administration particularly in the collection, custody and disbursement of funds, with responsible, honest, competent and approachable. staff to support the local government achieve its financial goals and objectives.

C. MISSION

To generate revenues thru efficient collection of taxes, fees and charges accruing to the local government in accordance with existing laws and ordinances, and to take custody and exercise proper management of funds of the municipality in order to sustain and maintain the financial needs of the municipality and its development as well.

D. ORGANIZATIONAL OUTCOME

Performance of mandate and functions as provided for by law.

E. PROGRAMS, PROJECTS AND ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
	I. Treasury Operations review and Administrative	Ensure to attain effective financial and office management	1.Prepared annual income estimates and office budget allocations.  2.Ensured proper records management for supplies and properties.  3.Provided careful review of cash availability to all disbursements  4.Acted as custodian of all financial records.  5.Prepared, reviewed and finalized all reports in the office.  6.Ensured availability and safety of accountable forms and proper issuance  7.Prepared and submitted the Electronic Statement of Receipts and Expenditures every quarter.  8.Acquisition of furniture and fixtures for office employee.	1.To be complied before deadlines.  2.Ensure availability of supplies.  3.Ensure available cash for disbursements  4.Implement a year round activity.  5.100% prepared and reviewed all office reports.  6.100% availability and safety of accountable forms and proper issuance.  7.Ensured accurate and timely preparation and submission of Electronic Statement of Receipts and Expenditures every quarter.  8.All Furniture and fixtures are acquired.
	II. Local Revenue Collection Services	Continuous implementation of effective strategies to improve collections to minimized delinquent taxes and exercised proper custody of all funds.	1.Daily liquidation and deposit of all collections.  2.Provided coordination and network with other offices in the LGU.  3.Provided legislative assistance and	1.100% implementation  2.Implement a year-round activity  3.Provide assistance and support to

			<p>support in the formulation of tax and other revenue raising ordinances.</p> <p>4.Educate and informed taxpayers on their obligation to pay taxes.</p> <p>5.Conducted a joint inspection of all commercial business establishments.</p> <p>6.Sending of tax bills, notice of tax delinquencies and warrant of levy for real property tax.</p> <p>7.Replacement of defective desktop computer for land tax operation.</p>	<p>enhance collections.</p> <p>4.Conducted 20 campaigns in different barangays.</p> <p>5.Identification of all business establishments in the locality.</p> <p>6.All notices, tax bills are received.</p> <p>7.All computer hardware are fully operational for land tax division.</p>
	III. Business Permits and Licensing Services	Implemented a One Stop Shop for Business Permit Processing	1.Adopted an online Electronic System for Business Permits.	<p>1.Maintained efficient and ease processing of business permits.</p> <p>2.To enhance billing and collections of business taxes and other fees.</p>
	IV. Disbursement Services	All approved vouchers/claims are properly paid and recorded	<p>1.Implement proper payments of all approved vouchers.</p> <p>2.Ensured on time liquidation of all cash advance of payrolls.</p> <p>3.Ensured to maintain updated reports and posting to cashbooks.</p> <p>4.Ensured on time turnover of all paid vouchers/payrolls to the accounting office.</p> <p>5.Acquisition of check writer software</p>	<p>1.Implement a year-round activity</p> <p>2.100% liquidation of all cash advances.</p> <p>3.All reports and cashbooks are 100% updated.</p> <p>4.All vouchers/payrolls are 100% turn over to accounting office.</p> <p>5.100% efficient in recording and disbursement</p>

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
Treasury Services General Administration	7,075,446.98	1,588,000.00	333,600.00	8,997,046.98

**X. OFFICE OF THE MUNICIPAL ASSESSOR**

**MANDATE:** Charge with the responsibility of appraisal and assessment of all real properties whether taxable or exempt within the territorial jurisdiction of the municipality of Molave.

**VISION:** Real Property would become one of the major sources of local revenue for Molave due to significant increase in the collection of real property taxes through efficient appraisal and assessment of real properties.

**MISSION:**

1. To discover, update/upgrade an equitable Market Value of Real Properties and to account all property units within the municipality; and
2. To provide efficient frontline service in the field of real property taxation thru the use of information technology and properly trained, responsible, and courteous workforce.

**ORGANIZATIONAL OUTCOME:** Property owners feel comfortable and satisfied with updated tax declarations for taxation purposes. Real property tax as major source of revenue for the LGU to finance developmental projects and the delivery of basic services.

**E. PROGRAMS/PROJECTS/ACTIVITIES**

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
1	2	3	4	5
	A. <b>General Administration and Support Services</b>	Improved delivery of basic services	Supervised 3 personnel	Supervised 3 Personnel
	1. Purchase of Office Supplies	Office supplies purchased	Office Supplies purchased quarterly	Office Supplies purchased quarterly
	2. Communication Expenses	Mobile and Postage expenses paid	Prepaid cards purchased quarterly and postage bill paid timely	Prepaid cards purchased quarterly and postage bill paid timely
	3. Purchase of IT Equipment (Desktop Computers, Laptop, printer and UPS)	IT equipment purchased	All IT equipment purchased	All IT equipment purchased
	4. Purchase of furnitures and Fixtures	Furniture and Fixtures purchased	All furniture and fixtures purchased	All furniture and fixtures purchased
	5. Attendance to Trainings, Seminars, Conferences and Meetings	Trainings, seminars, conferences and meetings attended	All trainings, seminars, conferences and meetings attended	All trainings, seminars, conferences and meetings attended



	<b>B. Operation</b>	Implemented proper appraisal and assessment of real properties	All real properties appraised and assessed	All real properties appraised and assessed
	1. General Revision or Real properties 2020	General Revision or Real properties 2020 conducted	100% of tax maps digitized and all sworn statement of market values of real properties filed	100% of tax maps digitized and all sworn statement of market values of real properties filed
	2. Repair and Maintenance of Government Service Vehicle (Motorcycle) and Office Equipment	Service Vehicle of and office equipment of MAssO repaired and maintained	Service Vehicle of MAssO and office equipment repaired and maintained regularly	Service Vehicle of MAssO and office equipment repaired and maintained regularly

<b>Programs/ Projects/ Activity</b>	<b>Personal Services</b>	<b>Maintenance and Other Operating Expenses</b>	<b>Capital Outlay</b>	<b>TOTAL</b>
<b>a. General Administration and Support Services</b>	2,449,662.00			2,449,662.00
1. Purchase of Office Supplies		120,000.00		120,000.00
2. Communication Expenses ( mobile and postage)		20,000.00		20,000.00
3. Purchase of IT equipment		20,000.00	135,000.00	155,000.00
4. Purchase of Furniture and fixtures			50,000.00	50,000.00
5. Attendance to trainings, Seminars, Conferences and meetings		100,000.00		100,000.00
<b>b. Operation</b>				
1. General revision of Real Properties 2020		560,000.00		560,000.00
2. Repair and maintenance of Government Service vehicle		20,000.00		20,000.00
	2,449,662.00	840,000.00	185,000.00	3,474,662.00

XI. MUNICIPAL HEALTH OFFICE

MANDATE

To give quantity health services to all populace especially to the poor, prevent and control of communicable diseases.

VISION

To address the main health problems in the community by providing promotive, preventive, curative and rehabilitative services to people without regard to social or economic status.

MISSION

To efficiently provide and render quality health services that meet the health needs of the people with dignity, respect, and patient satisfaction.

ORGANIZATIONAL OUTCOME

Improved the quality of health services, needs of our constituents through the provision of affordable, comprehensive, and accessible medical services in a safe, professional and caring environment.

A. PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
100-4411	A. GENERAL ADMINISTRATION AND SUPPORT			
	• Attendance to training and seminars of all RHU personnel	- Efficient, effective and economical implementation of various health service programs	-15 health personnel attended	15 health personnel attended
	• Training of Barangay Health Workers (BHW)	-84 BHWs trained and enhanced knowledge on basic health services	-84 BHWs Trained	-84 BHWs Trained
	• Provision of Health Supplies	-Office supplies procured and provided	-Office supplies provided quarterly	-Office supplies provided quarterly
	• Procurement of Drugs and medicines	-Drug and Medicines procured and dispense	-Drug and Medicines provided quarterly	-Drug and Medicines provided quarterly
	• Procurement of Medical Supplies	-Medical supplies procured and provided	-Medical supplies provided quarterly	-Medical supplies provided quarterly
	• Provision of Dental Supplies	-Dental supplies procured and provided	-Dental supplies provided quarterly	-Dental supplies provided quarterly
	• Provision of Gasoline and lubrication	-Gasoline oil and lubricants provided	-Gasoline oil and Lubricants provided quarterly	-Gasoline oil and Lubricants provided quarterly

	<ul style="list-style-type: none"> <li>• TB Control Program Counterpart</li> <li>• Provision of Miscellaneous expenses for lying-in Clinic</li> <li>• Internet Expense</li> <li>➤ Communication Expenses</li> </ul>	-Counterpart procurement of TB medicines provided  -Miscellaneous expenses for Lying-in provided  -Internet Expenses provided	-Counterpart procurement of TB medicines provided  -Miscellaneous expenses for Lying-in provided  -Monthly Internet Expenses provided	-Counterpart procurement of TB medicines provided  -Miscellaneous expenses for Lying-in provided  -Monthly Internet Expenses provided
	B. OPERATION			
	I. Health Service Delivery  I.I Implementation of various National Health Programs  ➤Expanded Program of Immunization	Health services delivery improved  Increase number of fully immunized child  Increase school children senior citizen and pregnant women immunized.	Health services delivery improved  Strengthen implementation of ordinance/policies related to immunization	Health services delivery improved  Ordinances and policies related to immunization strongly implemented
	➤Maternal Health Program	0 maternal mortality rate	Increase the average of ante Natal Care	100% of pregnant women undergone 4 prenatal visits (1 1-2)
	➤Family Planning Program	Increase coverage of contraceptive prevalence rate	Provision of family planning commodities	Family Planning commodities were procured and provided
	➤Tuberculosis Program	TB patients provided with categories I and II TB kits  Decrease the number of TB patients treated	Provision of category I and II Tb kits  Submission of patients for treatment	All TB patients under category I and II TB kits were provided  TB patients under treatment decrease its number
	➤Adolescent &Youth Health Development	No. of core adolescent	Adolescent Job Aid	2 health personnel

	Program	group organized  No. of adolescent attended core group summit	Training for PHN's & RHM's	attended Adolescent Job Aid Training
	➤ Non Communicable Diseases	No. of clients given medicines	Provision of medicines for non- communicabl e disease patients	Non communicabl e disease patients purchased & provided
	➤ Non Communicable Diseases	No. of clients given medicines	Provision of medicines for non- communicabl e disease patients	Non communicabl e disease patients purchased & provided
	➤ Dengue Prevention & Control Program	Decrease/very minimal number of dengue cases	Massive advocacy and awareness/IEC campaign  Provision of larvaecide  Dengue screening	Massive advocacy and awareness drive conducted Larvaecide provided
	➤ Tobacco Control Program	Lessen the number of penalized violators	Distribution of leaflets intensify the ordinance Political will	Distribution of leaflets intensify the ordinance Political will
	➤ Rabies Prevention Program	Lessen the number of rabies case	Coordinate with the DA personnel for the vaccination of dogs	Vaccination of dogs conducted Lessened the number of rabies case
	➤ Leprosy Control Program	Decrease the number of Leprosy case	Conduct of contact tracing  No. of patient given skin slit procedure	Conduct of contact tracing  No. of patient given skin slit procedure
	➤ Blood Program	Increase the number of blood donors during bloodletting activity	No. of blood donor during blood letting	1% of the actual total population donated blood during blood letting
	➤ Medical Consultation	Medical Cases seen and assessed	Medical cases seen	No. of medical cases were seen, examined treated and given proper health care

	➤ Dispensing of Medicines	Provision of medicines to patients with proper home instruction	Patients seen and examined were given medicines with proper home instruction	No. of patients who were examined and treated were given medicines with proper home instruction.
	➤ Medical Certificate	Issuance medical certificate	Medical certificate issued to client	No. of medical certificates were issued to the clients
	➤ Medical Examination	Conduct medical examination to Elementary School pupils & High School	Medical Examination done to Elementary School pupils and High School students	No. of Medical Examination done to Elementary School pupils and High School students
	➤ Medico-Legal	Issuance of medico-legal cases	Medico-legal cases seen	No. of medico-legal cases seen and managed
	➤ Attending of Court Hearing (Medico-Legal)	Attendance of medico-legal cases	Attended all medico-legal court hearing	Upon the request of the court, all medico-legal court hearing was attended.
	➤ Maternal Care Package	Provision of care to pregnant women who are about to give birth,	Pregnant women who are about to deliver NSVD were attended and rendered quality health service	No. of pregnant women who delivered thru NSVD were attended and rendered appropriate quality health care.
	➤ Referral of High Risk Pregnancy	Referral of High Risk Pregnancy	All high risk pregnancies must be referred to higher facility	All high risk pregnancy with obstetrical complications were referred immediately to higher facility for further medical management
	➤ Newborn Screening	Screening to all newborn	Newborn must have newborn screening test upon delivery	No. of newborns undergone newborn screening test upon delivery with 100% accuracy
	➤ Sanitation Program 1. Food establishment Inspected	Conduct	Food	100% of food

	2.On call complaints acted  3.Conduct quarterly food	inspection to all food establishment  On call complaints will be acted immediately  Conduct quarterly food	establishment will be inspected  On call complaints acted immediately  Quarterly Food Handler Seminar conducted	establishment were inspected  100% of on call complaints were acted immediately  No. of handlers dewormed
	➤ Capital Outlay  • Refrigerator • Riso Graph Machine • Portable Sound System	3 units of refrigerator, 1 unit of Riso graph Machine and 1 unit of portable sound system procured	3 units of refrigerator, 1 unit of Riso graph Machine and 1 unit of portable sound system procured	3 units of refrigerator, 1 unit of Riso graph Machine and 1 unit of portable sound system procured

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
Health Services General Administration	11,466,912.00	2,975,000.00	500.000.00	14,941,912.00

XII. OFFICE OF THE MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT OFFICE

**MANDATE:** To effectively implement Social Welfare and Development Programs, Projects and Services that will alleviate poverty, restore social functioning and empower disadvantaged individuals, families and communities for an improved quality of life.

**VISION:** Empowered individual, families and communities with capacity to have an improved quality of life and perform expected roles through strengthened coping mechanism, restored social functioning and abled to meet basic and other developmental needs.

**MISSION:** To develop and implement comprehensive, inclusive, and integrated Social Welfare Programs and Services to facilitate appropriate intervention and timely delivery of services for the disadvantaged individuals, families and communities into the mainstream of society.

**ORGANIZATIONAL OUTCOME:** Efficient, effective, progressive and timely implementation of Programs, Projects and Services for poverty alleviation and empowerment.

A. PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
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	<b>A. Provision of basic Social Welfare services and coordination with relevant agencies for technical Assistance and Resource Augmentation</b>	Social Welfare and Services delivered to the target clientele	5 personnel working to different sectors 5 assistive	5 personnel working to different sectors 5 assistive
			functioning staff (Job Order)	functioning staff (Job Order)
	A.1 Emergency and Crisis – Intervention Program	Facilitating the Aid to the individuals in Crisis Situation (Financial Assistance: Burial, Educational, Medical, Cash and Transportation)	700 clients provided with financial assistance	700 clients provided with financial assistance
			90% utilization of AICS Funds both regular and sourced out support	90% utilization of AICS Funds both regular and sourced out support
		Linking and Referral System to other agencies	50 Referral Cases with Social Case Study Prepared	50 Referral Cases with Social Case Study Prepared
	A.2 Protection of the Rights and Social Welfare of clients	Assisting Walked-in, referred and reached out clients	80% walk-in clients counseled, referred clients assisted and reached-out clients aided	80% walk-in clients counseled, referred clients assisted and reached-out clients aided
		Case Management on Children in Need of Special Protection	Children in conflict with the Law (CICL) assessed and managed	Children in conflict with the Law (CICL) assessed and managed
			Sexually/Physically-abused children / assessed and assisted	Sexually/Physically-abused children / assessed and assisted
			Working children or victims of Child Labor	Working children or victims of Child Labor
			Children in various circumstances of Disability	Children in various circumstances of Disability
			Street Children Child at risk	Street Children Child at risk
			Abandoned children/children without primary caregiver/ Displaced children	Abandoned children/children without primary caregiver/ Displaced Children
			Assisted adoption placement of children to permanent through adoption	Assisted adoption placement of children to permanent through adoption

			and temporary through foster care	and temporary through foster care
	Case Management on disadvantaged women	VAWC Advocacy implemented	VAWC advocacy implemented	
		VAWC victims assisted and managed	VAWC victims assisted and managed	
	Case Management on Family in Crisis	Disaster Victims Provided with relief assistance/ psychosocial help/stress debriefing	Disaster Victims Provided with relief assistance/ psychosocial help/stress debriefing	
B. Promote Social Development, Empowerment of all socially marginalized sectors by equality and opportunity promotion				
B.1 Social Services for Children	Day Care Services	36 Children Development Workers and Child Development Center monitored and evaluated	37 Children Development Workers and Child Development Center monitored and evaluated	
		Children served by ECCD Master list prepared, updated and submitted	Children served by ECCD Master list prepared, updated and submitted	
		Monthly enhancement updating and accomplishment reporting of Child Development Workers conducted	Monthly updating and accomplishment reporting of Child Development Workers conducted	
		36 ECCD centered provided with supplementary Feeding Program	37 ECCD centered provided with Supplementary Feeding Program	
		36 ECCD centered provided with Capacity Building /Training Seminars	37 ECCD centered provided with Capacity Building /Training Seminars	
		36 Child Development Workers provided with capacity Building/Training Seminars	37 Child Development Workers provided with capacity Building/Training Seminars	
		Conducted Children's	Conducted Children's	



			Congress	Congress
	B.2 Youth Development Program	Provision of Services for Youth and Technical Assistance	Local Youth Development Council Convened	Local Youth Development Council Convened
			25 SangguniangKaba ataan Annual Barangay Youth Investment Plans Reviewed	26 SangguniangKaba ataan Annual Barangay Youth Investment Plans Reviewed
			90% attendance to all SK Meetings	90% attendance to all SK Meetings
			Capability Building/Seminars Attended on Youth	Capability Building/Seminars Attended on Youth
			Conduct of Youth Summit	Conduct of Youth Summit
	B.3 Women Empowerment	Facilitate welfare and services for Women	25 organized KALIPi monitored and master listed	25 organized KALIPi monitored and master listed
			Monthly updating and accomplishment reposting of KALIPi Federation	Monthly updating and accomplishment reposting of KALIPi Federation
			Attendance to the 25 Barangay Women's meeting	Attendance to the 25 Barangay Women's meeting
			Livelihood Assistance to Women's Organization supported /linked to other partners	Livelihood Assistance to Women's Organization supported /linked to other partners
			Involved KALIPi members to Municipal Activities (Women's Celebration &Arawng ZDS celebration	Involved KALIPi members to Municipal Activities (Women's Celebration &Arawng ZDS celebration
	B.4 Social Services for Senior	Provision of Social Services for the elderly and facilitate the implementation of Social Pension Program	Facilitated the implementation of Social Pension (Clean listing updating and pay-out)	Facilitated the implementation of Social Pension (Clean listing updating and pay-out)
			25 Organized senior Citizens Associations monitored and master listed	26 Organized senior Citizens Associations monitored and master listed

			Monthly updating and accomplishment reporting of FSCAM attended	Monthly updating and accomplishment reporting of FSCAM attended
			Trainings conducted for Senior Citizens ( 1 Federated and 3 Clustered Trainings)	Trainings conducted for Senior Citizens ( 1 Federated and 3 Clustered Trainings)
			2 Municipal Celebration Activities conducted (Elderly Week & Year End assembly)	2 Municipal Celebration Activities conducted (Elderly Week & Year End assembly)
	B.5 Social Services for Persons with Disability	Facilitate Social Welfare and services for Persons with Disability	Profiling and orientation of Persons with disability municipal wide conducted	Profiling and orientation of Persons with disability municipal wide conducted
			Provision of Assistive devices to restore social functioning of screened and prioritized recipients	Provision of Assistive devices to restore social functioning of screened and prioritized recipients
			2 Municipal Celebration activities conducted for Persons with Disability (Prevention Week & Year End)	3 Municipal Celebration activities conducted for Persons with Disability (Prevention Week & Year End)
			Monthly Federation Meetings attended	Monthly Federation Meetings attended
			Trainings Conducted for Persons with Disability (3	Trainings Conducted for Persons with Disability (3
	B.6 Family Welfare and Services	Provision of Family Empowerment mechanism through improved parenting	Conduct of Parent Effectiveness Service (PES) in barangays per quarter	Conduct of Parent Effectiveness Service (PES) in barangays per quarter
			Family Week celebration conducted	Family Week celebration conducted
	Nutrition Services	Provision of Nutrition Services and Resource Augmentation to Barangay Nutrition Programs	Formulation of Local Nutrition Action Plan	Formulation of Local Nutrition Action Plan
			Maternal &Young Child Nutrition	Maternal &Young Child Nutrition

			Security Initiative Monitoring	Security Initiative Monitoring
			Deworming of 24-71 mos children	Deworming of 24-71 mos children
			Monitoring of UW &SeUW PS	Monitoring of UW &SeUW PS
			Provision of Brgy. Nutrition Scholars	Provision of Brgy. Nutrition Scholars
			Distribution of Nutri Booster to UN &SeUW PS	Distribution of Nutri Booster to UN &SeUW PS
			Conduct of Buntis Congress	Conduct of Buntis Congress
			Provision of Technical assistance by being a Resource Speaker during NM and FHS	Provision of Technical assistance by being a Resource Speaker during NM and FHS
<b>C. Other Office Support for Operation</b>		Travelling Expenses		
		Training Expenses		
		Office Supplies		
		Internet Expenses		
		Communication Expenses		
		Repair & Maintenance Equipment		
<b>D. Support Logistics for Program Implementation</b>		Purchase of Laptop for the Social Pension Program encoding	Laptop for Social Pension Program Purchased	Laptop for Social Pension Program Purchased
		Purchase of Wireless Inkjet Printer for ID printing	Wireless Inkjet Printer purchased	Wireless Inkjet Printer purchased
		Purchase of laptop for Supplementary Feeding Masterlisting	Laptop for Supplementary Feeding Purchased	Laptop for Supplementary Feeding Purchased

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
Social Welfare Services (MSWD) General Administration	2,985,408.00	935,000.00	50,000.00	3,970,408.00

XIII. OFFICE OF THE MUNICIPAL ENGINEER

A. MANDATE:

- 1. To act as building official
- 2. In charge of infrastructure development and public works in general;
- 3. Adviser to the Mayor in relation to infrastructure development

B. VISION:

A well-equipped and fully functional Engineering Unit that focuses and acts on essential Local Government Code of 1991

C. MISSION:

To constantly monitor the over-all condition of all necessary and central infrastructure facilities in order to sustain their usefulness and to address vital engineering concern in critical areas of the Municipality.

D. ORGANIZATIONAL OUTCOME

Programs, Project and Activities fully implemented

E. PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
	1. Various Engineering Support Functions and Services	Timely Delivery of Basic Engineering functions and services to the populace of the Municipality	1. Preparation of Program of works 2. Preparation of Digitized map	Ensured 100% delivery of the total services expected and requested from the Municipal Engineering Office
			3. Horizontal & vertical Plans/Projects Surveyed and Geotagged	
			4. Preparation of bidding Documents	
			5. Monitoring Report Submitted	
			6. Supervision of Municipal Projects	
			7. Supervision of the Operation, Repair and Maintenance of Municipal Government Vehicles and Equipment	
			8. Submit Monthly Equipment Utilization Report	
			9. Inspection of House Wiring installation inspected	
			10. Repair of Defective Municipal Street	

			Lights	
			11. Annual Inspection Certificates Processed	
			12. Hauling of Materials for the repair & maintenance of Municipal & barangay Road	
			13. Collection and Disposal of Municipal Garbage	
			14. Check-up/Repair of Municipal Vehicles and Heavy Equipment	
			15. Assist in all Civil Engineering Works	
			16. Inspect/Supervise Municipal Drainage Canals	
			17. Supervise cleaning of Municipal Streets	
			18. Record Daily Attendance of Maintenance Workers	
			19. Update MEO's Data Bank	
			20. Update and Monitor the data	
			21. Prepare Bidding Documents prior to bid	
			22. Prepare, process and submit the supporting documents for the payment of the various bidded projects	
			23. Process the approval of building permits	
	2. Implementation of 23% Economic Development Fund (EDF)	All projects implemented	1. Concreting of FMR-Barangay Dalaon	Completed 80% of the total number of projects by end of December 2020
			2. Counterpart Fund for AM Project	
			3. Construction of Box Culvert with	

			shouldering (Bonifacio Street)	
	3.Acquisition of Xerox Machine, Computer set, Executive Chair and curtains	Acquired Xerox Machine, Computer Set, Executive Chair and curtains	1-unit Xerox Machine, 1-unit Computer Set, 1- unit Executive Chair and Curtains	

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
Programs: Engineering Services –(MEO) General Administration	7,287,174.00	2,450,000.00	186,000.00	9,923,174.00

XIV. OFFICE OF THE MUNICIPAL AGRICULTURE

**MANDATE:** Formulate measures to ensure delivery of basic services and provision of adequate facilities relative to agricultural services; ensure maximum and access to resources in the production, processing and marketing of agricultural products.

**VISION:** A modernized small holder agriculture; a diversified rural economy that is dynamic, technologically advanced and internationally competitive.

**MISSION:** To help and empower the farming communities to attain food sufficiency and economic growth.

**ORGANIZATIONAL OUTCOME**  
Programs, Project and Activities fully implemented

F. PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
	<b>GENERAL ADMINISTRATION AND SUPPORT</b>	Improved implementation of Agriculture programs, projects and activities	13 personnel	13 personnel
50201010	<b>Attendance to trainings, seminars, congresses, Convention, meetings and other related activities</b>	Attendance to trainings, seminars, congresses, Convention, meetings and other related activitiesattend ed	Attendance to trainings, seminars, congresses, Convention, meetings and other related activities attended by	Attendance to trainings, seminars, congresses, Convention, meetings and other related activitiesatten ded by Municipal

			Municipal Agriculturist and agricultural Extension Workers	Agriculturist and agricultural Extension Workers
<b>50202010</b>	<b>Conduct Trainings/Seminars</b>			
	<b>Rice Program</b>	5 Rice related trainings/seminars conducted	Number of Trainings and seminars	Conduct 5 trainings and seminars
	1. Rice Crop Manager Orientation Seminar			
	2. Bio-control Agent Orientation			
	3. Hybrid Rice Production Semina			
	4. Management of Pest and Diseases Seminar			
	5. Model Farm Harvest Festival/Field Day			
	<b>Corn Program</b>	6 corn – related trainings and seminars conducted	Number of corn-related trainings and seminars conducted	Conduct trainings and seminars
	1. Training of good Agricultural Practices (GAP) corn Production			
	2. Corn Pest and Diseases Management			
	3. Aflatoxin Prevention Seminar			
	4. Seminar on how to use bio-control agent such as techograma and Metarhizium			
	5. Corn Husk Processing			
	6. Hybrid corn Production Training			
	<b>HVCDP</b>			
	1. Training on Plant Propagation	Conducted Training on Plant Propagation	Number of Training	Conduct 2 Trainings
	<b>LIVESTOCK PROGRAM</b>			
	1. Livestock	Livestock	Number of	Conduct 1

	diseases Seminar	diseases seminar conducted	Seminar conducted	seminar
<b>50203010</b>	<b>OFFICE SUPPLIES EXPENSES</b>	Office Supplies Purchased		
<b>50203100</b>	<b>Agricultural Supplies Expenses</b>	Agricultural Supplies purchased	No. of bags purchased	100% of agricultural supplies purchased (Jan-December 2020)
	1. Feeds/ Biologics			
<b>50203100</b>	<b>Agricultural Planting Materials</b>	Planting Materials procured	No. of bags/kgs/ seedlings procured	100% of planting materials procured (January-October 2020)
	1.Procurement of Corn Seeds			
	2.Procurement of assorted vegetables seeds			
	3.Procurement of Assorted Fruit Trees			
	4.Procurement of Polybag/garden soil			
<b>50299990</b>	<b>Agricultural Organic/Climate Smart, Agri.</b>	Organic Agriculture related trainings/seminars/advocacy conducted	Number of trainings/seminars/advocacy conducted	Conduct 6 trainings/seminars/advocacy
	1.Climate change – ready technology for crop production			
	2.Climate change ready technology for livestock production			
	3.Organic fertilizer production Vermi Composting Seminar			
	4.Advocacy on Organic Agriculture			
	5.Conduct meeting of Organic Local Technical Committee			
	6.Organic Vegetable production			



	seminar			
<b>50213040</b>	<b>Repair and Maintenance office building</b>			
	a. Repair and Maintenance of office building	Repaired of office building	Office building repaired	Repair Office Building ( Jan-Dec. 2020)
<b>50299990</b>	<b>Agricultural Support and Services</b>			
	1. Artificial Insemination (AI) tools (AI Tank, AI straw, and AI Gloves)	AI kit procured	Number of kit procured	1Unit AI Tank, 2pc AI gun, AI straws and Gloves procured
	2. Procurement of Tarpaulin, Streamer and Books binding	Tarpaulins purchased and Book binding expenses on Achievers award	Number of tarpaulins/books binding	10 tarpaulins and 10 book bounds
	3. Assistance to Gap Corn Farmer/Training of Gap Corn Farmer	Increased certified Gap corn farmer	10 corn farmer adopted Gap corn	100% adoption
<b>50205030</b>	<b>Internet Expenses</b>			
<b>50203990</b>	<b>Other Supplies</b>			
	1. Procurement of Customized Jacket	For Extension Workers	Number of Pieces	12 pcs
	2. Rice/Corn Achievers and GawadSaka evaluation	Increased number of Rice/Corn Achievers/ GawadSaka Farmers	No. of Achievers	2 achievers award
<b>50202010</b>	<b>Training &amp; Seminar – other Activities - 4H club</b>			
	1. Regular Monthly/ Quarterly Meeting	Monthly/Quarterly meeting conducted	Number of meeting	Conduct 20 meetings
	2. Establishment of 4H Project/ Livelihood	4H Projects/ Livelihood established	Number of projects/livelihood	1 project/livelihood
	3. Attendance to provincial/regional Farm national congress	Provincial/Regional farm family forum and National 4H congress attended	Number of Forums and congress attended	3 forums/ congress attended
	4. Learning Visit/ Youth Camp	Learning Visit/ Youth camp conducted	Number of Learning visit/youth camp conducted	1 learning visit/youth camp conducted
<b>50203090</b>	Gasoline/Oil & Lubricants			

	a. Fuel	Fuel purchased	Number of liters	Purchased of 2500 liters of fuel
	<b>Communication Expenses</b>			
	b. Load Card	Cellular load card purchased	Number of cards	Purchased of 30 cards of cellular load
	<b>FA Meeting/RIC</b>			
	c. Monthly Meeting	Monthly meetings conducted	Number of Meetings	Conduct 24 monthly meetings
<b>50299990</b>	<b>MAFC</b>			
	1.Regular Monthly Meeting	Monthly Meetings Conducted	Number of Meetings	Conduct 12 Monthly meetings
	2.Travelling Expenses	Attended PAFC/RAFC meetings	Number of meetings	Attend 5 PAFC/RAFC meetings
<b>10706990</b>	<b>Capital Outlay</b>			
	1. Purchased of 2 units Motorcycle	2 units motorcycle purchased	Number of units	Purchased 2 units motorcycle (Jan-Dec. 2010)
	2. Const. of Perimeter Fence(left side of office)	Perimeter Fence Constructed		
	3. Purchase of 1 unit of Air Condition split type and 5 ceiling fan	Aircon and ceiling fan purchased	Number of Units	Purchase 1 unit aircon and 5 units ceiling fan
	4. Laptop (Core i7 Processor)	Laptop Purchased	Number of Unit	Purchased 1 unit laptop
	5. Plastic Chair	Plastic Chair Purchased	Number of pieces	Purchased 40 pcs plastic chair
	6. Cabinet for Sound System	Purchased Cabinet	Number of pieces	Purchased 1 piece cabinet
	Establishment of Barangay Organic Agriculture worker	Implementation of RA 10068 otherwise known as Organic Agriculture Act	25 personnel	25 personnel

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
<b>Programs: AGRICULTURE Services –(MEO) General Administration</b>	4,094,832.00	2,550,000.00	605,000.00	7,249,832.00

**Mandate:** Setting direction, development, implementation and coordination of disaster risk reduction and management program

**VISION:** The MDRRM Office envisages facilitating, coordinating and managing disaster risk reduction and management and climate change adaptation activities for a safer and more secure Molave, Zamboanga del Sur.

**MISSION:** To build Local Disaster Risk Reduction and Management and Climate change Adaptation capabilities with stake holders and coordinate preparedness, prevention and mitigation, response and recovery operations in order to protect the people, environment and economy and ensure disaster resilient municipality.

**Organizational Outcome:** 100% disaster resilient municipality

AIP Reference code	Program/Project/ Activity Description	Major Final Output	Performance/ Output Indicator	Target of the Year
	1.Organize and conduct trng orientation and knowledge mgt activities on DRRM and CCA at the local level	Conduct trainings, seminars, drills for students, teachers barangays folks business establishment and all	4 trainings seminars 4 earthquake drills and fire drills conducted	January -
	2.Disseminate information and raise public awareness about hazards, vulnerabilities and risks, their nature, effects early warning signs and counter measures	Stakeholders Weather updates disseminated at a 3-hr interval during the onset of typhoons	8 weather updates disseminates everyday	
	3.Formulate and implement the Local Disaster Risk Management Plan in accordance with the national, regional and provincial frameworks and policies on disaster risk reduction in close coordination with the local Development Councils	Annual LDRRM Plan formulated and implemented	2021 Annual LDRRM Plan	January-
	4.Prepare and submit to the Local Sanggunian through the MDRRMC & LDC the Annual LDRRM Fund Investment Plan and Budget	Annual LDRRM Fund Investment Plan and Budget prepared and submitted	2021 Annual LDRRM Fund Investment Plan and Budget	July- October
	5.Maintain a	Inventory of	Data base of	January-

	database of human resource, equipment, directories and location of critical infrastructure and capacities such as hospitals and evacuation centers	Human Resource equipment, directories and location of critical infrastructure and capacities such as hospitals and evacuation ctr conducted	resources maintained	
	6.Organize, train and equip and supervise the local emergency response teams and the accredited community disaster volunteers	Emergency Response team including rescue volunteers and fire brigade organized, trained and supervised	25 Barangay fire brigade, 4 community disaster, volunteers organized, accredited and trained	January-
	7.Prepared and submit situational reports	Situational report prepared twice (2x) a day depending on the severity of the situation of the AOR during the onset of disaster	Situational reports submitted to the Provincial Resiliency Office	January-
	8.Prepare and Pre-Disaster	PDRA, RDNA and PDNA prepared and submitted before during and after disaster	Submitted one(1) report for each of the disaster assessment tools (PDRA, RDNA and PDNA) during	January-
	9.Established a Municipal Disaster Risk Reduction and Management Operations Ctr.	MDRRM Emergency/Disaster Operations established	Emergency /Disaster operations Center manned 24/7 on duty	January-
	10. Develop strengthen and operationalize mechanisms for partnerships or networking with the private sector	Forging of Memorandum of Agreement (MOA), Memorandum of Understanding (MOU)	MOA/MOU forged with stakeholders on DRRM purposes	January - December
	11. Acquisition/ Purchased of Office Equipment, furniture and fixtures	Various equipment purchased	Various equipments	January- December
	12. Digitize Maps on (Lequifaction, Ground shaking,	Maps	Digitize Maps	

	Fault lines)			
	13. FM Station Management and maintenance 14. CCTV Management and Monitoring	FM program management	Maintain program log	January - December
	15. Conduct and attend meetings, trainings, seminar on disaster Climate Change and Environmental Workshops and other related learning activities	Training	No. of training	January - December
	16. Procurement power Generator set 125 KVA			January – December
	17. Procurement of Mobile Portable Generator set			January – December
	18. Additional Fund for procurement and rescue Vehicle			January – December
	19. Procurement of Chain Saw			January - December
	20. Rehabilitation Infrastructures Damage			January - December
	21. QUICK RESPONSE FUND			January - December
	<b>OTHER SUPPORT/CORE FUNCTION</b>			
	1.Intensification of IEC activities on waste Disposal Facility	Massive IEC conducted	IEC conducted	Municipal wide ( January – December)
	2.Construction of Engineered Solid Waste Disposal Facility	Engineered Sanitary Landfill Constructed	No. of phase constructed	Phase I constructed ( January – November)
	3.Construction of Engineered Solid Waste Disposal Facility	Engineered Sanitary Landfill constructed	No. of phase constructed	Phase I constructed (January – November)
	4.Construction of Recovery Facility for Residuals with potential diversion and other recyclable	Municipal Materials Recovery facility	MRF constructed	1.MRF (January – December)
	5.Construction/ Installation of Wastewater treatment Facility ( Public Market and Municipal Abattoir)	Wastewater Treatment Facility constructed/in stalled	Wastewater Treatment Facility construction installation done on schedule	2. WW Treatment
	6.Monitoring and	Search for the	Monitoring and	Quarterly

	evaluation of implemented laws and policies on environmental protection and SWM in the 25 Barangays, Schools and business sectors	Best SWM implementer conducted; Best environmental and SWM Practices recognized and awarded (Barangay, School and Business Sector	Evaluation completed on schedule	
	7.Tree Planting activities in available areas	Planting activities initiated/ conducted	No. of seedlings produced/ propagated	(June – August)
	8.Production and Propagation of seedlings	Seedlings produced/pro pagated for	No. of seedlings produced/ propagated	5,000 seedlings produced
	9.Conduct of workshops/ trainings on Solid Waste and Environmental Management	Cucted 25 barangays/bar barian officials/ institutions	No. of workshops/ trainings	4 workshops trainings
	10. Procurement of Machinery and Equipments for SWM	Needed Machinery and equipment procured	No. of Machinery and equipment procured	Mini Dumptruck and multi pulverizer procured ( January -
	11. Construction of Low Cost Sanitary Land fill			
	<b>Subtotal (5% LDRRM Fund)</b>  Administrative Function			

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
<b>Programs: MDRRMO Services –(MEO) General Administration</b>	1,446,952.00	467,000.00	110,000.00	2,023.952.00

**OFFICE: Non-Office (Tourism and Culture)**

**MANDATE:** Encourage, promote and develop tourism as a major socio economic activity to generate local employment and to spread the benefits of local tourism to a wider segment of the population.

**VISION:** To make Molave the prime Meetings, Incentive Conferences, Exhibits/Exhibitions (MICE) tourist destination in Salug Valley.

**MISSION:** To propel the tourism sector of MOLAVE as a key engine of growth

**Organizational Outcome:** Creation of leisure activities, monitoring of tourism establishments through constant data gathering and meeting with stakeholders, generation of income.

AIP Reference	Program/Project/Activity Description	Major Final Output	Performance/Output Indicator	Performance Target for the budget year
	1. Gathering of tourism data	Tourism data gathered	Tourism data gathered with very satisfactory accuracy rate	Tourism data gathered with very satisfactory accuracy rate
	2. Create leisure activities in LGU through tourism activities, programs and projects	Leisure Activities Created	<ul style="list-style-type: none"> <li>➤ Celebration of Kutsitsa Festival 2020</li> <li>➤ Celebration of Arawng Molave 2020</li> <li>➤ Participation in Megayonfestival 2020</li> <li>➤ Holding of Saulog 2020</li> <li>➤ Celebration of Paskuhan Festival 2020</li> </ul>	<p>Kutsitsa Festival 2020 celebrated</p> <p>Araw ng Molave 2020 celebrated</p> <p>Participation in Megayonfestival accomplished Saulog 2020, held</p> <p>Paskuhan Festival 2020 Celebrated</p>
	<b>Perform of Inventory Tourism</b>	Inventory of tourism	➤ Tourism	Tourism Inventory
	<b>Establishments</b>	Establishments Performed	Inventory performed with very satisfactory accuracy	Performed with very satisfactory accuracy
	Assist the Municipal tourism council in the formulation of tourism programs and activities	Tourism programs and activities formulated	➤ Tourism programs and activities formulated 2 months ahead of scheduled activity	Tourism programs and activities formulated 2 months ahead of scheduled activity

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
<b>Programs:</b> <b>Non-office Tourism Services –(MEO)</b> <b>General Administration</b>		1,900,000.00		1,900,000.00

ECONOMIC ENTERPRISES:

1. OFFICE: MARKET OFFICE

MANDATE:

To take charge of the supervision and operation control of the Economic Enterprise, facilities, its implementation of revenue ordinances, cleanliness and orderliness of the public market.

VISION:

- 1. To prepare plans and strategies for the efficient operation of the public market and restrooms.
- 2. To enforce existing revenue ordinances to maximize collecting capacity of the LGU.
- 3. To maintain cleanliness, sanitation, and orderliness of the Economic Enterprise operation.
- 4. To recommend to the LCE for approval to the Sangguniang Bayan measures designed to improve the operation and maintenance of the Economic Enterprise.

MISSION:

To give market clientele a sophisticated venue for enterprise and business.

ORGANIZATIONAL OUTCOME:

Infrastructure and system created that promotes improvements to all aspects in dealing with clientele.

PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
1000-101	A. GENERAL ADMINISTRATION AND SUPPORT	Improved delivery of basic and financial services	Supervised 10 personnel	Supervised 10 personnel
	1. Purchase of Office and Janitorial Supplies	Office, janitorial and electrical supplies purchased	Office, janitorial and electrical supplies quarterly purchased	Office, janitorial and electrical supplies quarterly purchased
	2. Updating of Financial records	Weight and measure inspected and calibrated and registered Defective weight and measure confiscated Market impositions collected	71 Units of weight and measures inspected, calibrated and registered 10 defective weight and measure confiscated Revenues of 263 blocks, 84 stalls, 108 tables and ambulant vendors collected Restroom fees for CR1 and CR2 collected Delivery fees from panels collected Parking fees from Motorcycle	71 Units of weight and measures inspected, calibrated and registered 10 defective weight and measure confiscated Revenues of 263 blocks, 84 stalls, 108 tables and ambulant vendors collected Restroom fees for CR1 and CR2 collected Delivery fees from panels collected Parking fees from Motorcycle



			for hire collected Sultada fees collected Space Rental collected	for hire collected Sultada fees collected Space Rental collected
	3. Issuance of Community Tax Certificate	Community Tax Certificate issued	9 stubs of CTC issued	9 stubs of CTC issued
	4. Remittance of the Market Impositions	Market Impositions remitted	100% of market impositions remitted to the Municipal Treasurer	100% of market impositions remitted to the Municipal Treasurer
	5. Attendance to Trainings and seminars	Trainings and seminars attended	100% of trainings and seminars attended	100% of trainings and seminars attended
	6. Repair and Maintenance of Public Market Building	Public Market Buildings repaired and maintained	All public market building repaired and maintained	All public market building repaired and maintained
	7. Purchase of Gasoline, Oil and Lubricants	Fuel for Garbage truck purchased	Garbage truck Functional	Garbage truck functional
	8. Communication Expenses	Communication expenses paid		
	9. Insurance Expenses	Insurance expenses paid	Insurance for building and structures paid	Insurance for building and structures paid
	10. Establishment of Water Treatment Facility	Water Treatment facilities established	Water Treatment facilities completed	Water Treatment facilities completed

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
Programs: Market Operation General Administration	7,565,000.00	1,935,000.00	1,000,000.00	10,500,000.00

2. OFFICE: **WATER SYSTEM**  
FUNCTION: GENERAL ADMINISTATION

- MANDATE:** Section 17 of the Local Government Code of 1991 mandates the LGUs to be self-reliant and to efficiently and effectively provides basic sources and facilities to the public, such as water supply system.
- VISION:** The Molave Water System, as progressive potable water provides in a continually changing community, is indefatigable in its endeavors to provide excellent service through efficient administration, improved customer service, as well as development of increased resources needed to serve our existing and potential members in areas that benefit both the consumers and the system through properly administered policies.
- MISSION:** Molave Water System aims to foster the enhancement of the well-being of its consumers, the improvement of the ecosystem through responsible water consumption, and utilization, and the development of water system in Molave, Zamboanga del Sur by foreseeing future needs, implementing needed projects to meet the increasing demand on our services providing potable water and effective treatment system, providing these benefits of a superior criterion that is

economically feasible with reasonable prices that cover the cost and ensure sustainability, and striving to affect change and technical and administrative development to guarantee satisfaction to our clients.

**ORGANIZATIONAL OUTCOME:**  
Performance of Mandates and Functions as Provided by Law

PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
1000-101	<b>Supervision, Monitoring and Implementation of water system operation services</b> a. Plumbers b. Billing clerk c. Tellers d. Laborers	Supervision, execution, and Implementation of programs and projects	23 personnel Supervised	23 personnel Supervised
	<b>Administrative Support Services</b>  a. Office supplies b. Desktop computer c. printers	Ensure that these are enough office supplies  Desktop Computer and Printer purchased	# of purchase request submitted to BAC  1. Desktop computer 2. Printers	Quarterly purchase request submitted to BAC 1. Desktop computer 2. Printer
	<b>Technical Support</b>  a. Travelling b. Creation of Staffing office personnel	Provides technical assistance and consult with other departments  Trainings/seminar or convention attended Task are handled by permanent employee	  10 Trainings, seminars convention attended Creation of permanent position	  100% trainings, seminars convention attended 2 newly created position
	Revenue Collection Services	Revenue Collection increase by 5%		
	Maintenance services			
	Completion of Water System  Expansion level III	Water system expansion Level III completed	Encode the actual Activity to be done	Encode the actual Activity to be done
	Procurement of Water meter	New application		
	Repair and maintenance			
	a. Expansion/ Rehab of distribution pipeline at Barangay Parasan,	New connection		

	Mabuhay, Dontulan and Dalaon			
	b. Rehabilitation of Distribution Pipelines at Roxas St, Rizal Ave. Brgy. Madasigon		Distribution Pipelines rehabilitated	Distribution Pipelines rehabilitated
	c. Subdivision Plan of 2 lots (sources)	Application for NWRB permits		
	d. Motor vehicles various motorcycle repair			
	e. Major Various Maintenance	Daily actions		
	Acquisition of Additional Vehicles	Additional vehicles acquired	2 motor vehicles acquired	2 motor vehicles acquired
	Gasoline, oil and Lubricants	Office services consumption		
	Rent for payment(Diwan Source)			
	Insurance Premium ( water loan)	Up to date payments of insurance premium	Yearly payment	Yearly payment
	Subsidy to other funds			
	Communication and internet expenses	All communicatio n expenses & internet bills are paid before due date	12 months bill paid	12 months bill paid

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
Programs: Water System Operation General Administration	5,546,058.00	17,213,942.00	240,000.00	23,000,000.00

3. OFFICE: **SLAUGHTERHOUSE OPERATION**  
FUNCTION: GENERAL ADMINISTRATION

**MANDATE:**

- 1. To exercise supervision and control of Slaughterhouse operations;
- 2. To implement efficient and effective meat inspection services;
- 3. To exercise good hygiene and sanitation standards to assure food safety.

**VISION:**

A dynamic regulatory department committed to provide excellent meat inspection service, responsive to consumers welfare and industry, development by competent and dedicated personnel towards globally competitive Philippine meat and meat products.

**MISSION:**  
We shall protect the consuming public through efficient and effective meat inspection service by adopting and implementing internationally accepted hygiene and sanitation standards and advance technologies to assure food safety.

**ORGANIZATIONAL OUTCOME:**  
Performance of mandates and functions as provided by law.

PROGRAMS/PROJECTS/ACTIVITIES

AIP REF. CODE	PROGRAM/ PROJECT/ ACTIVITY DESCRIPTION	Major Final Output	Performance Output Indicator	Target for the Budget Year
1000-101	A. GENERAL ADMINISTRATI ON AND SUPPORT	Improved delivery of basic and financial services	Supervised 5 personnel	Supervised 5 personnel
	1.Purchase of office and Janitorial Supplies	Office and janitorial supplies purchased	Office and janitorial supplies purchased quarterly	Office and janitorial supplies purchased quarterly
	2.Purchase of Common Cleaning Substance and Electrical & Plumbing Supplies	Common cleaning substance and electrical & plumbing supplies	Common cleaning substance and electrical & plumbing supplies purchased	Common cleaning substance and electrical & plumbing supplies purchased
	3.Purchase of IT Equipment (Laptop and Printer)	Laptop and Printer purchased	Laptop and Printer purchased	Laptop and Printer purchased
	B.Slaughterhouse Operation	Implemented efficient and effective meat inspection service	Operational and functional slaughterhouse	Operational and functional slaughterhouse
	1. Ante Mortem Inspection of Animals Before Slaughtering	Animals inspected before slaughtering	100% of animals inspected before slaughtering	100% of animals inspected before slaughtering
	2. Meat inspection and Quality Control	Meat inspection and quality control of pigs, cows, carabaos and goats	Meat inspection and quality control conducted regularly	Meat inspection and quality control conducted regularly
	3. Post Mortem Inspection of Slaughtered Animals	Conducted Post Mortem inspection of slaughtered animals	100% of slaughtered animals inspected	100% of slaughtered animals inspected
	4. Transport of Slaughtered Meat to the commercial Area	Transported slaughtered meat to the commercial area	Slaughtered meat transported to the commercial area	Slaughtered meat transported to the commercial area

	5. Repair & Maintenance of Slaughterhouse Building and Equipment	Slaughterhouse building equipment repaired and maintained	Slaughterhouse building equipment repaired and maintained	Slaughterhouse building equipment repaired and maintained
	6. Repair & Maintenance of Meat Van	Meat Van repaired and maintained	Meat Van repaired and maintained	Meat Van repaired and maintained
	7. Remittance of revenue collected	Revenue collected remitted to the Municipal Treasurer	100% of revenue collected remitted to the Municipal Treasurer	100% of revenue collected remitted to the Municipal Treasurer

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
Programs: Slaughterhouse Operation General Administration	1,678,521.00	1,321,479.00		3,000,000.00

4. OFFICE: **IBJT**  
FUNCTION: GENERAL ADMINISTRATION

**MANDATE:** IBJT was established and given general jurisdiction and control over all public utility vehicle engage in the transport of passengers going to and from this municipality.

**VISION:** We envision IBJT as an ideal window and hub to the world that our place is vibrant peaceful and manned by accountable, competent and responsive public servants.

**MISSION:** Commit to deliver efficient professional services and effective stakeholders cooperation and good governance and adopt a system beneficial to all and users.

**ORGANIZATIONAL OUTCOME:**  
Performance of Mandates and Functions as Provided by Law

AIP Reference code	Program/Projects/ Activities Description	Major Final Output	Performance/Output Indicator	Performance Target for the Budget Year
	Supervision, Monitoring and implementation of IBJT Operation Services a. Collectors b. Laborers	Supervision, execution and implementation of programs and projects	24 personnel supervised	24 personnel supervised
	<b>Administrative Support services</b>  a. Office Supplies  b. Desktop Computer with printer	Timely Procurement of Office Supplies  Desktop Computer with Printer	# of purchase request submitted to BAC  1 Desktop Computer with 1 printer	Quarterly purchase request submitted to BAC  1 Desktop Computer with 1 printer

	c. Furniture and Fixtures	Furniture Acquired	1 unit Wooden Cabinet	1 unit Wooden Cabinet
	d. Steel Cabinets 2 units	Steel Cabinets Acquired	Steel Cabinets Acquired	Steel Cabinets Acquired
	e. TV 55" Flat screen	TV 55' Flat screen Acquired	1 unit TV 55" Flat screen	1 unit TV 55" Flat screen
	<b>Technical Support</b>	Provided technical assistance, and consult with other departments		
	a. Travelling	Trainings/Seminar convention attended	10 Trainings, seminars convention attended	100% trainings, seminars convention attended
	<b>Revenue Collection services</b>	Revenue collection increase by 5%		
	<b>Maintenance services</b>			
	a. Motor Vehicle 1 unit	Additional Vehicles Acquired	1 Motor Vehicle Acquired	1 Motor Vehicle Acquired
	b. Repair and Maintenance of building	Building repaired and Maintained	Building repaired and Maintained	Building repaired and Maintained
	c. Equipment maintenance	Equipment maintained	Equipment maintained	Equipment maintained
	d. Insurance of Building	Building Insurance Paid	Building Insurance Paid	Building Insurance Paid
	e. Communication and Internet Expenses	All Communication Expenses & internet bills are paid before due date	12 months Bill paid	12 months Bill paid
	f. Internet/Cable	Cable Connection Expenses are Paid Before Due date	12 months Bill paid	12 months Bill paid

Programs/ Projects/ Activity	Personal Services	Maintenance and Other Operating Expenses	Capital Outlay	TOTAL
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Programs: IBJT Operation General Administration	2,900,000.00	2,855,000.00	245,000.00	6,000,000.00
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**SECTION 7. LBPF NO. 5. STATEMENT OF INDEBTEDNESS.** The Local Government Unit has contracted loan to the following agencies for the benefits of our constituents:

- a) Land Bank of the Philippines, Dipolog City Branch, in order to improve the delivery of the basic services of the Molave Water System, one of the economic enterprises of the municipality;
- b) MDFO, in order to fast track infrastructure projects geared towards development with the end in view of improving the economic status of our constituents.

**STATEMENT OF DEBT SERVICE**

Credit or	Date Contract ed	Ter m	Princip al Amoun t	Pur pos e	Previous Payments Made			Amount Due (Budget Year)-2020			Balance Of the Principal
					Principal	Interest	Total	Principa l	Intere st	Total	
(1)	(2)	(3)	(4)				(5)		(6)		(7)
LBP Dipolo g City	12/31/20 09	12 Yrs	60M	Wate r Syste m	49,090,9 05.60	29,418,633 .37	78,509,538 .97	5,454,545 .40	796,958. 98	6,251,504 .38	5,454,549. 00
MDFO	2015	10Yr s	21,450,00 0.00	Hea vy Equi pme nt	2,374,370. 82	2,303,57 0.64	4,677,94 1.46	2,947,379 .00	550,328. 09	3,497,707 .09	16,128,25 0.18
TOTAL					51,465,276.42	31,722,204 .01	83,187,480 .43	8,401,924. 40	1,347,287 .07	9,749,2 11.47	21,582,79 9.18

**SECTION 8. LBPF No. 6. STATEMENT OF STATUTORY / CONTRACTUAL OBLIGATIONS AND BUDGETARY REQUIREMENTS CY-2020.**  
**A. GENERAL FUND**

<b>1. Statutory and Contractual Obligation</b>	
<b>PERSONAL SERVICES</b>	
SALARIES	46,431,768.00
WAGES	6,571,427.00
Personnel Economic Relief Allowance ( PERA )	2,928,000.00
Representation Allowance ( RA )	2,187,000.00
Transportation Allowance ( TA )	2,089,800.00
CLOTHING/ALLOWANCE	732,000.00
CASH GIFT	610,000.00
MID-YEAR BONUS	3,795,167.00
YEAR-END BONUS	3,795,167.00
GSIS PREMIUM	4,606,221.98
PAG-IBIG CONTRIBUTION	144,000.00
PHILHEALTH CONTRIBUTION	456,805.00
ECC/STATE INSURANCE	138,000.00
OVERTIME PAY	350,000.00

OTHER PERSONNEL BENEFITS	78,000.00
SUBSISTENCE ALLOWANCE	370,500.00
HAZARD PAY	1,339,944.00
PEI	610,000.00
TERMINAL LEAVE	432,761.00
LOYALTY INCENTIVES	70,000.00
<b>TOTAL</b>	<b>77,736,560.98</b>
<b>2. BUDGETARY REQUIREMENTS</b>	
AID TO POPCOM	12,000.00
AID TO BARANGAYS	25,000.00
5% LDRRM FUND	10,358,217.20
23% DEVELOPMENT FUND	41,376,849.12
<b>TOTAL</b>	<b>51,772,066.32</b>
<b>GRAND TOTAL</b>	<b>129,508,627.30</b>

**B. ECONOMIC ENTERPRISES**

<b>1. Statutory and Contractual Obligation</b>	
<b>1. PERSONAL SERVICES</b>	
Salaries	6,051,504.00
Wages	7,800,000.00
Personnel Economic Relief Allowance ( PERA )	742,000.00
Representation Allowance ( RA )	135,000.00
Transportation Allowance ( TA )	135,000.00
Clothing Allowance	180,000.00
Cash Gift	155,000.00
Mid-Year Bonus	466,849.00
Year End Bonus	466,849.00
GSIS Premiums	699,286.00
Pag-ibig Contribution	37,000.00
Philhealth	74,417.00
State Insurance	37,036.00
PEI	155,000.00
Other Personnel Benefits	57,048.00
Terminal Leave	497,590.00
<b>TOTAL</b>	<b>17,689,579.00</b>

- The following statutory and contractual obligations were complied:
- a. An amount has been allocated for the terminal leave and retirement gratuity benefits for the four (4) employees who are in permanent positions who wish to retire at their option or as mandated by law.
  - b. An amount for debt services is also allocated in this budget.
  - c. As mandated by law, that at least 20% of the share from the IRA shall be allocated for development fund, but the LGU allocated 23%.
  - d. An amount equivalent to 5% of the total income is also allocated for the LDRRMF.
  - e. An amount of ₱25,000.00 is also allocated as financial assistance to the twenty five (25) barangays (₱1,000.00 each) of this municipality.

**SUMMARY STATEMENT OF STATUTORY AND CONTRACTUAL OBLIGATION AND BUDGETARY REQUIREMENTS**

Particulars	Basis of Computation	Computed Amount
(1)	(2)	(3)
1. Statutory and Contractual Obligations		
1.1 Terminal Leave and		



Retirement Gratuity Benefits.		
Samuel T. Lozada	Service Record	432,761.00
Victoriano Retiza, Jr.	Service Record	169,112.00
Jessiebel Castro	Service Record	110,766.00
Baltazar Langamin	Service Record	217,691.00
1.2 Debt Service	5%	
Water system:		
Principal + Interest		6,251,499.13
Heavy Equipment : Principal + Interest		3,497,707.09
2. Budgetary Requirements		
2.1 23% of IRA for Economic Development Fund	179,899,344.00 x 23%	41,376,849.12
2.2 5% LDRRM Fund	207,164,351.00 x 5%	10,358,217.20
2.3 Financial Assistance to Barangays	25 Barangays x 1,000.00	25,000.00
<b>TOTAL</b>		<b>₱62,439,602.54</b>

**SECTION 9.LBPF No. 7. STATEMENT OF FUND ALLOCATION BY SECTOR.**

**a. GENERAL FUND.**

Particulars	Account Code	General Public Services	Social Services	Economic Services	TOTAL
(1)	(2)	(3)	(4)	(5)	(6)
I. Beginning Cash Balance					
II. Receipts					
Total Available Resources for Appropriation					220,791,842.00
II. Expenditures					
<b>A. Current Operating Expenditures</b>					
<b>1. PERSONAL SERVICES</b>					
Salaries	50101010	31,742,184.00	8,021,808.00	6,667,776.00	46,431,768.00
Wages	50101020	4,008,000.00	1,400,000.00	1,163,427.00	6,571,427.00
Personnel Economic Relief Allowance ( PERA )	50102010	1,848,000.00	576,000.00	504,000.00	2,928,000.00
Representation Allowance ( RA )	50102020	1,755,000.00	216,000.00	216,000.00	2,187,000.00
Transportation Allowance ( TA )	50102030	1,657,800.00	216,000.00	216,000.00	2,089,800.00
Clothing Allowance	50102040	462,000.00	144,000.00	126,000.00	732,000.00
Cash Gift	50102150	385,000.00	120,000.00	105,000.00	610,000.00
Mid-Year Bonus	50102140	2,608,194.00	668,484.00	518,489.00	3,795,167.00
Year End Bonus	50102140	2,608,194.00	668,484.00	518,489.00	3,795,167.00
GSIS Premiums	50103010	2,955,412.98	962,618.00	688,191.00	4,606,221.98
Pag-ibig Contribution	50103020	90,000.00	28,800.00	25,200.00	144,000.00
Philhealth Contribution	50103030	293,450.00	92,882.00	70,473.00	456,805.00
ECC/State Contribution	50103040	84,000.00	28,800.00	25,200.00	138,000.00
Subsistence/Laundry Allowance	50102050		370,500.00		370,500.00
PEI	50102990	385,000.00	120,000.00	105,000.00	610,000.00
Hazard Pay	50102110		1,339,944.00		1,339,944.00
Overtime Pay	50104030	350,000.00			350,000.00
Terminal Leave Benefits	50104030			432,761.00	432,761.00
Other Personal Benefits	50104990		78,000.00		78,000.00
Loyalty Incentives	50104990	70,000.00			70,000.00
<b>TOTAL PS</b>		<b>51,302,234.98</b>	<b>15,052,320.00</b>	<b>11,382,006.00</b>	<b>77,736,560.98</b>
<b>2. MOOE</b>					
Travelling Expenses	50201010	5,565,000.00	1,050,000.00	550,000.00	7,165,000.00
Training & Seminar	50202010	2,350,000.00	425,000.00	200,000.00	2,975,000.00
Office Supplies	50203010	1,975,000.00	453,994.00	180,000.00	2,608,994.00
Gasoline, Oil & Lubricants	50203090	4,050,000.00	1,250,000.00	1,950,000.00	7,250,000.00
Communication Expenses-Mobile	50205020	605,000.00	30,000.00	20,000.00	655,000.00
Postage & Deliveries	50205010	10,000.00			10,000.00

Telephone Expenses-Landline	50205020	100,000.00			100,000.00
Internet Expenses	50205030	596,000.00	105,000.00	60,000.00	761,000.00
Security Expenses	50212030	100,000.00			100,000.00
Representation Expenses/Meetings	50299030	900,000.00			900,000.00
Legal Counsel Expenses	50211010	100,000.00			100,000.00
Building Maintenance	50213040	1,100,000.00	150,000.00	150,000.00	1,400,000.00
Other Structure Maintenance	50213040	1,000,000.00			1,000,000.00
Office Equipment Repair	50213050	248,000.00	25,000.00	30,000.00	303,000.00
Motor Vehicle Maintenance	50213060	3,490,000.00			3,490,000.00
Road Improvement	50213030	1,500,000.00			1,500,000.00
Assistance to Various Programs	50299080	1,800,000.00			1,800,000.00
Advertising Expenses	50299010	340,000.00			340,000.00
Maintenance of Drainage Canals	50213030	1,200,000.00			1,200,000.00
Aid to Poor/ICS	50299080	1,000,000.00			1,000,000.00
Donation	50299080	1,500,000.00			1,500,000.00
Confidential expenses	50210010	2,007,540.00			2,007,540.00
SPES	50299990		1,000,000.00		1,000,000.00
Legislative Tracking System Program	50206010				
Philhealth sa Masa	50299080	1,000,000.00			1,000,000.00
Children need Special Protection	50299990		50,000.00		50,000.00
Other Supplies Expenses	50203990	460,000.00	100,000.00	50,000.00	610,000.00
Other Professional Services	50211990	658,000.00			658,000.00
TB Program	50203070		100,000.00		100,000.00
Accountable Forms	50203020	400,000.00			400,000.00
Fidelity Bond	50216020	100,000.00			100,000.00
Insurance Expenses	50216030	400,000.00		250,000.00	650,000.00
Youth Summit	50299990		100,000.00		100,000.00
Meeting and Conferences	50299990	100,000.00	145,000.00		245,000.00
Symposium on HIV Aids-HS	50299990				
Legislative Collaborative Program & Projects	50299990				
SRE Publication	50299010	18,000.00			18,000.00
PWD Month celebration	50299080		100,000.00		100,000.00
Assistance to katarungang Pambarangay	50299080	50,000.00			50,000.00
General Revision	50299990	560,000.00			560,000.00
Discretionary Fund	50299990	44,779.00			44,779.00
Legislative Collaborative Programs and Projects	50299080	650,000.00			650,000.00
Assistance to physical restoration PWD/Medical/Burial	50299990		250,000.00		250,000.00
License Handheld Radio	50299990	50,000.00		10,000.00	60,000.00
Enhanced Comp Intervention-Program	50299990	150,000.00			150,000.00
Support to PWUD for Rehab or Educational Support	50299990	200,000.00			200,000.00
Public safety	50299990	37,800.00			37,800.00
ITAX & EBPLS Maintenance	50299990	50,000.00			50,000.00
Rewards and Other Claims	50213050	100,000.00			100,000.00
PLEB	50206010	100,000.00			100,000.00
Educational Assistance	50202020	1,350,000.00			1,350,000.00
Symposia among Senior High School	50299990	100,000.00			100,000.00
Purchase of Laboratory Equipment	50203080	800,000.00			800,000.00
Drugs & Medicines	50203070	500,000.00	800,000.00		1,300,000.00
Medical Supplies	50203080		250,000.00		250,000.00
Dental Supplies	50203080		150,000.00		150,000.00
Violence Against Women	50299990		50,000.00		50,000.00
Electricity Expenses	50204020	230,000.00	6,000,000.00		6,230,000.00
Maintenance of Plazas & Parks			450,000.00		450,000.00
Children's Congress	50299990		35,000.00		35,000.00
Supplemental Feeding	50299990		200,000.00		200,000.00
Sports Program	50299990	1,100,000.00			1,100,000.00
Maint.of Plaza & Parks	50213030				
Anti-Drug Expenses	50299990	235,000.00			235,000.00
Signage & Traffic Signs	50299990	50,000.00			50,000.00
Agricultural Supplies Expenses	50299990			400,000.00	400,000.00
Agricultural Support Services	50299990			200,000.00	200,000.00
Agricultural Organic	50299990			100,000.00	100,000.00
Personnel Protective Equipment	50299990	300,000.00		50,000.00	350,000.00
Maintenance of Street Lights	50213030		400,000.00		400,000.00
Other Misc.& Operating Expenses	50299990	2,377,000.00			2,377,000.00

Other MOOE-Janitorial Expenses	50299990	100,000.00			100,000.00
Buntis Congress	50299990	60,000.00			60,000.00
Burial Assistance	50299080		300,000.00		300,000.00
Maintenance –Lying Inn clinic	50203990		600,000.00		600,000.00
Devt of website and Web Hosting	50213050	65,000.00			65,000.00
Rent Expenses	50299050	250,000.00			250,000.00
Child Friendly	50299990		464,000.00		464,000.00
MAFC	50299990			80,000.00	80,000.00
Adaptation – climate change	50299990		400,000.00		400,000.00
Assistance to Purok	50299990	500,000.00			500,000.00
Support Services- Senior Citizen	50299990		400,000.00		400,000.00
Agricultural Planting Materials	50299990			500,000.00	500,000.00
Training & Seminar –RIC	50299990	400,000.00		70,000.00	470,000.00
Trainings & seminars related to organic agriculture	50202010			150,000.00	150,000.00
4H Club	50299990				
Assistance to Kalipi	50299990		250,000.00		250,000.00
BOSS PROGRAM	50299990	50,000.00			50,000.00
Organic Agriculture Program	50299990	1,800,000.00			1,800,000.00
Other MOOE –Nutrition Month	50299990	500,000.00			500,000.00
Other MOOE – SGLG	50299990	1,300,000.00			1,300,000.00
Formulation of Mun. Master Drainage Plan		2,000,000.00			2,000,000.00
Assistance to WEDC		500,000.00			500,000.00
Election Expenses-Barangy Election	50299990	500,000.00			500,000.00
<b>SUB TOTAL</b>		<b>51,732,119.00</b>	<b>16,082,994.00</b>	<b>5,000,000.00</b>	<b>72,815,113.00</b>
<b>C. CAPITAL OUTLAY</b>					
Xerox machine	10707010			115,000.00	115,000.00
Executive chair	10707010			5,000.00	5,000.00
12 sets curtain	10707010			6,000.00	6,000.00
Const of perimeter fence	10710020			300,000.00	300,000.00
Motorcycle	10705030	90,000.00		160,000.00	250,000.00
Aircondition/ceiling fan	10707010			100,000.00	100,000.00
purchase of computer	10705030	193,600.00		60,000.00	253,600.00
Laptop	10705030	690,000.00	100,000.00		790,000.00
25 pcs plastic chairs	10707010			25,000.00	25,000.00
Rostrum/Sound system cabinet	10707010			20,000.00	20,000.00
Communication Equipment (11)	10705030	220,000.00			220,000.00
Printer and UPS	10705030	65,000.00	25,000.00		90,000.00
Purchase of computer-server	10705030	120,000.00			120,000.00
Software for check writer	10707010	50,000.00			50,000.00
Furniture & Fixtures	10707010	200,000.00	500,000.00		700,000.00
Const. Of GAD Center (Phase III)	10710020	7,500,000.00			7,500,000.00
Establishment of municipal plaza	10705070	1,500,000.00			1,500,000.00
Corn Sheller	10706010	350,000.00			350,000.00
Water Dispenser	10701020	10,000.00			10,000.00
Smart phone – GEO tagging	10705030	40,000.00			40,000.00
Legislative tracking table	10706010	150,000.00			150,000.00
Installation –sliding door –SB	10707010	40,000.00			40,000.00
Exhaust fan	10707010	10,000.00			10,000.00
Const of Bahay Pag-asa – Half way House	10710020	2,000,000.00			2,000,000.00
Steel Cabinet	10707010	30,000.00			30,000.00
CCTCV camera	10701020	2,000,000.00			2,000,000.00
DV control system	10707010	200,000.00			200,000.00
<b>SUB TOTAL</b>		<b>15,458,600.00</b>	<b>625,000.00</b>	<b>791,000.00</b>	<b>16,874,600.00</b>
<b>D. BUDGETARY REQUIREMENTS</b>					
Aid to Barangays	50299990	25,000.00			25,000.00
Aid to POPCOM	50299990		12,000.00		12,000.00
20% EDF				41,376,849.12	41,376,849.12
5% LDRRMC FUND		10,358,217.20			10,358,217.20
<b>SUB-TOTAL</b>		<b>10,383,217.20</b>	<b>12,000.00</b>	<b>41,376,849.12</b>	<b>51,772,066.32</b>
<b>TOTAL APPROPRIATIONS</b>		<b>128,876,171.18</b>	<b>31,772,314.00</b>	<b>58,549,855.12</b>	<b>219,198,340.30</b>
<b>Unappropriated Balance</b>					<b>1,593,501.70</b>

b. ECONOMIC ENTERPRISES.

Particulars	Account	General	Social	Economic	Other	TOTAL
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	Code	Public Services	Services	Services	Services	
(1)	(2)	(3)	(4)	(5)	(6)	(7)
I. Beginning Cash Balance						-0-
II. Receipts						
Total Available Resources for Appropriation						42,500,000.00
III. EXPENDITURES						
PERSONAL SERVICES						
Salaries	50101010			6,051,504.00		6,051,504.00
Wages	50101020			7,800,000.00		7,800,000.00
Personnel Economic Relief Allowance ( PERA )	50102010			742,000.00		742,000.00
Representation Allowance ( RA )	50102030			135,000.00		135,000.00
Transportation Allowance ( TA )	50102040			135,000.00		135,000.00
Clothing Allowance	50102050			180,000.00		180,000.00
Cash Gift	50102150			155,000.00		155,000.00
Mid-Year Bonus	50102990			466,849.00		466,849.00
Year End Bonus	50102140			466,849.00		466,849.00
GSIS Premiums	50103010			699,286.00		699,286.00
Pag-ibig Contribution	50103020			37,000.00		37,000.00
Philhealth Contribution	50103030			74,417.00		74,417.00
ECC-State Insurance	50103040			37,036.00		37,036.00
Terminal Leave				497,590.00		497,590.00
PEI	50102990			155,000.00		155,000.00
Other Personnel Benefits	50103050			57,048.00		57,048.00
TOTAL				17,689,579.00		17,689,579.00
MOOE						
Travelling	50201010			275,000.00		275,000.00
Office Supplies	50203010			831,479.00		831,479.00
Gasoline, Oil	50203090			850,000.00		850,000.00
Repair & Maint. - Market	50213040			1,000,000.00		1,000,000.00
Repair & Maint. - Watersystem	50203990			1,800,000.00		1,800,000.00
Repair & Maint. - Slaughterhouse	50213040			600,000.00		600,000.00
Insurance Expenses – building	50216030			440,000.00		440,000.00
Repair & Maint. - IBJT	50213010			1,925,000.00		1,925,000.00
Repair & Maint. - Motor Vehicle	50213060			100,000.00		100,000.00
Rent Expenses	50299050			360,000.00		360,000.00
Internet Expenses	50205030			72,000.00		72,000.00
Insurance Premiums ( Loan )	50216030			300,000.00		300,000.00
Other Supplies-Meter	50203990			544,444.00		544,444.00
Fitting Materials	50299990			15,000.00		15,000.00
Personnel Protective Equipment	50213050			50,000.00		50,000.00
Imp of Septic Tank-s/house				200,000.00		200,000.00
Imp of Drainage – S/house				100,000.00		100,000.00
Repair and Maint Office equipt	50213050			75,000.00		75,000.00
Meat van maintenance	50213030			50,000.00		50,000.00
Communication Expenses	50205020			45,000.00		45,000.00
Subsidy to Other Funds	50214060			13,627,498.00		13,627,498.00
TOTAL				23,260,421.00		23,260,421.00
Capital Outlay						
Water Treatment Facilities	10710020			1,000,000.00		1,000,000.00
Desktop computer w/ printer	10705030			170,000.00		170,000.00
Purchase of motorcycle	10706010			270,000.00		270,000.00
Television 55"	10707010			55,000.00		55,000.00
Audio amplifier w/ microphone	10705990			15,000.00		15,000.00
Steel cabinet	10707010			20,000.00		20,000.00
Furniture and fixtures	10707010			20,000.00		20,000.00
TOTAL				1,550,000.00		1,550,000.00
GRAND TOTAL				42,500,000.00		42,500,000.00
Unappropriated Balance				-		-

**SECTION 10. INCORPORATION.** The corresponding Budget Outlay, Annual Investment Program (AIP) prepared by the Municipal Budget Officer and Municipal Planning Development Coordinator, respectively, as well as all pertinent documents needed for the budget are attached as supporting documents to this ordinance.

**SECTION 11. JOB ORDER EMPLOYEES.** The Local Chief Executive and the Vice Mayor are hereby authorized to hire job order personnel as part of the organization to perform regular agency functions and specific vital activities and services to augment the present staff for the

smooth operation and efficient delivery of basic services. The compensation and other emoluments shall be charged against their respective offices appropriated herein.

**SECTION 12. LUMP SUM APPROPRIATION.** Lump sum appropriation shall only be disbursed with an approved program for its disbursement. Approved by the Sangguniang Bayan should the lump sum appropriation is under the Office of the Sangguniang Bayan, by the Municipal Mayor, if under regular executive offices and Non-Office.

The 4<sup>th</sup> tranche of Salary Standardization Law (Executive Order No. 201 series of 2016) shall take effect starting January 1, 2018.

All sums set aside in this ordinance shall be spent for the specific purpose to which they are appropriated.

**SECTION 13. MODIFICATION OF EXPENDITURE COMPONENTS.** Except by act of this Local Sangguniang Bayan, no change or modification shall be made in the expenditure items authorized in this Appropriation Ordinance unless in cases of augmentation from savings in appropriations as authorized under Section 336 of the Local Government Code of 1991 and Article 454 (b) of the Rules and Regulations implementing the Local Government Code of 1991.

**SECTION 14. USE OF SAVINGS.** The Municipal Mayor or the Municipal Vice Mayor who is the Presiding Officer of the Sangguniang Bayan under Section 336 of the Local Government Code of 1991 may, by ordinance be authorized to augment any item in this Appropriation Ordinance for their respective offices from savings in other items within the same expense class of their respective appropriations.

For this purposes, "*savings*" refer to the portions or balances of any programmed appropriation free from any obligation or encumbrance, still available after the satisfactory completion or the unavoidable discontinuance or abandonment of the work, activity or purpose for which the appropriation is authorized, or arising from unpaid compensation and related costs pertaining to vacant positions and leaves of absence without pay.

**SECTION 15. AUTHORITY FOR FUND AUGMENTATION.** The Municipal Mayor and the Municipal Vice Mayor are hereby authorized to transfer funds of the same class for executive and legislative offices, respectively, to augment appropriations through an executive order and administrative order respectively.

"*Augmentation*" implies the existence in the budget of an item. Project, activity or purpose with an appropriation which, upon implementation or subsequent evaluation of needed resources, is determined to be deficient.

**SECTION 16. DISBURSEMENT.** Only the Municipal Treasurer shall disburse funds subject to existing laws, rules and regulations governing the accounting of government funds such other handled by the Municipal Treasurer, and all disbursements shall be limited to the provisions and be governed by the ordinances and the accompanying budget outlay, AIP Program and Personnel Schedule. Any disbursement not within the scope of this ordinance shall be deemed unlawful and subject to the provisions of existing penal laws, unless authorized by resolution of the Sangguniang Bayan, or as prescribed in Section 12 and 13.

**SECTION 17. APPROPRIATIONS UNDER THE LEGISLATIVE OFFICES (SB OFFICE & VICE MAYOR'S OFFICE).** The legislative body pursuant to Section 16 of the Local Government Code, included a budget under the Maintenance and Other Operating Expenses (MOOE) of their office as well as the Vice Mayor's Office, the following appropriations:

1. **Legislative Collaborative Programs and Projects.** It is a financial support to be extended to institutions and organizations to make them viable and self-sufficient. This assistance will contribute partially or fully for the realization of a program or project of an educational institution, purok, barangay, Non-Government Organization (NGO), Civil Society Organization (CSO), or Peoples Organization (PO). Organizations that are registered, accredited or recognized could avail the said

funding and be disbursed by way of fund transfer pursuant to COA Circular 2016-002 dated May 31, 2016. The following aid shall also be taken from the said funding.

- Aid to Provincial Councilors League – ₱25,000.00
- Aid to Vice Mayor's League – ₱25,000.00
- Aid to Ligangmga Barangay – ₱10,000.00

**SECTION 19. CREATION OF POSITIONS.** The following positions are newly created and funded. A separate ordinance has been enacted showing its position title/description, duties and functions and work percentage and it is considered an integral part of this ordinance

Office of the Mayor:

1. Clerk III –SG-6
2. 2 Administrative Aide IV – SG-4

Office of the MPDC

1. Administrative Assistant III – SG-9

Municipal Health Office

1. Nurse II – SG-15

LDRRMO

1. 3 Local DRRM Assistant – SG-8

**SECTION 20. SUBMISSION OF REPORTS.**

- a) The Municipal Accountant shall submit a copy of the monthly trial balance, every 10<sup>th</sup> day of the following month for reference to the Chairman, Committee on Appropriation of the Sangguniang Bayan and all other concerned offices.
- b) Services rendered by casual drivers and office personnel on Saturdays, Sundays and holidays must be supported with Authority to render overtime.

**SECTION 21. ADMINISTRATIVE PROVISION.**

- a. **CONSTRUCTION/ IMPROVEMENT OR CONCRETING OF STREETS/ ROADS PROJECTS.**

In the implementation of these projects, no municipal vehicle shall be used to deliver/haul filling materials or aggregates when the said materials will be supplied by the winning bidder.

- b. **ASSISTANCE TO POs and NGOs.** No financial assistance will be extended by the LCE to the POs and NGOs unless with concurrence by the Sangguniang Bayan (Section 36 of the LCG of 1991).

CSOs should be registered by SEC and accredited/ recognized by the Sangguniang Bayan/line agencies before any financial assistance be extended to them

- c. **CONSTRUCTION OF 2 STOREY GAD CENTER PHASE III.** The Municipal Engineer should be required to produce the POW/Financial Plan of the entire GAD Building to determine the total cost of the 2 storey building before its implementation.

- d. **TOURISM.** The appropriation intended for tourism shall be disbursed only for the Araw ng Molave, Araw ng Zamboanga del Sur, festivals and Paskuhan sa Plaza activities.

- e. **INTERNET EXPENSES.** It is recommended that the LGU should get a high bandwidth internet for the whole building which has a high speed to lessen its cost.

- f. **PROGRAM OF WORKS OF INFRASTRUCTURE PROJECTS IMPLEMENTED BY THE LGU.** The legislative body through the Committee on Infrastructure shall be furnished with the POWs of all the Infrastructure projects before its implementation for their information and reference.

- g. **FUND ALLOCATION.** Funds shall be released quarterly except upon the request of the head of office concern and for funding with lump sum appropriation.

**SECTION 22. EMERGENCY PURCHASES.** In general, the provisions of R.A. 9184, otherwise known as the New Government Procurement Reform Act, including its Implementing Rules and Regulations (IRR), shall strictly govern the LGU's procurement procedure. As such, no procurement shall be made in the absence of a duly approved Annual Procurement Plan (APP).

Offices of the LGU are authorized to make emergency purchases of supplies, materials, and spare parts of motor transport equipment that are urgently needed for the repair of ambulance and other motor vehicles or to meet an emergency which involves the loss of, or danger to limb, life and/or property, or to be used in connection with a project or activity which cannot be delayed without causing detriment to public services in a monthly amount not exceeding four (4%) of the annual office expenditure program for supplies and materials out of the appropriations allotted for maintenance and other operating expenses of the office concerned, except as may be authorized by the Municipal Mayor.

**SECTION 23. SALE OF NON-SERVICEABLE, OBSOLETE AND OTHER UNNECESSARY EQUIPMENT AND MATERIALS.** Executive/Legislative Offices are hereby authorized to sell non-serviceable, obsolete and other unnecessary equipment and materials including cars, dumptrucks, motorcycles and the like pursuant to the provisions of Section 79 of P.D. No. 1445 and E.O. No. 309 dated March 8, 1996. Sale of such items shall likewise be subject to the bidding procedure established under R.A. 9184.

**SECTION 24. STANDARDIZED WAGE RATE.** The herein standard wage rate of casual and Job Order employees daily shall be as follows:

Skilled worker	- ₱330.00
Semi-skilled worker	- ₱315.00
Ordinary worker	- ₱300.00

**SECTION 24.A. DEFINITION OF TERMS.**

*Skilled worker* – any worker who has special skill, training, knowledge and usually acquired ability in their work. A skilled worker may have attended a college, university or technical school, a skilled worker may have learn their skill on the job. These refer to the following workers: Degree holders, Carpenters, Heavy Equipment Operators, ITs, NC II passers. They are entitled to the wages specified above provided they are actually working in line with their field of expertise.

*Semi-skilled worker* – refers to worker having or requiring more training and skill than unskilled labor but less than skilled labor.

*Ordinary worker* – refers to laborers, worker without any skill or it does not require any educational qualification.

*Job order* - refers to piece of work (pakyaw) or intermittent or emergency jobs such as clearing of debris on the roads, canals, waterways, etc. after natural/man-made disasters/occurrences and other manual/trades and crafts services such as carpentry, plumbing, electrical and the like. These jobs are of short duration and for a specific piece of work.

*Support Services* - may include janitorial, security, driving, data encoding, equipment and grounds maintenance and other services that support the day to day operations of the LGU.

**SECTION 25. AMENDMENTS.** Any amendments to the ordinance, not covered in Section 12, 14 and 15 hereof, shall take effect only when subsequent ordinance are enacted by the Sangguniang Bayan of this municipality, amending, supplementing, modifying or repealing any part hereof, in line with the provision or established policies, guidelines, laws and regulations in force.

**SECTION 26. SEPARABILITY CLAUSE.** If for any reason any section or provision of this ordinance is declared unconstitutional or invalid, other section or provision hereof which are not affected shall continue to be in full force and effect.

**SECTION 27. REPEALING CLAUSE.** Any ordinance which is inconsistent with the provision of this ordinance is hereby repealed.

**SECTION 28. EFFECTIVITY.** This ordinance shall take effect on January 1, 2020.

CERTIFIED CORRECT:

**ELIZABETH C. SAYSON**  
*Secretary to the Sanggunian*

ATTESTED & DULY CERTIFIED:

**MONALISA J. GLEPA**  
*Municipal Vice Mayor/Presiding Officer*

APPROVED:

**CYRIL REO A. GLEPA, M.D.**  
*Municipal Mayor*

\_\_\_\_\_  
*Date*